

Full Council Meeting

Meeting Pack

13th October 2026

DUNSFOLD PARISH COUNCIL

6th October 2026

NOTICE OF PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Tuesday, 13th October 2026**, where the following business will be transacted

Jennifer Nagy, Clerk to the Council

AGENDA

1. **Public Question time 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The Chairman will call the question from those who are indicating that they wish to speak.

2. **Apologies** – to receive and approve apologies for absence
3. **Declarations of Disclosable, Pecuniary and Other Interests** - to receive any declarations of interest, and to receive and consider written requests for dispensations for disclosable pecuniary interests
4. **Minutes** - to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Wednesday, 2nd September 2026
5. **Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
6. **Correspondence & Action Lists** – to note correspondence received and actions since the last meeting.
7. **Committees** – to note the Minutes and actions therein of the following Committees
 - Commons Committee, 20th July
8. **West Surrey Council** - to receive and note a report from West Surrey Councillors
9. **Accounts** - to consider and approve other financially related matters if necessary, including
 - To receive and approve reports as to the current financial situation of the Council
 - To receive and authorise payments of invoices due before the next meeting

- To consider paying for Remembrance Day crosses at £3 each

10. **External Audit** – to formally note that the External Audit was completed on 28th September and the comments therein; that the completion notice was published on the website accordingly.

11. **Dunsfold Neighbourhood Plan** – to consider the following

- To receive and note the Housing Needs Survey summary and report for inclusion into the Neighbourhood Plan
- To note Statutory Consultee Responses
- To note the Extra Ordinary Meeting called for 20th October 2026 to receive and agree the Draft Neighbourhood Plan, and supporting documents thus agreeing the Regulation 14 Consultation.

12. **Old School Site Consultation** – to receive an update on the consultation.

13. **Play Area** – to note the Clerk's report previously circulated and to agree how to proceed.

14. **Planning Applications** – there have been no applications submitted since the last meeting

15. **Planning Decisions** - to receive and note decisions made by Waverley Borough Council as the Local Planning Authority as follows:

Reference	Address	Proposal	DPC	WBC
WA/2026/01111	6, Blacknest Cottages, Chiddingfold Rd, GU8 4PB	Erection Of A Custom Build Detached Dwelling etc	Object	Refused

16. **Planning Appeals** – there have been no appeals since the last meeting

17. **Parish Council Surgeries** – to note reports and actions from recent surgeries

18. **Reports from Representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to meetings attended on behalf of the Council.

19. **Items for Information** – to receive items for information.

20. **Date of next meeting – Tuesday, 10th November 2026**

Next scheduled meetings:

- Finance Committee, 26th October 2026

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS

DUNSFOLD PARISH COUNCIL

Minutes

Minutes of the Parish Council Meeting held on Wednesday, 2nd September 2026 at 7.30pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr David Griffiths (Chairman)
Cllr Susannah Cooke
Cllr Chris Lindesay
Cllr Nigel Waterson

Cllr Philip Travis (Vice Chairman)
Cllr Roy Enticknap
Cllr Tigi Singhateh

Clerk: Mrs J Nagy

Public: 4

Also Present: West Surrey Councillor Deanus.

74 Public Participation

A resident enquired whether local ditches and culverts were cleared. Cllr Enticknap advised that whilst Surrey CC had provided funding for this in the past, this had not been forthcoming for several years. Permission was needed from Surrey CC to work alongside roads, for H&S reasons, so it was not possible to ask unqualified volunteers to carry out the work. If there is a consistent problem in a particular area, then Surrey CC will investigate.

75 Apologies

Cllrs Cooke and Singhateh were noted as being absent.

Apologies were noted from West Surrey Cllr Austin.

76 Declarations of Interest

There were no declarations of interest at this point of the meeting

77 Minutes

It was proposed by Cllr Enticknap seconded by Cllr Waterson and AGREED by all present that the Minutes of the Council Meeting held on 7th July 2026 were a true and correct record.

78 Chairman's Announcements

The Chairman had no announcements.

79 Correspondence and Action Lists

Correspondence and Action lists were NOTED.

The Clerk was asked to ascertain ownership of the Holy Well; this she has done, noted.

The Clerk forwarded an email relating to WA/2026/01487, change of use at a site in Fishers Lane, Chiddingfold. It was agreed that she will ask that the applicant provide a

Transport/Traffic Survey to ascertain whether there would be an increase in vehicle movements through the village.

80 Committees

Councillors NOTED approved Minutes and actions therein of the following Committee:

- Finance Committee, 13th April
- Commons Committee, 18th May

81 West Surrey Council Reports

Further to concerns about an increase in HGV traffic in the village, Cllr Deanus advised that these can be reported to Surrey CC.

The Clerk will include this information in the next newsletter.

Cllr Deanus reported that the new National Planning Policy Framework (NPPF) was published on 17th August. The following day an appeal against housing in Alfold had to be cancelled, as evidence needed to be re-visited as a result.

One change in the NPPF is that applications can no longer be called in by Borough Councillors. A Councillor has to approach the Director of Planning and the Officer instead.

Cllr Waterson sought clarity in relation to the ongoing Stovolds appeals. It was confirmed that as evidence had already been presented, proceedings would not be delayed as a result of the NPPF.

Cllr Deanus reported that West Surrey Councils have started. The new Council has not yet decided where it is to be based, and there is ongoing discussion as to whether it should be called "West Surrey and South Middlesex" which had caused frustration.

It is hoped that the Dunsfold area would soon be considered as part of the Rural Speed Review.

82 Accounts & Financial Matters

The Clerk referred to the Financial packs previously circulated. Councillors NOTED and AGREED the information therein.

Payments to be authorised

The list of payments totalling £1360.03 +VAT was authorised.

It was noted that grant payments to the Winn Hall, the Church and the Air Ambulance have been actioned, as agreed at the last meeting.

KGV Payments

The list of payments for the KGV totalling £484.42 + VAT for information was noted.

The Shaws Glass payment is for the replacement window that was broken recently; this is the balance; a deposit having been already paid.

Payments made in August

Included in the meeting pack is a list of payments authorised during the August recess, under delegated powers, totalling £2574.00 + VAT

Councillors NOTED these payments.

Village Bonfire Insurance

At the Finance meeting, it was agreed to pay the insurance up to a value of £1238.00, unless Cllr Singhateh could source a cheaper quote.

As no such quote was found, the Clerk has told the Bonfire Committee to go ahead with the insurance, as it needed to submit documents to Waverley BC by 29th August.

The Clerk has asked for a copy of these documents, especially the risk assessment.

Councillors NOTED this information.

Valuation of the KGV Pavilion

The Clerk was asked to seek quotes for a building valuation for the KGV Pavilion. It is the Council, not the Charity which is responsible for buildings and contents insurance.

She presented a quote for £1350 + VAT from Bray Associates, a reduction from £1750 +VAT due to past business relationship with the Clerk. They will attend the site to inspect and measure, then consider the rebuild costs at the desktop, setting out the findings in a report that can be shared with our insurance company.

Cllr Singhateh was also sourcing quotation(s); however, he was not present at the meeting.

It was proposed by Cllr Waterson, seconded by Cllr Travis and AGREED by all present that the Clerk would instruct Bray Associates to provide an insurance valuation for the KGV Pavilion at a cost of £1350 + VAT.

Erection of a lockable barrier/height barrier at the KGV Field

Councillors will be aware that youths accessed the KGV Field, causing some damage to play equipment (the see saw) and to the football pitch.

The wooden gates are being chained up overnight as a temporary basis by the caretaker.

Councillors may wish to consider the installation of a height barrier and/or a lockable barrier to protect the field from potential future incursion. Such a barrier would cost in the region of £1500 to £2000 + VAT.

After discussion, it was agreed that the Clerk would seek quotes for a height barrier and lockable barrier, similar to that at Alfold Sports Club, and also for a wooden five bar-type gate, with side pedestrian access and will present these to the next meeting.

It should be noted that e.g. caravans can pass below a height barrier, and it would need to be opened for e.g. the Biffa truck to access the car park.

If a height barrier is not considered to be necessary, the current gates are in need of replacement, perhaps with one five bar gate, with a side pedestrian access.

Cllr Waterson proposed that thanks to the caretaker be formally Minuted, as he has been very helpful and proactive in dealing with securing the Field; seconded by Cllr Griffiths and AGREED by all present.

Receipt of Grant from the Fete Committee

Councillors NOTED receipt of a grant from the Fete Committee of £1356.82.

It was proposed by Cllr Enticknap, seconded by Cllr Griffiths that this sum be put towards the provision of a defibrillator and cabinet, and installation at the KGV Pavilion. It was noted that the defibrillator company had advised of a potential price increase as from 1st September, but it was AGREED that the Council will cover any shortfall in funding.

83 Dunsfold Neighbourhood Plan

The Clerk reported that the Draft Plan was submitted to Waverley BC and their comments were to be submitted by 21st August.

However, comments were not provided, due to the publication of a revised National Planning Policy Framework (NPPF) on 17th August. These will not now be supplied until 18th September.

In the interim, the Clerk met with Claire Upton-Brown, Head of Planning at Waverley BC, and two officers to discuss the Land Availability Assessment (LAA) which lists sites submitted via the recent Call for Sites. The Clerk pointed out errors in the LAA, as two sites identified in Dunsfold (Springfield/Miller Lane and Chennels Field) already had planning permission.

The Sub Group has previously asked officers at Waverley if they could release any information about potential sites in Dunsfold, but this was refused.

The Sub Group met with UVE on 25th August, with the aim of discussing Waverley BC's comments on the draft plan and the implication of new sites identified in the LAA.

As no comments had been received, only the LAA was discussed. Dave Chetwyn from UVE advised that the new sites do have to be considered in the Dunsfold Neighbourhood Plan, as this would mean re-visiting site assessments, which will cause unnecessary delay.

The current Draft Plan will need to be amended to ensure that all references to the NPPF were in alignment with the new version.

UVE pointed out that under the new NPPF, the requirement to conform with the Local Plan has been withdrawn, on the proviso that a Neighbourhood Plan does not deliver less housing than that identified in the Local Plan.

The Scoping Report has been submitted to Historic England, the Environment Agency and to National England. They have a statutory 5 weeks to respond.

The Strategic Environment Assessment (SEA) is nearing completion.

The Housing Survey preliminary report is imminent, with the final report due at the end of September.

The Sub Group accepted UVE's advice that the new LAA sites would not be considered in the Draft Plan, and that we will not wait for Waverley's comments on the previous Draft, as its role as Planning Authority had been redefined in the new NPPF.

It is hoped that all documents – Scoping Report consultation responses, SEA, Housing Survey report – should be in place by the beginning of October. The next scheduled Council meeting is 13th October, so it is hoped that the Plan can be signed off and go to Regulation 14. If not ready by this date, an Extraordinary Meeting can be arranged.

Councillors NOTED this information.

Cllr Waterson said that Waverley officers had not been very helpful in advising on the draft Plan, leaving it to the last minute before notifying that they would not be supplying any comments, for example, having been given three weeks to respond.

At the last meeting, it was agreed that the Draft Plan would be published on the Council's website. However, Dave Chetwyn advises against this, as he feels it would be confusing to have different versions in the public domain.

Cllr Lindesay had concerns over this approach.

It was agreed to accept the advice of UVE as professional consultants, given after the last meeting, and not to publish a draft plan on the website.

The Clerk will put an explanation of why a draft plan is not on the website in the next newsletter, and on the website itself.

The Clerk asks Councillors to consider this advice, and to agree not to publish draft version(s) of the Plan until it is ready for Regulation 14 consultation.

84 Old School Site

It is hoped that the consultation will take place in September. The Post Office licence to print SAEs has been obtained, so these can now be printed, the outgoing labels are ready to print.

Assistance will be required to "stuff" the outgoing envelopes.

However, the Clerk is on leave from 7th September for 2 weeks so it is more likely to finalise on her return.

Councillors NOTED this information.

85 Ratification of Planning Recommendations

Councillors AGREED to ratify the recommendations made to the three planning applications as listed on the agenda. All three have subsequently been decided by Waverley BC – see below.

Reference	Address	Proposal	Response
WA/2026/01152	Wrotham Hill	Siting of 5 caravans, 3 of which have permission (LDC)	Noted
WA/2026/01211	Mallows, Mill Lane GU8 4LD	Extension and alterations including dormers to provide additional roof space; demolition of conservatory	No objection
WA/2026/01228	Haven Field Farmhouse, Plaistow Rd, GU8 4PF	Erection of single Storey Extensions and alterations following demolition of conservatory and utility room (LDC)	Noted

87 Planning Applications

WA/2026/01546 – Land north of Gratton Chase

It was agreed to consider this application first, as members of the public were present who wished to speak.

The Chairman proposed the suspension of Standing Orders, to enable members of the public to speak; seconded by Cllr Travis; agreed by all present.

A resident said that he had objected to previous proposals on the site, but now supported these revised plans. The applicant had engaged with residents in Gratton Chase, and the proposals had been changed significantly.

A second resident endorsed the view of the first.

Standing Orders were reinstated.

Cllr Waterson advised that he was still opposed to the proposals. The site has been considered in the emerging Neighbourhood Plan as being not suitable and not viable. Further to the permission of the Coombebury Cottage and Chennells Field sites, the issue of the vestigial gap raised by the Inspector at the last appeal, was even more relevant.

This site provided a wild life corridor for amphibians migrating from east of Dunsfold Common Rd, to their breeding ponds to the west, as proved by the latest DART survey.

The site is within the AGLV, and is within the proposed extension to the AONB, for which a decision is expected imminently.

He noted that the Flood Agency had lodged an objection as the proposed SUDS does not comply with NPPF requirements, and that there is currently no permitted access.

The Clerk advised that she had concerns over the foul sewerage treatment, as the application form had ticked "unknown" as to how this is to be progressed. Reference had been made in a letter of support to the provision of a treatment plant, but she could not find evidence of this in document supplied.

Councillors felt that lack of information in relation to sewerage treatment implied that they would have to object to the proposals.

Cllr Waterson proposed that the Council should object to the outline proposals. There was no seconder, so the motion failed.

The Chairman proposed the suspension of Standing Orders, to enable the applicant to speak; seconded by Cllr Travis; agreed by all present.

The applicant advised that para 4.40 of the Planning stated that the development will be served by a private sewerage system. He did not know why the application form did not reflect this.

Standing Orders were reinstated.

After lengthy discussion, there was no resolution to either object or support the proposals.

Cllr Griffiths proposed that the Council should respond stating that it held a neutral stance with regard to the proposals. It recognised that the proposals were an improvement on those previously supplied, but it still had concerns, these being

- Sewerage treatment must be agreed at outline stage; this to be via a private system.
- Built areas currently to the east of the site, and which currently match the north/south line of built areas in the Coomebury Cottage site must not be changed to try to retain the vestigial gap.
- Access remains unresolved.

This proposal was seconded by Cllr Lindesay and AGREED by all present. The Clerk will write to Waverley BC accordingly.

Reference	Address	Proposal	Recommendation
WA/2026/01505	North View Plaistow Road, GU8 4PJ	Continued Use Of Barn At North View For A Sign Writing Business (LDC)	Noted
WA/2026/01521	Barbins Grange Chiddingfold Road GU8 4PB	Proposed Stationing Of A Caravan/Mobile Home (LDC)	Noted
WA/2026/01539	Knightons Court Knightons GU8 4NU	Erection Of Extensions And Alterations Including Increasing Roof Height And Installation Of Dormers Installation Of An Indoor Swimming Pool Construction Of A Basement Level And Associated Works Including Landscaping.	No objection
WA/2026/01542	Barbins Grange Chiddingfold Road GU8 4PB	Erection Of An Agricultural Storage Building (Retrospective)	No objection
WA/2026/01546	Land to the North Of Gratton Chase	Outline Application With All Matters Reserved Except For Access And Layout For The Erection Of 5 Detached Dwellings.	As above
PRA/2026/01514	Barbins Grange Chiddingfold Road GU8 4PB	Prior Approval Application For The Erection Of An Agricultural Building.(For information only)	Noted that the documents state no barn on site, which contradicts WA/2026/01542 above.

88 Planning Decisions

The following decisions were NOTED.

Reference	Address	Proposal	DPC	WBC
WA/2026/00796	Land at Woodlands, Knightons Lane, GU8 4NU	Amendments to WA/2018/1600 to amend design and materials	No objection	Granted
WA/2026/00900	Wrotham Hill Cottage, Wrotham Hill, GU8 4PA	Siting of shipping container (LDC)	Not discussed	Refused

WA/2026/01061	Japonica Cottage, The Green, GU8 4LX	Replacement doors and windows	No objection	Refused
WA/2026/01118	Dungate Farm, Plaistow Rd GU8 4PJ	Erection Of Single Storey Extension; Installation Of Bay Window	No objection	Granted
WA/2026/01152	Wrotham Hill	Siting of 5 caravans, 3 of which have permission (LDC)	Noted	Refused
WA/2026/01159	Majorland Rew Dunsfold Rd GU8 4BN	Installation Of A Biomass Boiler And 2 Log Drying Kilns.	Not discussed	Granted
WA/2026/01211	Mallows, Mill Lane GU8 4LD	Extension and alterations including dormers to provide additional roof space; demolition of conservatory	No objection	Granted
WA/2026/01228	Haven Field Farmhouse, Plaistow Rd, GU8 4PF	Erection of single Storey Extensions and alterations following demolition of conservatory and utility room (LDC)	Noted	Granted
WA/2025/01954	Old Croft Cottage, Shoppe Hill, GU8 4LN	Erection Of Two Storey And Single Storey Rear Extension And Alterations To Elevations Including New Porch. As Amplified By Bat Survey Report Received 30/07/2026)	No objection	Granted

89 Planning Appeals

There have been no appeals lodged since the last meeting.

90 Surrey Association of Local Councils AGM & Conference

The Clerk will be attending the SALC AGM & Conference on 5th November. It was AGREED by all present to give her voting rights at this event.

91 Council Surgeries

The last surgery was held on 11th July. The Clerk is progressing a report about the overgrown footpath at the end of Mill Lane with Surrey CC.

The next surgery is scheduled for 12th September. Cllr Enticknap will be attending, together with Cllr Travis

92 Reports on Meetings attended

Apart from the Clerk attending a meeting with Waverley Officers re the LAA as reported above, she is not aware of any other meetings attended by her or Councillors.

93 Items for Information

There were none.

94 Staffing Matters*

At this point the Chairman announced that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 the press and public would be excluded during the next item due to the confidential nature of the matter to be discussed, as it related to staffing issues; agreed by all present.

After discussion, the meeting went back into open session.

During the Confidential Session, it was NOTED that the Clerk has completed a successful appraisal; it was AGREED by all present that her salary is increased by one point, back dated to April 1st 2026 as per her contract.

The 2026/2027 pay agreement, which equates to an increase of 3.3% was NOTED, again to be backdated to April 1st 2026.

It was NOTED that the backdated pay will be applied to the Clerk's September salary.

95 Date of next meetings

The next Full Council meeting will be on **Tuesday, 13th October 2026.**

Other scheduled meetings are as follows:

- Commons Committee – Monday, 28th September 2026 at 8.30pm

The meeting closed at 9.40 pm

Chair of the Council Dated.....

**Clerk's Report for the
Full Council meeting to be held on, Tuesday, 13th October 2026
To be read in conjunction with the agenda**

1 Public Participation

To invite MOPs present to address the Council

2 Apologies

To note and accept apologies.

3 Declarations of Interest

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of interest will be Minuted.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting, unless they have received a dispensation. However, if members of the public can speak at the meeting, they may also do so, as a member of the public.

If a dispensation is required, then this must be submitted as soon as possible, preferably prior to the meeting.

4 Minutes

To agree the Minutes of the Annual Council meeting held on Wednesday, 2nd September 2026

5 Chairman's Announcements

The Chairman may choose to make an announcement.

6 Correspondence & Action Lists

Councillors are asked to note the Correspondence and Action lists as included in this meeting pack.

7 Committees

Councillors are asked to note the approved Minutes and actions therein of the following Committee:

- Commons Committee, 20th July

8 West Surrey Council

To receive and note a report from Cllrs Austin and Deanus.

9 Accounts & Financial Matters

Financial packs are circulated separately; Councillors are asked to formally note and approve the information therein. All accounts have been reconciled up to 30th September 2026.

Payments to be authorised

Payments totalling £354.00 are to be authorised.

The Clerk has purchased 1200 second class stamps for the Neighbourhood Plan and Old School Site Consultations.

Remembrance Day Crosses

In October 2025, the Council resolved to pay £90 for remembrance crosses (an increase from £29 the previous year) but not to pay for these in future years.

The Clerk has been asked again if the Council will pay for crosses, hence this agenda item.

Clerk's Pension Payments

Councillors will recall that the Clerk has had difficulty contacting Surrey Pensions in relation to payment of her pension contributions. This has now been resolved, and payment has been made for 2025/2026 and 2026 April to September.

Future payments will be made monthly

10 External Auditors Report

The External Audit was completed on 25h September, conclusion was publicised on the website and notice board accordingly. Documents are circulated via separate email.

The Auditors noted that

- Section 2, Box 8 is incorrect due to a typographical error and should read £119,394, (not £199,394)
- Information received from the smaller authority has confirmed that the smaller authority uses receipts and payments basis of accounting in Section 2 Accounting Statements of the AGAR. However, Section 2, Boxes 7 and 8 do not agree.

In addition, an adequate explanation for the variance between the prior and current year values in Box 6 of Section 2 was not provided.

The Clerk will provide a verbal explanation of the reasons behind these comments.

Councillors are asked to formally note receipt of the External Auditors' report, to note the comments therein, and to note that these must be taken into account when compiling the 2026/2027 audit report.

11 Dunsfold Neighbourhood Plan

Housing Needs Survey

This was completed on 12th July and a summary was due to be received beginning of September, with the full report by the end of September.

To date, only the summary has been received, with the report due by 9th October.

The report has to be submitted to Waverley BC for prior approval before issuing.

This delay has led to a delay in preparing the Draft Plan for consultation.

The summary report is circulated by separate email; Councillors are asked to note receipt.

The final report will be circulated if received as promised.

Scoping Report Statutory Consultees

This report has been sent to Natural England, Historic England, and the Environment Agency. All have acknowledged with no further comment.

Other Statutory Consultees

It is usual for a planning authority to provide lists of contact details for statutory consultees, but Waverley BC does not have one.

The Admin Assistant at UVE has now managed to obtain one from a parish that has recently completed its Neighbourhood Plan.

Extra Ordinary Meeting

Due to these unexpected delays, the Draft Plan is not quite complete. Councillors are asked to note that a meeting will be held on 20th October at 7.30pm to review and agree the Plan, thus agreeing that it goes to consultation, as per the Neighbourhood Planning (General) Regulations 2012 Regulation 14.

Consideration of the Plan will be the sole item on the agenda.

Drop In Sessions

The Clerk has been advised to arrange two drop-in sessions for residents to come and view the Plan. It would be preferable if councillors were present.

It is suggested that one evening session and one weekend session would be appropriate.

She asks that Councillors agree the dates of these sessions, and confirm attendance.

The Village Shop has agreed to hold a copy, and one will be available in the Clerk's office to view by appointment.

12 Old School Site

The printing of the return envelopes is in progress.

13 Play Area

The Clerk refers to her report circulated previously and asks how to proceed.

14 Planning Applications

There have been no applications lodged since the last meeting.

15 Planning Decisions

Councillors are asked to note the planning decisions as listed on the agenda

16 Planning Appeals

There have been no appeals since the last meeting.

17 Parish Council Surgeries

The last surgeries were held on 12th September with Cllrs Enticknap and Travis, and on 10th October with Cllrs Lindesay and Waterson. The Clerk is progressing a report about the overgrown footpath at the end of Mill Lane with Surrey CC.

The next surgery is scheduled for 14th November. Cllr Enticknap will be attending, one other Councillor is required.

18 Reports from Representatives attending outside meetings

SALC Clerks' Forum, 29th September 2026, attended by the Clerk
Topics discussed included Community Resilience, LGR and Devolution, SALC and NALC updates, and BT Digital Roll out. The Clerk has circulated the slides.

Waverley BC Liaison Meeting 30th September 2026, attended by the Clerk
Topics discussed included the new National Planning Policy Framework. As advised previously by Cllr Deanus, all planning decisions will be delegated to an officer, no matter how many objections are lodged. Parishes will be consulting in the usual way, and their comments taken into consideration. This will come into effect on 31st October.

Parish Council Elections will take place on 6th May 2027, with candidate nomination papers available from 23rd March. Nominations close on 8th April.

Local Government Reorganisation – the TUPE process is now underway with council employees. It has been agreed that the authority will be called “West Surrey and South Middlesex Council”; this has gone to the Government for final approval.

GDPR Training

Cllrs Lindesay and Waterson attended sessions recently; they can give a verbal update.

It was agreed that all councillors would attend this training; the Clerk is finding out future dates.

19 Items for Information

Councillors are invited to report on items of interest.

20 Date of next meeting

The next Full Council meeting will be on **Tuesday, 10th November 2026**.

Other scheduled meetings are as follows:

- Extra Ordinary Council meeting, Tuesday, 20th October 2026 at 7.30pm
- Finance Committee – Monday, 26th October 2026 at 7.30pm

Correspondence List 27th August to 8th October 2026

Date	From and Subject	Action
2 nd Sept	WBC News Release re Affordable Homes in Godalming	To note
21 st Sept	NALC Events	To note
21 st Sept	WBC News Release re Free Clean Air Quality Alerts	To note
21 st Sept	NALC Events	To note
21 st Sept	WBC News Release re Enterprising Women Programme	To note
21 st Sept	NALC Chief Executive Bulletin	To note
28 th Sept	NALC Chief Executive Bulletin	To note
5 th Oct	WBC News Release re Waverley Businesses celebrating green success	To note
7 th Oct	NALC Events	To note

Action list as of 8th October 2026



Meeting Date	Action	Responsibility	Update
Commons 19 th May	Submit expression of interest to acquire lease of Common from WBC	Clerk	Transfer in progress
Commons 29 th Sept	Seek quotes for pond works	Clerk	Met Contractor on site 6 th Oct
Finance 26 th Jan	Get quote for professional jet wash of School Pond bridge	Clerk	
Finance 26 th Jan	Get quote for life belt device for School Pond bridge	Clerk	
FC 3 rd Feb	Get quotes for 2 grit bins	Clerk	Awaiting response from Cllrs
FC 10 th March	Open CCLA account	Clerk	In progress
FC 5 th May	Add Cllr Singhateh and Travis to Unity bank accounts	Clerk	
FC 9 th June	Tender for tree works	Clerk	In progress
FC 9 th June	Contact Diocese of Guildford for update re School site	Clerk	Awaiting response
Finance 27 th July	Purchase new goal posts	Clerk	Installed
FC 2 nd Sept	Arrange valuation of KGV Pavilion	Clerk	In progress
	Get quotes for height barrier and gate for KGV	Clerk	
	Purchase defib and bleed kit	Clerk	Installed



