

DUNSFOLD PARISH COUNCIL

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2nd June 2026

NOTICE OF PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Tuesday, 9th June 2026**, where the following business will be transacted

Jennifer Nagy, Clerk to the Council

AGENDA

1. **Public Question time 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The Chairman will call the question from those who are indicating that they wish to speak.

2. **Apologies** – to receive and approve apologies for absence
3. **Declarations of Disclosable, Pecuniary and Other Interests** - to receive any declarations of interest, and to receive and consider written requests for dispensations for disclosable pecuniary interests
4. **Minutes** - to discuss, amend if necessary and thereafter approve the Minutes of the Annual Council meeting held on Tuesday, 5th May 2026
5. **Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
6. **Correspondence & Action Lists** – to note correspondence received and actions since the last meeting.
7. **Committees** – to receive and note the Minutes, including recommendations therein as a true record of the following Committee Meeting:
 - Commons Committee 23rd March 2026; date of next meeting 20th July 2026
8. **West Surrey Council** - to receive and note a report from West Surrey Councillors
9. **Accounts** - to consider and approve other financially related matters if necessary, including
 - To receive and approve reports as to the current financial situation of the Council
 - To receive and authorise payments of invoices due before the next meeting,
 - To receive an update on the listing of the Village Tapestry on the Council's Asset Register, and to consider transfer of ownership to the St Mary & All Saints Church, dependent on grant funding criteria.

10. **Tree Survey** – to note receipt of the completed Tree Survey and agree that the Clerk tenders for the works identified, including urgent works to address ash die back.
11. **Dunsfold Neighbourhood Plan** – to receive an update, including consideration of the following:
- A quote from AECOM to revise the SEA for £11,316 + VAT
 - An increase in the previously agreed cost of the Housing Survey of up to £900 to £1034.52 + the cost of returned postage; survey to be carried out between 15th June to 12th July.
12. **Old School Site Consultation** – to receive an update
13. **Community Asset Transfer*** – to formally agree the appointment of solicitors to manage the transfer as agreed at the Commons Committee meeting, to note discrepancies between Land Registry title documents and leased land maps, currently under investigation.
14. **Planning Applications** – to consider and agree recommendations to submit to Waverley Borough Council as the Local Planning Authority, on the following planning applications:

Reference	Address	Proposal
WA/2026/00752	1, Burdocks, The Green GU8 4NB	Erection of boundary fence and re-positioning oil tank
WA/2026/00761	Coombebury Cottage, The Green GU8 4NB	Erection of up to 53 dwellings
WA/2026/00796	Land at Woodlands, Knightons Lane, GU8 4NU	Amendments to WA/2018/1600 to amend design and materials
WA/2026/00844	Chennels Field	Phased Development Of 5 Self/Custom Build Dwellings

15. **Planning Decisions** - to receive and note decisions made by Waverley Borough Council as the Local Planning Authority as follows:

16.

Reference	Address	Proposal	DPC	WBC
WA/2026/00347	High Loxley, High Loxley Rd, GU8 4BW	Changes to floorplans/elevations approved under WA/2024/00683	No objection	Granted
WA/2026/00469	The Little House, Knightons Lane GU7 4NU	Erection of stable block and tackroom	No objection	Granted
WA/2026/00546	Barbins Grange, Chiddingfold Rd GU8 4PB	Use of upper floor of out-building for ancillary accommodation (LDC)	Noted	Granted
WA/2026/00557	Chiddingfold Storage Depot, GU8 4PB	Submission of Ecological Mitigation Plan and Biodiversity Plan (County Matter)	Not discussed	Granted by SCC

17. **Planning Appeals** – to note appeals as follows:

Reference	Address	Proposal	DPC Comment to original application
X/26/3377486 re WA/2025/02381 (Non-determination)	Wrotham Hill Dunsfold	Certificate of Lawfulness under Section 192 for Siting of 5 caravans for residential use – Lawful Development Cert.	No comment as LDC

18. **Parish Council Surgeries** – to note reports and actions from recent surgeries

19. **Reports from Representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to meetings attended on behalf of the

Council.

20. **Items for Information** – to receive items for information.

21. **Future agendas** – to receive and consider items for inclusion future agendas

22. **Date of next meeting – Tuesday, 7th July 2026**

Next scheduled meetings:

Commons Committee – Monday, 20th July 2026 at 8.30pm

Finance Committee – Monday, 27th July 2026 at 7.30pm

***The press and public may be excluded for this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960s1 due to the confidential nature of the matter to be discussed**

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS