

Full Council Meeting

Finance Pack

3rd February 2026

Dunsfold Parish Council
Summary of Receipts and Payments

2 February 2026 (2025-2026)

All Cost Centres and Codes

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23	Sage Software				115.52	107.00	8.52	8.52 (7%)
34	Annual Parish meeting				200.00	90.40	109.60	109.60 (54%)
40	Audit				500.00	900.20	-400.20	-400.20 (-80%)
41	Insurance				2,700.00	2,238.02	461.98	461.98 (17%)
42	Office Rent				2,300.00	1,940.00	360.00	360.00 (15%)
43	Telephone and Broadband				1,000.00	40.95	959.05	959.05 (95%)
44	Stationary					120.03	-120.03	-120.03 (N/A)
45	Office Equipment							(N/A)
46	Software				800.00	661.20	138.80	138.80 (17%)
47	Subscriptions				600.00	742.22	-142.22	-142.22 (-23%)
48	Meeting Costs				650.00		650.00	650.00 (100%)
51	Locum Fees				5,000.00	4,900.00	100.00	100.00 (2%)
55	Professional Fees (Legal, Survey)				5,000.00		5,000.00	5,000.00 (100%)
56	Election Costs				1,000.00	4,615.15	-3,615.15	-3,615.15 (-361%)
63	Fete Insurance					171.41	-171.41	-171.41 (N/A)
64	Phone & Broadband					577.00	-577.00	-577.00 (N/A)
65	Bank Charges					47.07	-47.07	-47.07 (N/A)
69	Mobile					72.00	-72.00	-72.00 (N/A)
71	VAT							(N/A)
75	HR Support					2,485.90	-2,485.90	-2,485.90 (N/A)
76	Website					400.00	-400.00	-400.00 (N/A)
79	Speedwatch					230.00	-230.00	-230.00 (N/A)
82	KGV					4,000.00	-4,000.00	-4,000.00 (N/A)
83	Remembrance Day					115.00	-115.00	-115.00 (N/A)
84	Training					650.00	-650.00	-650.00 (N/A)
85	Unity Trust					1,000.00	-1,000.00	-1,000.00 (N/A)
88	Defib					126.00	-126.00	-126.00 (N/A)
SUB TOTAL					19,865.52	26,229.55	-6,364.03	-6,364.03 (-32%)

Assets

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15	KGV				4,000.00		4,000.00	4,000.00 (100%)
59	Defibrillators							(N/A)
68	Printer					150.90	-150.90	-150.90 (N/A)
SUB TOTAL					4,000.00	150.90	3,849.10	3,849.10 (96%)

Common

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Common Cut		1,000.00	1,000.00	6,000.00	2,549.00	3,451.00	4,451.00 (74%)
4	Verges							(N/A)
5	Trees				3,000.00	1,200.00	1,800.00	1,800.00 (60%)
6	Ponds				8,000.00	5,670.00	2,330.00	2,330.00 (29%)
7	Maintenance Contingency				3,150.00		3,150.00	3,150.00 (100%)

Dunsfold Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2 February 2026 (2025-2026)

72 Strimming			1,950.00	-1,950.00	-1,950.00 (N/A)		
89 Ditches			360.00	-360.00	-360.00 (N/A)		
SUB TOTAL		1,000.00	1,000.00	20,150.00	11,729.00	8,421.00	9,421.00 (46%)

Grants

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9 Parochial Church Council				2,000.00	2,000.00		(0%)
10 Citizens Advice Waverley				300.00		300.00	300.00 (100%)
11 Winn Hall				400.00	3,416.70	-3,016.70	-3,016.70 (-754%)
12 British Legion Wreath				60.00		60.00	60.00 (100%)
13 Surrey Air Ambulance				300.00	500.00	-200.00	-200.00 (-66%)
53 Village Fete Committee				200.00		200.00	200.00 (100%)
54 Dunsfold Village Shop							(N/A)
61 Dunsfold Bonfire Committee				500.00	424.00	76.00	76.00 (15%)
62 KGV Grant				4,000.00		4,000.00	4,000.00 (100%)
SUB TOTAL				7,760.00	6,340.70	1,419.30	1,419.30 (18%)

Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
35 Surrey County Council							(N/A)
36 Returned payment		500.00	500.00				500.00 (N/A)
39 Precept	55,000.00	55,000.00					(0%)
49 Unspecified Income							(N/A)
50 NCIL Contributions	20,000.00	94.02	-19,905.98				-19,905.98 (-99%)
57 VAT Return	4,000.00	13,458.70	9,458.70				9,458.70 (236%)
58 Bank Interest	600.00	591.67	-8.33				-8.33 (-1%)
77 Wayleave		27.66	27.66				27.66 (N/A)
78 Commons		1,000.00	1,000.00				1,000.00 (N/A)
86 Grant		5,000.00	5,000.00				5,000.00 (N/A)
87 Unity		500.00	500.00				500.00 (N/A)
SUB TOTAL	79,600.00	76,172.05	-3,427.95				-3,427.95 (-4%)

KGV

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
52 Caretaker							(N/A)
66 Playground					2,168.00	-2,168.00	-2,168.00 (N/A)
70 Grant					5,000.00	-5,000.00	-5,000.00 (N/A)
73 Maintenance					9,314.99	-9,314.99	-9,314.99 (N/A)
74 Outdoor Gym					9,900.00	-9,900.00	-9,900.00 (N/A)
SUB TOTAL					26,382.99	-26,382.99	-26,382.99 (N/A)

Dunsfold Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2 February 2026 (2025-2026)

Neighbourhood Plan

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17 Professional Fees				12,000.00	1,752.00	10,248.00	10,248.00 (85%)
18 Admin Costs				3,000.00		3,000.00	3,000.00 (100%)
SUB TOTAL				15,000.00	1,752.00	13,248.00	13,248.00 (88%)

Projects/Reserves

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
33 Gratton woods							(N/A)
80 KGV Car Park					46,020.00	-46,020.00	-46,020.00 (N/A)
81 KGV Car park					-980.00	980.00	980.00 (N/A)
SUB TOTAL					45,040.00	-45,040.00	-45,040.00 (N/A)

Staff Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
SUB TOTAL				27,416.00	20,135.24	7,280.76	7,280.76 (26%)

Summary

NET TOTAL	79,600.00	77,172.05	-2,427.95	94,191.52	137,760.38	-43,568.86	-45,996.81
V.A.T.		7,723.00			15,763.95		
GROSS TOTAL		84,895.05			153,524.33		

Dunsfold Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

Administration		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
23	Sage Software				115.52	107.00	8.52
34	Annual Parish meeting				200.00	90.40	109.60
40	Audit				500.00	900.20	-400.20
41	Insurance				2,700.00	2,238.02	461.98
42	Office Rent				2,300.00	1,940.00	360.00
43	Telephone and Broadband				1,000.00	40.95	959.05
44	Stationary					120.03	-120.03
45	Office Equipment						
46	Software				800.00	661.20	138.80
47	Subscriptions				600.00	742.22	-142.22
48	Meeting Costs				650.00		650.00
51	Locum Fees				5,000.00	4,900.00	100.00
55	Professional Fees (Legal,				5,000.00		5,000.00
56	Election Costs				1,000.00	4,615.15	-3,615.15
63	Fete Insurance					171.41	-171.41
64	Phone & Broadband					577.00	-577.00
65	Bank Charges					47.07	-47.07
69	Mobile					72.00	-72.00
71	VAT						
75	HR Support					2,485.90	-2,485.90
76	Website					400.00	-400.00
79	Speedwatch					230.00	-230.00
82	KGV					4,000.00	-4,000.00
83	Remembrance Day					115.00	-115.00
84	Training					650.00	-650.00
85	Unity Trust					1,000.00	-1,000.00
88	Defib					126.00	-126.00
					19,865.52	£26,229.55	-6,364.03

Assets		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
15	KGV				4,000.00		4,000.00
59	Defibrillators						
68	Printer					150.90	-150.90
					4,000.00	£150.90	3,849.10

Common		Bal. B/Fwd.	Receipts		Payments		Current Balance	
Code	Title		Budget	Actual	Budget	Actual	Budget	
3	Common Cut			1,000.00	6,000.00	2,549.00	4,451.00	
4	Verges							
5	Trees				3,000.00	1,200.00	1,800.00	
6	Ponds				8,000.00	5,670.00	2,330.00	
7	Maintenance Contingency				3,150.00		3,150.00	
72	Strimming					1,950.00	-1,950.00	
89	Ditches					360.00	-360.00	
					£1,000.00	20,150.00	£11,729.00	9,421.00

Grants		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
9	Parochial Church Council				2,000.00	2,000.00	
10	Citizens Advice Waverley				300.00		300.00
11	Winn Hall				400.00	3,416.70	-3,016.70
12	British Legion Wreath				60.00		60.00
13	Surrey Air Ambulance				300.00	500.00	-200.00
53	Village Fete Committee				200.00		200.00
54	Dunsfold Village Shop						
61	Dunsfold Bonfire Committ				500.00	424.00	76.00
62	KGV Grant				4,000.00		4,000.00
					7,760.00	£6,340.70	1,419.30

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Dunsfold Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
	35 Surrey County Council						
	36 Returned payment			500.00			500.00
	39 Precept		55,000.00	55,000.00			
	49 Unspecified Income						
	50 NCIL Contributions		20,000.00	94.02			-19,905.98
	57 VAT Return		4,000.00	13,458.70			9,458.70
	58 Bank Interest		600.00	591.67			-8.33
	77 Wayleave			27.66			27.66
	78 Commons			1,000.00			1,000.00
	86 Grant			5,000.00			5,000.00
	87 Unity			500.00			500.00
			79,600.00	£76,172.05			-3,427.95
KGV							
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
	52 Caretaker						
	66 Playground					2,168.00	-2,168.00
	70 Grant					5,000.00	-5,000.00
	73 Maintenance					9,314.99	-9,314.99
	74 Outdoor Gym					9,900.00	-9,900.00
						£26,382.99	-26,382.99
Neighbourhood Plan							
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
	17 Professional Fees				12,000.00	1,752.00	10,248.00
	18 Admin Costs				3,000.00		3,000.00
					15,000.00	£1,752.00	13,248.00
Projects/Reserves							
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
	33 Gratton woods					46,020.00	-46,020.00
	80 KGV Car Park					-980.00	980.00
	81 KGV Car park						
						£45,040.00	-45,040.00
Staff Costs							
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
					27,416.00	£20,135.24	7,280.76
NET TOTAL			79,600.00	£77,172.05	94,191.52	£137,760.38	-45,996.81

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Dunsfold Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

2 February 2026 (2025-2026)

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
128 Subscriptions	02/02/2026		Unity Trust Current /		Subscriptions	SLCC Enterprises Ltd	Z	277.00		277.00
							Total	277.00		277.00

King George V Fields

2 February 2026 (2025 - 2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
56	Oil	26/01/2026		Unity Trust		Oil	Rawlings Fuels Ltd	S	292.91	58.58	351.49
57	Grass Cutting	02/02/2026		Unity Trust		Grass Cutting	New Leaf Garden Care	S	400.00	80.00	480.00
Total									692.91	138.58	831.49

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