

DUNSFOLD PARISH COUNCIL

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2nd March 2026

NOTICE OF PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Tuesday, 10th March 2026**, where the following business will be transacted

Jennifer Nagy, Clerk to the Council

AGENDA

1. **Public Question time 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The Chairman will call the question from those who are indicating that they wish to speak.

2. **Apologies** – to receive and approve apologies for absence
3. **Declarations of Disclosable, Pecuniary and Other Interests** - to receive any declarations of interest, and to receive and consider written requests for dispensations for disclosable pecuniary interests
4. **Minutes** - to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Tuesday, 3rd February 2026
5. **Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
6. **Correspondence & Action Lists** – to note correspondence received and actions since the last meeting.
7. **Committees** – there have been no Committee meetings since the last Council meeting.
8. **Waverley Borough Council** - to receive and note a report from Waverley Borough Councillors
9. **Surrey County Council** – to receive and note a report from the Surrey County Councillor
10. **Accounts** - to consider and approve other financially related matters if necessary, including
 - To receive and approve reports as to the current financial situation of the Council
 - To receive and authorise payments of invoices due before the next meeting, including urgent tree work authorised by the Clerk.
 - To consider opening an account with Unity Trust Bank for the Henry Smith Charity
 - To consider opening an investment account with CCLA
 - To receive and consider a quotation for work at the War Memorial.
 - To receive and consider a quotation for the rental/purchase of a defibrillator for the

11. **Old School Site Consultation** – to receive an update
12. **Dunsfold Neighbourhood Plan** – to receive an update following the meeting with UVE on 3rd March; and to received and consider a quotation from Locality to revise the Strategic Environmental Assessment.
13. **Thames Water Tankers** – to receive a report from the Clerk in relation to the operation of the tankers in the village, and the subsequent letter of complaint
14. **Village Car Park** – to receive a report on the condition of the Village Car Park, and to consider allocating CiL funds to re-surfacing.
15. **Community Asset Transfer** – to note the submission of the Business Plan in relation to acquiring ownership of the Common; at the request of Dunsfold Cricket Club, to consider applying for transfer of the Cricket Club land to the Council
16. **Planning Applications** – to consider and agree recommendations to submit to Waverley Borough Council as the Local Planning Authority, on the following planning applications:

Reference	Address	Proposal
WA/2026/00176	Dunsfold Community Shop GU8 4LE	Erection of covered pergola
WA/2026/00267	Hazeldene, Knightons Lane, GU8 4NU	Erection of 7 bay garage
WA/2026/00277	Knightons, Knightons Lane., GU8 4NU	Replacement doors and windows
WA/2026/00310	Bridge House, The Common, GU8 4LA	Erection of 2 bay garage; relocation of shed
WA/2026/00311	Wrotham Hill Cottage, Wrotham Hill, GU8 4PA	Erection of a conservatory
WA/2026/00347	High Loxley, High Loxley Rd, GU8 4BW	Changes to floorplans/elevations approved under WA/2024/00683

To note correspondence from Sigma Homes, in relation to the Coombebury Cottage site, permitted on appeal.

17. **Planning Decisions** - to receive and note decisions made by Waverley Borough Council as the Local Planning Authority; none received to date.
18. **Planning Appeals** – to note appeals; no notifications to date.
19. **Parish Council Surgeries** – to note reports and actions from the surgery on 14th February 2026; date of the next surgery 14th March
20. **Reports from Representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to meetings attended on behalf of the Council.
21. **Items for Information** – to receive items for information.
22. **Future agendas** – to receive and consider items for inclusion future agendas
23. **Staffing matters*** – to receive and consider a report on staffing matters, relating to pensions, lieu time and holiday entitlement.
24. **Date of next meeting – Tuesday, 4th May 2026**

Next scheduled meetings:

- KGV Trustees Meeting – Monday, 23rd March 2026 at 7.30pm
- Commons Committee – Monday, 23rd March 2026 at 8.30pm
- Finance Committee – Monday, 13th April 2026 at 7.30pm
- Annual Parish Meeting – Tuesday, 14th April 2026 at 7.30pm
- Annual Council Meeting – Tuesday, 4th May 2026 at 7.30pm

***The press and public may be excluded for this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960s1 due to the confidential nature of the matter to be discussed**

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS