

DUNSFOLD PARISH COUNCIL

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1st July 2025

NOTICE OF PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Tuesday, 8th July 2025**, where the following business will be transacted

Jennifer Nagy, Clerk to the Council

AGENDA

1. **Public Question time 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The Chairman will call the question from those who are indicating that they wish to speak.

2. **Apologies** – to receive and approve apologies for absence
3. **Declarations of Disclosable, Pecuniary and Other Interests** - to receive any declarations of interest, and to receive and consider written requests for dispensations for disclosable pecuniary interests
4. **Minutes** - to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Tuesday, 10th June 2025, and the Extraordinary Meeting held on 17th June 2025
5. **Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
6. **Correspondence & Action Lists** – to note correspondence received and actions since the last meeting.
7. **Committee Membership** – further to the appointment of two new councillors, to agree membership of all Committees
8. **Committees** – no Minutes to receive.
9. **Waverley Borough Council** - to receive and note a report from Waverley Borough Councillors
10. **Surrey County Council** – to receive and note a report from the Surrey County Councillor
11. **Local Government Reorganisation** – to discuss and agree the Council's response to the Proposals for Local Government Reorganisation in Surrey consultation, prior to the deadline of 5th August.

12. **Annual Governance & Accountability Return 2024/2025** – to note amendments to supporting documentation included in the final submission.

13. **Accounts** – to consider and approve other financially related matters if necessary, including
- To receive a report as to the current financial situation of the Council
 - To receive a report as to the current financial situation of the KGV Charity
 - To receive and authorise payments of invoices due before the next meeting
 - To consider quotes for the refurbishment of the King George V Pavilion
 - To receive an update on the KGV car park works
 - To consider HR Support options

14. **Planning Applications** – to consider and agree recommendations to submit to Waverley Borough Council as the Local Planning Authority, on the following planning applications:

Reference	Address	Proposal
WA/2025/01046	Little Basket Cottage, The Common	Erection of single storey extension following demolition of conservatory; to ratify the response of “no objection” agreed at the last meeting. To ratify the response of “No Objection” agreed at the last meeting
WA/2025/01218	Mallows, Mill Lane	Erection of extension and alterations following demolition of conservatory.
WA/2025/01250	Wrotham Hill	Siting of 2 caravans for residential use - LDC
WA/2025/01261	Wrotham Hill	Erection of brick retaining walls with flint insets following removal of existing log post retaining walls.
WA/2025/01265	Wrotham Hill	Siting of a caravan compliant container for ancillary residential use as sanctioned by consent WA/2022/01276 - LDC

15. **Planning Decisions** – to receive and note decisions made by Waverley Borough Council as the Local Planning Authority

Reference	Address	Proposal	DPC	WBC
WA/2025/00729	High Loxley, Loxley Rd, Loxhill	Erection of agricultural barn	No objection	Granted
WA/2025/00742	Wrotham Hill	Continued use of land as a residential caravan site - LDC	Noted	Lawful
WA/2025/00926	Wrotham Hill Cottage	Erection of brick retaining walls - LDC	Noted	Refused

16. **Planning Appeal** – to note that the following appeal has been lodged

Reference	Address	Proposal	DPC	Comment to original application
APP/R3650/X/25/3364731 Re WA/2024/01684	South Fork Wrotham Hill Dunsfold Godalming GU8 4PA	Siting of a shipping container - LDC	No comment as LDC	
APP/R3650/X/25/3366497 Re WA/2025/00705	South Fork Wrotham Hill Dunsfold Godalming GU8 4PA	Siting of a caravan for residential use - LDC	No comment as LDC	

17. **Old School Site Working Party** – to receive an update on progress

18. **Parish Council Surgeries** – to receive a report on residents’ concerns raised at recent surgeries

19. **Dunsfold Neighbourhood Plan** – to receive an update, and to discuss how best to progress

20. **Phone Mast on KGV Field** – to receive an update

21. **Reports from Representatives attending outside meetings** – to receive and note reports

from Councillors and the Clerk in relation to meetings attended on behalf of the Council.

22.**Items for Information** – to receive items for information.

23.**Future agendas** – to receive and consider items for inclusion future agendas

24.**Date of next meeting – Tuesday, 2nd September 2025.** Next scheduled meetings:

Commons Committee – Monday, 21st July 2025

KGV Management Committee – Monday, 21st July 2025

Finance Committee – Monday, 28th July 2025

There are no scheduled meetings in August

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS