Clerk's Report for the
Full Council meeting to be held on, Tuesday, 10th November 2026
To be read in conjunction with the agenda

1 Public Participation

To invite MOPs present to address the Council

2 Apologies

To note and accept apologies.

3 Declarations of Interest

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of interest will be Minuted.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting, unless they have received a dispensation. However, if members of the public can speak at the meeting, they may also do so, as a member of the public.

If a dispensation is required, then this must be submitted as soon as possible, preferably prior to the meeting.

4 Minutes

To agree the Minutes of the Annual Council meeting held on Tuesday, 13th October 2026

5 Chairman's Announcements

The Chairman may choose to make an announcement.

6 Correspondence & Action Lists

Councillors are asked to note the Correspondence and Action lists as included in this meeting pack.

7 Committees

Councillors are asked to note the approved Minutes and actions therein of the following Committee:

- Finance Committee, 27th July 2026

8 West Surrey Council

To receive and note a report from Cllrs Austin and Deanus.

9 Accounts & Financial Matters

Financial packs are circulated separately; Councillors are asked to formally note and approve the information therein.

<u>Payments to be authorised</u>
There are currently no payments to authorise.

SLCC Practitioners Conference
At the Clerk's appraisal, it was agreed that she should attend Practitioners Conference each year. This will be in March 2027 and will cost £675.00 for two days of conference, and two night accommodation.

Councillors are asked to approve the Clerk booking a place on this Conference.

10 Dunsfold Neighbourhood Plan

Regulation 14 Consultation
The consultation is under way. Letters have gone out to all households, and statutory consultees have been advised.

There is a copy of the Plan in the Village Shop, together with hard copies of the response form.

SEA and Environmental Reports
The Clerk notified UVE of concerns raised at the last meeting about the SEA and Environmental Reports being part of the Regulation 14 consultation. Mr Chetwyn's response is as follows:

"The SEA process requires consultation at key stages. The Environmental report will be sent to the same three national bodies. You could also put the draft on your website, so that the wider public could see it.

One of the English local authorities has in their guidance that the Environmental Report should form part of the Regulation 14 consultation. However, I can't find any statutory basis for this ,and I do think there is a blurring of best practice (complete the Environmental Report first) and the actual statutory requirement.

One solution may be to put the draft Environmental Report on your web site, with other documents, with a note stating it is still subject to consultation with the national bodies. There should be a draft report within the next few weeks.

Ultimately, the local planning authority will decide whether the proper process has been followed. Given that challenge to the process may be made, my advice would be to put the options to the local planning authority and seek their advice."

Councillors are asked to consider this advice.

11 Old School Site

The consultation is now live until 13th November. The Clerk will update Councillors as to how many responses have been received to date. At the time of writing this report, the majority of responses are in favour of not objecting to the proposed lifting of the covenant

12 Planning Applications

Councillors are asked to agree a response to the applications as listed on the agenda

13 Planning Decisions

Councillors are asked to note the planning decisions as listed on the agenda

14 Planning Appeals

Whilst not yet on the WBC website, the Clerk has received notification that an appeal will be lodged on WA/2026/01546, Land North of Gratton Chase.

15 Parish Council Surgeries

The next Surgery was scheduled for 14th November, but this is now a Neighbourhood Plan drop in session.

16 Reports from Representatives attending outside meetings

SALC AGM and Conference, 5th November 2026

The Clerk will be attending this conference and will provide a verbal report at the meeting.

17 Items for Information

Councillors are invited to report on items of interest.

18 Date of next meeting

The next Full Council meeting will be on **Tuesday, 15th December 2026.**

Other scheduled meetings are as follows:

- Commons Committee – Monday, 16th November 2026 at 7.30pm
- Finance Committee – Monday, 23rd November 2026 at 7.30pm, at the KGV Pavilion