

# DUNSFOLD PARISH COUNCIL

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## **Minutes**

Minutes of the Parish Council Meeting held on Tuesday, 3<sup>rd</sup> February 2026 at 7.30pm in the Nugent Room, Winn Hall, Dunsfold.

### **Cllrs Present:**

Cllr David Griffiths (Chairman)  
Cllr Susannah Cooke  
Cllr Tigi Singhateh

Cllr Roy Enticknap  
Cllr Philip Travis

Cllr Nigel Waterson

Clerk: Mrs J Nagy

Public: None

**Also Present:** District & County Cllr Deanus

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## **202 Public Participation**

Cllr Cooke gave an update on possible site for a grit bin, as discussed under public participation at the last meeting.

It was agreed that the best location would be outside the shop; the Clerk will source quotes for two bins, with the additional one to be for the KGV car park.

## **203 Apologies**

Apologies were noted and accepted from Cllr Lindesay.

## **204 Declarations of Interest**

There were no declarations of interest at this point of the meeting.

## **205 Minutes**

It was proposed by Cllr Enticknap seconded by Cllr Cooke and AGREED by all present that the Minutes of the meeting held on 13<sup>th</sup> January 2026 were a true and correct record.

## **206 Chairman's Announcements**

The Chairman advised that the local Speedwatch Coordinator is stepping down. She will be returning the equipment to the Council as there is currently no one willing to take on the role. This means that Speedwatch will no longer be operating in the village.

Councillors NOTED this information.

It was confirmed that the toad signage proposed by the DART team was acceptable.

## **207 Correspondence and Action Lists**

Correspondence and Action lists were NOTED

## **208 Committees**

The Minutes of the following meetings, as previously circulated were NOTED.

- Commons Committee, 17<sup>th</sup> November 2025; date of next meeting 16<sup>th</sup> March 2026
- Finance Committee, 24<sup>th</sup> November 2025; date of next meeting 13<sup>th</sup> April 2026

It was proposed by Cllr Cooke, seconded by Cllr Singhateh that the Commons Committee would be re-scheduled for 23<sup>rd</sup> March, to follow the KGV Trustees meeting.

## **209 Waverley Borough Council and Surrey County Council Reports**

This item was deferred as Cllr Deanus had yet to arrive at the meeting.

## **210 Accounts & Financial Matters**

Financial packs containing the current financial situation were circulated separately; Councillors formally NOTED and APPROVED the information therein.

### Payments to be authorised

The list of payments to be authorised included in the Financial pack totalling £277.00 (no VAT) was AGREED by all present.

### KGV Payments

The list of payments in the Financial Pack for information totalling £831.49 inclusive of VAT was noted.

### Recommendations from Finance Committee

The Finance Committee asked the Clerk to get additional quotes for works to and around the war memorial, so there are no recommendations to consider.

### Bank Transfers

It was noted that the transfers agreed at the Finance Committee meeting have been actioned, these being

£2000 from the Lloyds KGV current account to the Unity Trust KGV current account

£89500 from the Lloyds Council deposit account to the Unity Trust Council deposit account

### VAT

It was noted that the VAT claim for April to September has been received into the Unity account.

### Other Matters

#### Fete Insurance

It was agreed that the Council would pay for insurance for the Village Fete, up to a sum of £250.00.

## **211 Old School Site**

The legality of the decision to agree the wording of the question to be posed in the consultation on the Diocese of Guildford's proposals for the site has been questioned.

It was proposed by Cllr Griffiths, seconded by Cllr Singhateh and AGREED by all present that the wording for the consultation would be as follows:

"Taking into consideration all of the available information, do you wish the parish council to accept the Diocese of Guildford's proposal to develop the former school site?

This would involve the transfer of the freehold ownership of the original school room at the front of the building, fully refurbished, to the village. This being subject to the understanding that the council would not object to an application to the Secretary of State for the lifting of the covenant."

Cllr Griffiths advised that he has drafted a letter to go out with the consultation question, signposting residents to information on the website.

## **212 Dunsfold Neighbourhood Plan**

Cllr Waterson reported that a meeting had been held with UVE to provide an update. The site appraisals and maps are being finalised. A site visit has been arranged in early March to view all the sites.

The SEA is being updated with AECOM; the policies in the previous draft plan are being reviewed and updated if necessary.

Cllr Waterson reassured Councillors that residents would be fully consulted on the draft plan, when this was finalised.

Councillors NOTED this information.

## **213 Waverley Borough Council and Surrey County Council Reports**

### **Cllr Deanus arrived at 8.05pm.**

He reported that the Surrey County Council budget had been agreed at £1.272 billion. More money has been allocated to highways, and to children's services and adult social care.

Potholes continue to be an issue. Cllr Deanu recommended reporting on "Fix My Street"

Waverley Borough Council is investigating CiL payments, whereby residents may have been incorrectly charged.

The Clerk raised the issue of the Thames Water tankers in the village, with the associated noise and disruption.

Cllr Deanus suggested that the Clerk contact the Clerk at Alfold, as they are having similar issues, with a view to having a joint meeting with Thames Water. He suggested that the Clerk lodges an FOI request with Thames Water as to how many journeys, how

many tankers, and how much sewerage is being moved. This action was agreed.

## 214 Planning Applications

The application ref WA/2026/00002 was included in error on the agenda, as it discussed at the last meeting.

## 215 Planning Decisions

The following decisions were noted

Reference	Address	Proposal	DPC	Decision
WA/2025/02103	The Long House, The Common GU8 4LE	Erection Of Extensions And Alterations To Part Of Existing Stable Building To Provide One Self-Build Dwelling	No objection	Granted
WA/2025/02202	Cherry tree Cottage, Mill Lane, GU8 4LD	Erection Of Extensions Alterations And Garage Following Demolition Of Extension Garage And Porch.	Object	Granted
WA/2025/02268	Land at Chiddingfold Storage Depot, Chiddingfold Rd	Details of a Biodiversity Gain Plan (County Matter)	Noted	Granted
WA/2025/02331	Land at Chiddingfold Storage Depot, Chiddingfold Rd	Details of a Biodiversity Enhancement and Management Plan (County Matter)	Noted	Granted

## 216 Planning Appeals

The following appeal was noted.

Reference	Address	Proposal	DPC Comment to original application
APP/R3650/X/25/3376082 Re WA/2025/01707	Wrotham Hill Dunsfold	Certificate of Lawfulness under Section 192 for Siting of 2 caravans for residential use – Lawful Development Cert.	No comment as LDC

### Stovolds Enquiry

Cllr Waterson reported that the Enquiry had been postponed again. Waverley BC had just issued its Gypsy & Travelling Showpeople Availability Assessment, and the legal team for the appellants had asked for time to consider this. This document does state that there is a five-year site supply.

It is hoped that the Enquiry will be re-scheduled for May/June. Councillors NOTED this information.

## 217 Council Surgeries

The next surgery will be on February 14<sup>th</sup> with Cllrs Cooke and Griffiths in attendance. This will be for one hour only, 10am to 11am. Cllrs Waterson and Travis will attend on March 14<sup>th</sup>.

**218 Reports on Meetings attended**

SALC Clerks’ Forum – 20<sup>th</sup> January. The Clerk attended this virtual session.

SLCC Conference 27<sup>th</sup> to 29<sup>th</sup> January.

The Clerk attended this conference and found it very informative. She attended sessions on the Code of Conduct, Village Halls and trusts, Public Office Accountability, the future of Neighbourhood Planning, and resilience. She has asked three companies to contact her in relation to new play ground equipment, and spoke to CCLA in relation to a longer term investment account.

She will circulate a more detailed report for information.

**219 Items for Information**

Cllr Singhateh suggested renting rather than purchasing a defibrillator for the KGV. He will send the details to the Clerk to put on a future agenda for discussion.

**220 Future Agendas**

There were no items proposed for future agendas

**221 Date of next meetings**

The next Full Council meeting will be on **Tuesday, 10<sup>th</sup> March 2026**

Other scheduled meetings are as follows:

- Commons Committee – Monday, 23<sup>rd</sup> March 2026
- KGV Trustees Meeting – Monday, 23<sup>rd</sup> March 2026

(Change of date for both these meetings agreed earlier in this meeting)

**The meeting closed at 8.45pm.**

Chair of the Council ..... Dated.....