

DUNSFOLD PARISH COUNCIL

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25th August 2026

NOTICE OF PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Wednesday, 2nd September 2026**, where the following business will be transacted

Jennifer Nagy, Clerk to the Council

AGENDA

1. **Public Question time 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The Chairman will call the question from those who are indicating that they wish to speak.

2. **Apologies** – to receive and approve apologies for absence
3. **Declarations of Disclosable, Pecuniary and Other Interests** - to receive any declarations of interest, and to receive and consider written requests for dispensations for disclosable pecuniary interests
4. **Minutes** - to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Wednesday, 7th July 2026
5. **Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
6. **Correspondence & Action Lists** – to note correspondence received and actions since the last meeting.
7. **Committees** – to note the Minutes and actions therein of the following Committees
 - Finance Committee, 13th April
 - Commons Committee, 18th May
8. **West Surrey Council** - to receive and note a report from West Surrey Councillors
9. **Accounts** - to consider and approve other financially related matters if necessary, including
 - To receive and approve reports as to the current financial situation of the Council
 - To receive and authorise payments of invoices due before the next meeting
 - To note payments made under delegated powers during the August recess.

- To note payment of the insurance costs for the Village Bonfire at a cost of £1238.00
- To consider quotations for the valuation of the KGV Pavilion building
- To consider the erection of a lockable barrier/height barrier at the entrance to the KGV Field
- To note receipt of a grant of £1356.52 from the Fete Committee, to consider spending this on the purchase and installation of a defibrillator and cabinet at the KGV Pavilion.

10. **Dunsfold Neighbourhood Plan** – to receive an update

11. **Old School Site Consultation** – to receive an update.

12. **Ratification of Planning Recommendations** – to consider and ratify recommendations submitted to Waverley Borough Council as the Local Planning Authority, over the August recess on the following planning applications:

Reference	Address	Proposal	Response
WA/2026/01152	Wrotham Hill	Siting of 5 caravans, 3 of which have permission (LDC)	Noted
WA/2026/01211	Mallows, Mill Lane GU8 4LD	Extension and alterations including dormers to provide additional roof space; demolition of conservatory	No objection
WA/2026/01228	Haven Field Farmhouse, Plaistow Rd, GU8 4PF	Erection of single Storey Extensions and alterations following demolition of conservatory and utility room (LDC)	Noted

13. **Planning Applications** – to consider and agree recommendations to submit to Waverley Borough Council as the Local Planning Authority, on the following planning applications:

Reference	Address	Proposal
WA/2026/01505	North View Plaistow Road, GU8 4PJ	Continued Use Of Barn At North View For A Sign Writing Business (LDC)
WA/2026/01521	Barbins Grange Chiddingfold Road GU8 4PB	Proposed Stationing Of A Caravan/Mobile Home (LDC)
WA/2026/01539	Knightons Court Knightons GU8 4NU	Erection Of Extensions And Alterations Including Increasing Roof Height And Installation Of Dormers Installation Of An Indoor Swimming Pool Construction Of A Basement Level And Associated Works Including Landscaping.
WA/2026/01542	Barbins Grange Chiddingfold Road GU8 4PB	Erection Of An Agricultural Storage Building (Retrospective)
WA/2026/01546	Land to the North Of Gratton Chase	Outline Application With All Matters Reserved Except For Access And Layout For The Erection Of 5 Detached Dwellings.
PRA/2026/01514	Barbins Grange Chiddingfold Road GU8 4PB	Prior Approval Application For The Erection Of An Agricultural Building.(For information only)

14. **Planning Decisions** - to receive and note decisions made by Waverley Borough Council as the Local Planning Authority as follows:

Reference	Address	Proposal	DPC	WBC
WA/2026/00796	Land at Woodlands, Knightons Lane, GU8 4NU	Amendments to WA/2018/1600 to amend design and materials	No objection	Granted
WA/2026/00900	Wrotham Hill Cottage, Wrotham Hill, GU8 4PA	Siting of shipping container (LDC)	Not discussed	Refused

WA/2026/01061	Japonica Cottage, The Green, GU8 4LX	Replacement doors and windows	No objection	Refused
WA/2026/01118	Dungate Farm, Plaistow Rd GU8 4PJ	Erection Of Single Storey Extension; Installation Of Bay Window	No objection	Granted
WA/2026/01152	Wrotham Hill	Siting of 5 caravans, 3 of which have permission (LDC)	Noted	Refused
WA/2026/01159	Majorland Rew Dunsfold Rd GU8 4BN	Installation Of A Biomass Boiler And 2 Log Drying Kilns.	Not discussed	Granted
WA/2026/01211	Mallows, Mill Lane GU8 4LD	Extension and alterations including dormers to provide additional roof space; demolition of conservatory	No objection	Granted
WA/2026/01228	Haven Field Farmhouse, Plaistow Rd, GU8 4PF	Erection of single Storey Extensions and alterations following demolition of conservatory and utility room (LDC)	Noted	Granted
WA/2025/01954	Old Croft Cottage, Shoppe Hill, GU8 4LN	Erection Of Two Storey And Single Storey Rear Extension And Alterations To Elevations Including New Porch. As Amplified By Bat Survey Report Received 30/07/2026)	No objection	Granted

15. **Planning Appeals** – there have been no appeals since the last meeting

16. **Surrey & Sussex Association of Local Councils AGM & Conference** – to agree to give the Clerk voting rights at this event, taking place on 5th November 2026

17. **Parish Council Surgeries** – to note reports and actions from recent surgeries

18. **Reports from Representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to meetings attended on behalf of the Council.

19. **Items for Information** – to receive items for information.

20. **Staffing matters*** - to note that the Clerk has completed a successful appraisal, and to agree that her salary is increased by one point, back dated to April 1st 2026 as per her contract; to receive and agree the 2026/2027 pay agreement, again to be backdated to April 1st 2026

21. **Date of next meeting – Tuesday, 13th September 2026**

Next scheduled meetings:

Commons Committee – Monday, 20th July 2026 at 8.30pm

Finance Committee – Monday, 27th July 2026 at 7.30pm

***The press and public may be excluded for this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960s1 due to the confidential nature of the matter to be discussed**

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS