

Full Council Meeting

Finance Pack

10th March 2026

Dunsfold Parish Council
Net Position by Cost Centre and Code (Between 01/04/2025 and 28/02/2026) - All Cost Centres and Codes

Cost Centre Name

Administration		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
23	Sage Software				115.52	118.00	-2.48
34	Annual Parish meeting				200.00	90.40	109.60
40	Audit				500.00	900.20	-400.20
41	Insurance				2,700.00	2,238.02	461.98
42	Office Rent				2,300.00	1,940.00	360.00
43	Telephone and Broadband				1,000.00	40.95	959.05
44	Stationary					120.03	-120.03
45	Office Equipment						
46	Software				800.00	661.20	138.80
47	Subscriptions				600.00	742.22	-142.22
48	Meeting Costs				650.00		650.00
51	Locum Fees				5,000.00	4,900.00	100.00
55	Professional Fees (Legal,				5,000.00		5,000.00
56	Election Costs				1,000.00	4,615.15	-3,615.15
63	Fete Insurance					393.22	-393.22
64	Phone & Broadband					658.90	-658.90
65	Bank Charges					59.07	-59.07
69	Mobile					93.00	-93.00
71	VAT						
75	HR Support					2,485.90	-2,485.90
76	Website					400.00	-400.00
79	Speedwatch					230.00	-230.00
82	KGV					4,000.00	-4,000.00
83	Remembrance Day					115.00	-115.00
84	Training					704.00	-704.00
85	Unity Trust					1,000.00	-1,000.00
88	Defib					126.00	-126.00
90	Gift					50.00	-50.00
					19,865.52	£26,681.26	-6,815.74

Assets		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
15	KGV				4,000.00		4,000.00
59	Defibrillators					150.90	-150.90
68	Printer						
					4,000.00	£150.90	3,849.10

Common		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
3	Common Cut				1,000.00	6,000.00	4,451.00
4	Verges						
5	Trees					3,000.00	1,800.00
6	Ponds					8,000.00	2,330.00
7	Maintenance Contingency					3,150.00	3,150.00
72	Strimming					2,490.00	-2,490.00
89	Ditches					360.00	-360.00
					£1,000.00	20,150.00	£12,269.00
							8,881.00

Grants		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
9	Parochial Church Council				2,000.00	2,000.00	
10	Citizens Advice Waverley				300.00		300.00
11	Winn Hall				400.00	3,416.70	-3,016.70
12	British Legion Wreath				60.00		60.00
13	Surrey Air Ambulance				300.00	500.00	-200.00
53	Village Fete Committee				200.00		200.00
54	Dunsfold Village Shop						
61	Dunsfold Bonfire Committ				500.00	424.00	76.00
62	KGV Grant				4,000.00		4,000.00
					7,760.00	£6,340.70	1,419.30

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Dunsfold Parish Council
Net Position by Cost Centre and Code (Between 01/04/2025 and 28/02/2026) - All Cost Centres and Codes

Cost Centre Name

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
35	Surrey County Council						
36	Returned payment			500.00			500.00
39	Precept		55,000.00	55,000.00			
49	Unspecified Income						
50	NCIL Contributions		20,000.00	94.02			-19,905.98
57	VAT Return		4,000.00				-4,000.00
58	Bank Interest		600.00	621.46			21.46
77	Wayleave			27.66			27.66
78	Commons			1,000.00			1,000.00
86	Grant			5,000.00			5,000.00
87	Unity			500.00			500.00
			79,600.00	£62,743.14			-16,856.86

KGV		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
52	Caretaker						
66	Playground				2,168.00		-2,168.00
70	Grant				5,000.00		-5,000.00
73	Maintenance				8,024.99		-8,024.99
74	Outdoor Gym				9,900.00		-9,900.00
					£25,092.99		-25,092.99

Neighbourhood Plan		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
17	Professional Fees				12,000.00	1,752.00	10,248.00
18	Admin Costs				3,000.00		3,000.00
					15,000.00	£1,752.00	13,248.00

Projects/Reserves		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
33	Gratton woods						
80	KGV Car Park				46,020.00		-46,020.00
81	KGV Car park				-980.00		980.00
					£45,040.00		-45,040.00

Staff Costs		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
					27,416.00	£21,036.50	6,379.50

NET TOTAL		79,600.00	£63,743.14	94,191.52	£138,363.35	-60,028.69
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Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Dunsfold Parish Council

05 March 2026 (2025-2026)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 28/02/2026)

Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	*) Under/over spend
23 Sage Software				115.52	118.00	-2.48	-2.48 (-2%)
34 Annual Parish meeting				200.00	90.40	109.60	109.60 (54%)
40 Audit				500.00	900.20	-400.20	-400.20 (-80%)
41 Insurance				2,700.00	2,238.02	461.98	461.98 (17%)
42 Office Rent				2,300.00	1,940.00	360.00	360.00 (15%)
43 Telephone and Broadband				1,000.00	40.95	959.05	959.05 (95%)
44 Stationery					120.03	-120.03	-120.03 (N/A)
45 Office Equipment							(N/A)
46 Software				800.00	661.20	138.80	138.80 (17%)
47 Subscriptions				600.00	742.22	-142.22	-142.22 (-23%)
48 Meeting Costs				650.00		650.00	650.00 (100%)
51 Locum Fees				5,000.00	4,900.00	100.00	100.00 (2%)
55 Professional Fees (Legal, Surver				5,000.00		5,000.00	5,000.00 (100%)
56 Election Costs				1,000.00	4,615.15	-3,615.15	-3,615.15 (-361%)
63 Fete Insurance					393.22	-393.22	-393.22 (N/A)
64 Phone & Broadband					658.90	-658.90	-658.90 (N/A)
65 Bank Charges					59.07	-59.07	-59.07 (N/A)
69 Mobile					93.00	-93.00	-93.00 (N/A)
71 VAT							(N/A)
75 HR Support					2,485.90	-2,485.90	-2,485.90 (N/A)
76 Website					400.00	-400.00	-400.00 (N/A)
79 Speedwatch					230.00	-230.00	-230.00 (N/A)
82 KGV					4,000.00	-4,000.00	-4,000.00 (N/A)
83 Remembrance Day					115.00	-115.00	-115.00 (N/A)
84 Training					704.00	-704.00	-704.00 (N/A)
85 Unity Trust					1,000.00	-1,000.00	-1,000.00 (N/A)
88 Defib					126.00	-126.00	-126.00 (N/A)
90 Gift					50.00	-50.00	-50.00 (N/A)
SUB TOTAL				19,865.52	26,681.26	-6,815.74	-6,815.74 (-34%)

Assets

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	*) Under/over spend
15 KGV				4,000.00		4,000.00	4,000.00 (100%)
59 Defibrillators							(N/A)
68 Printer					150.90	-150.90	-150.90 (N/A)
SUB TOTAL				4,000.00	150.90	3,849.10	3,849.10 (96%)

Common

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	*) Under/over spend
3 Common Cut		1,000.00	1,000.00	6,000.00	2,549.00	3,451.00	4,451.00 (74%)
4 Verges							(N/A)
5 Trees				3,000.00	1,200.00	1,800.00	1,800.00 (60%)
6 Ponds				8,000.00	5,670.00	2,330.00	2,330.00 (29%)

Dunsfold Parish Council
Summary of Receipts and Payments

05 March 2026 (2025-2026)

All Cost Centres and Codes (Between 01/04/2025 and 28/02/2026)

7 Maintenance Contingency			3,150.00		3,150.00	3,150.00 (100%)
72 Strimming				2,490.00	-2,490.00	-2,490.00 (N/A)
89 Ditches				360.00	-360.00	-360.00 (N/A)
SUB TOTAL	1,000.00	1,000.00	20,150.00	12,269.00	7,881.00	8,881.00 (44%)

Grants

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance)- Under/over spend
9 Parochial Church Council				2,000.00	2,000.00		(0%)
10 Citizens Advice Waverley				300.00		300.00	300.00 (100%)
11 Winn Hall				400.00	3,416.70	-3,016.70	-3,016.70 (-754%)
12 British Legion Wreath				60.00		60.00	60.00 (100%)
13 Surrey Air Ambulance				300.00	500.00	-200.00	-200.00 (-66%)
53 Village Fete Committee				200.00		200.00	200.00 (100%)
54 Dunsfold Village Shop							(N/A)
61 Dunsfold Bonfire Committee				500.00	424.00	76.00	76.00 (15%)
62 KGV Grant				4,000.00		4,000.00	4,000.00 (100%)
SUB TOTAL				7,760.00	6,340.70	1,419.30	1,419.30 (18%)

Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance)- Under/over spend
35 Surrey County Council							(N/A)
36 Returned payment		500.00	500.00				500.00 (N/A)
39 Precept	55,000.00	55,000.00					(0%)
49 Unspecified Income							(N/A)
50 NCIL Contributions	20,000.00	94.02	-19,905.98				-19,905.98 (-99%)
57 VAT Return	4,000.00		-4,000.00				-4,000.00 (-100%)
58 Bank Interest	600.00	621.46	21.46				21.46 (3%)
77 Wayleave		27.66	27.66				27.66 (N/A)
78 Commons		1,000.00	1,000.00				1,000.00 (N/A)
86 Grant		5,000.00	5,000.00				5,000.00 (N/A)
87 Unity		500.00	500.00				500.00 (N/A)
SUB TOTAL	79,600.00	62,743.14	-16,856.86				-16,856.86 (-21%)

KGV

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance)- Under/over spend
52 Caretaker							(N/A)
66 Playground					2,168.00	-2,168.00	-2,168.00 (N/A)
70 Grant					5,000.00	-5,000.00	-5,000.00 (N/A)
73 Maintenance					8,024.99	-8,024.99	-8,024.99 (N/A)
74 Outdoor Gym					9,900.00	-9,900.00	-9,900.00 (N/A)
SUB TOTAL					25,092.99	-25,092.99	-25,092.99 (N/A)

Dunsfold Parish Council

05 March 2026 (2025-2026)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 28/02/2026)

Neighbourhood Plan

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17 Professional Fees				12,000.00	1,752.00	10,248.00	10,248.00 (85%)
18 Admin Costs				3,000.00		3,000.00	3,000.00 (100%)
SUB TOTAL				15,000.00	1,752.00	13,248.00	13,248.00 (88%)

Projects/Reserves

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
33 Gratton woods							(N/A)
80 KGV Car Park					46,020.00	-46,020.00	-46,020.00 (N/A)
81 KGV Car park					-980.00	980.00	980.00 (N/A)
SUB TOTAL					45,040.00	-45,040.00	-45,040.00 (N/A)

Staff Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
SUB TOTAL				27,416.00	21,036.50	6,379.50	6,379.50 (23%)

Summary

NET TOTAL	79,600.00	63,743.14	-15,856.86	94,191.52	138,363.35	-44,171.83	-60,628.69
V.A.T.		21,181.70			15,535.33		
GROSS TOTAL		84,924.84			153,898.68		

Dunsfold Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

05 March 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
137	Training	15/05/2025		Unity Trust Current /		Training	Mulberry & Co.	S	54.00	10.80	64.80
139	Strimming	30/11/2025		Unity Trust Current /		Commons Maintenance	Dunsfold Gardens	Z	540.00		540.00
124	Ditches	21/01/2026		Unity Trust Current /		Commons Maintenance	Dunsfold Gardens	Z	360.00		360.00
131	Fete Insurance	19/02/2026		Unity Trust Current /		Fete Insurance	Kate Houghton	Z	221.81		221.81
140	Trees	05/03/2026		Unity Trust Current /		Commons Maintenance	Tilhill Forestry Ltd	S	937.50	187.50	1,125.00
Total									2,113.31	198.30	2,311.61

King George V Fields
PAYMENTS (AWAITING AUTHORISATION) LIST

05 March 2026 (2025 - 2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
59	Caretaking	19/02/2026		Unity Trust		Caretaking	Peter Allison	Z	204.00		204.00
58	Water	19/02/2026		Unity Trust		Water	Castle Water Ltd	Z	54.24		54.24
60	Boiler repair	02/03/2026		Unity Trust		Boiler repair	MJ Heating & Electrical	Z	165.00		165.00
64	Caretaking	05/03/2026		Unity Trust		Caretaking	Peter Allison	Z	238.00		238.00
62	Supplies	05/03/2026		Unity Trust		Caretaking	Handymans Hardware	S	7.46	1.49	8.95
63	Grass Cutting	05/03/2026		Unity Trust		Grass Cutting	New Leaf Garden Care	S	400.00	80.00	480.00
							Total		1,068.70	81.49	1,150.19

