

DUNSFOLD PARISH COUNCIL

Minutes

Minutes of the Commons Committee of the Parish Council held on Monday, 18th May 2026 at 8.30pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr Roy Enticknap (Chairman)
Cllr Tigi Singhateh

Cllr Philip Travis (Vice Chairman)

Friends of Dunsfold Common: 1
Public: 1

1 Election of Vice Chairman

Cllr Enticknap as Chairman, invited nominations.

Cllr Singhateh proposed Cllr Travis: seconded by Cllr Enticknap

There were no other nominations.

It was AGREED by all present that Cllr Travis be elected as Vice Chairman of this Committee.

2 Public Participation

It was noted that Cllr Waterson was present as a member of the public.

3 Apologies

Apologies were noted and accepted from Cllr Griffiths, and Mrs Enticknap, Friends of Dunsfold Common.

Cllr Cooke was absent.

4 Declarations of Interest

There were no declarations of interest at this point of the meeting.

5 Minutes

It was proposed by Cllr Travis seconded by Cllr Singhateh and agreed by all present that the Minutes of the meeting held on Monday, 23rd March 2026 were a true and correct record.

6 Chairman's Announcements

The Chairman advised that there is a rope swing in Gratton Woods. He was of the opinion that this should be removed. He referred to a case in Banstead in 2024 when a child had been killed by the branch to which a similar swing was attached breaking. He reminded councillors that they had a duty of care.

It was agreed that the Clerk would arrange for this rope swing to be removed, putting a message on social media accordingly.

7 Dunsfold Common Ponds Regeneration Project

Grants

Surrey Community Investment Grant, applied for via Cllr Kevin Deanus. The application was for £10,000 and confirmation has been received that £7,600 has been granted for capital expenditure on the creation of the additional pond and the hibernacula.

The Clerk is in the process of sourcing contractors to quote for the work.

Councillors NOTED this information. It was agreed that the creation of the hibernacula was preferred to the creation of an additional pond.

Fish removal

The licence to remove the fish has been granted; the Clerk is awaiting confirmation of the date of removal.

Councillors NOTED this information.

Sigma Pond Surveys

The environmental surveys on two ponds, commissioned by Sigma Homes, the developer for the Coombebury Cottage have been completed. Both ponds tested positive for Great Crested Newts

A patch of giant hogweed was noted on the pond to the north of Coombebury Cottage; the Clerk has reported this to Waverley BC as this pond is outside the leased land area.

Councillors NOTED this information.

8 Commons Management

Tree Survey

The tree survey is due to be completed week ending 15th May. The contractor has advised that there are no trees in need of immediate attention.

Businesses off Alfold Rd, backing onto Common land have requested that branches etc touching their buildings be removed, as these interfere with BT cabling. It was agreed that this clearance would be a priority when tendering for the tree works resulting from the survey.

Community Asset Transfer

Waverley BC has advised that it cannot proceed with the transfer unless the administration fees are paid in advance - £858.33 + VAT

It was proposed by Cllr Travis, seconded by Cllr Singhateh and AGREED by all present that this payment be made.

The Clerk advised that the anticipated legal costs for the transfer will be in the region of £2700.

Councillors NOTED this information; the Clerk is to progress this with Surrey Hill Solicitors

Easements

The Clerk reported that she had been corresponding with a resident in relation to the boundary of common land adjacent to their property driveway. It appears that the Land Registry map of common land does not match the leased area map. It is not clear if there an easement in place to enable the resident to have right of access over the land. She continues to investigate.

Councillors NOTED this information.

9 Items for Information

It was noted that there are now tadpoles in the School Pond.

10 Items for Future Agendas

There were no suggestions.

11 Date of the next Meeting

Monday, 20th July 2026 at 8.30pm in the Nugent Room, Winn Hall

The meeting closed at 9.00pm

Chair of the Commons Committee Dated.....