

DUNSFOLD PARISH COUNCIL

Full Council Meeting

Finance Pack

13th January 2026

Dunsfold Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

8 January 2026 (2025-2026)

Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23 Sage Software				115.52	107.00	8.52	8.52 (7%)
34 Annual Parish meeting				200.00	90.40	109.60	109.60 (54%)
40 Audit				500.00	900.20	-400.20	-400.20 (-80%)
41 Insurance				2,700.00	2,238.02	461.98	461.98 (17%)
42 Office Rent				2,300.00	1,940.00	360.00	360.00 (15%)
43 Telephone and Broadband				1,000.00		1,000.00	1,000.00 (100%)
44 Stationary					120.03	-120.03	-120.03 (N/A)
45 Office Equipment							(N/A)
46 Software				800.00	45.00	755.00	755.00 (94%)
47 Subscriptions				600.00	465.22	134.78	134.78 (22%)
48 Meeting Costs				650.00		650.00	650.00 (100%)
51 Locum Fees				5,000.00	4,900.00	100.00	100.00 (2%)
55 Professional Fees (Legal, Surve;				5,000.00		5,000.00	5,000.00 (100%)
56 Election Costs				1,000.00	4,615.15	-3,615.15	-3,615.15 (-361%)
63 Fete Insurance					171.41	-171.41	-171.41 (N/A)
64 Phone & Broadband					577.00	-577.00	-577.00 (N/A)
65 Bank Charges					42.82	-42.82	-42.82 (N/A)
69 Mobile					72.00	-72.00	-72.00 (N/A)
71 VAT							(N/A)
75 HR Support					2,485.90	-2,485.90	-2,485.90 (N/A)
76 Website					400.00	-400.00	-400.00 (N/A)
79 Speedwatch					230.00	-230.00	-230.00 (N/A)
82 KGV					4,000.00	-4,000.00	-4,000.00 (N/A)
83 Remembrance Day					115.00	-115.00	-115.00 (N/A)
84 Training					650.00	-650.00	-650.00 (N/A)
85 Unity Trust					1,000.00	-1,000.00	-1,000.00 (N/A)
88 Defib					126.00	-126.00	-126.00 (N/A)
SUB TOTAL				19,865.52	25,291.15	-5,425.63	-5,425.63 (-27%)

Assets

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15 KGV				4,000.00		4,000.00	4,000.00 (100%)
59 Defibrillators							(N/A)
68 Printer					150.90	-150.90	-150.90 (N/A)
SUB TOTAL				4,000.00	150.90	3,849.10	3,849.10 (96%)

Common

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3 Common Cut		1,000.00	1,000.00	6,000.00	2,549.00	3,451.00	4,451.00 (74%)
4 Verges							(N/A)
5 Trees				3,000.00	1,200.00	1,800.00	1,800.00 (60%)
6 Ponds				8,000.00	5,670.00	2,330.00	2,330.00 (29%)
7 Maintenance Contingency				3,150.00		3,150.00	3,150.00 (100%)

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72 Strimming				1,950.00	-1,950.00	-1,950.00 (N/A)
SUB TOTAL	1,000.00	1,000.00	20,150.00	11,369.00	8,781.00	9,781.00 (48%)

Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9	Parochial Church Council				2,000.00	2,000.00	(0%)	
10	Citizens Advice Waverley				300.00		300.00 (100%)	
11	Winn Hall				400.00	3,416.70	-3,016.70 (-754%)	
12	British Legion Wreath				60.00		60.00 (100%)	
13	Surrey Air Ambulance				300.00	500.00	-200.00 (-66%)	
53	Village Fete Committee				200.00		200.00 (100%)	
54	Dunsfold Village Shop						(N/A)	
61	Dunsfold Bonfire Committee				500.00	424.00	76.00 (15%)	
62	KGV Grant				4,000.00		4,000.00 (100%)	
SUB TOTAL				7,760.00	6,340.70	1,419.30	1,419.30 (18%)	

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
35	Surrey County Council						(N/A)	
36	Returned payment		500.00	500.00			500.00 (N/A)	
39	Precept	55,000.00	55,000.00				(0%)	
49	Unspecified Income						(N/A)	
50	NCIL Contributions	20,000.00	94.02	-19,905.98			-19,905.98 (-99%)	
57	VAT Return	4,000.00		-4,000.00			-4,000.00 (-100%)	
58	Bank Interest	600.00	332.36	-267.64			-267.64 (-44%)	
77	Wayleave		27.66	27.66			27.66 (N/A)	
78	Commons		1,000.00	1,000.00			1,000.00 (N/A)	
86	Grant		5,000.00	5,000.00			5,000.00 (N/A)	
87	Unity		500.00	500.00			500.00 (N/A)	
SUB TOTAL		79,600.00	62,454.04	-17,145.96			-17,145.96 (-21%)	

KGV

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
52	Caretaker						(N/A)	
66	Playground					2,168.00	-2,168.00 (N/A)	
70	Grant					4,000.00	-4,000.00 (N/A)	
73	Maintenance					9,314.99	-9,314.99 (N/A)	
74	Outdoor Gym					9,900.00	-9,900.00 (N/A)	
SUB TOTAL					25,382.99	-25,382.99	-25,382.99 (N/A)	

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Neighbourhood Plan

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17 Professional Fees				12,000.00	1,752.00	10,248.00	10,248.00 (85%)
18 Admin Costs				3,000.00		3,000.00	3,000.00 (100%)
SUB TOTAL				15,000.00	1,752.00	13,248.00	13,248.00 (88%)

Projects/Reserves

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
33 Gratton woods							(N/A)
80 KGV Car Park					46,020.00	-46,020.00	-46,020.00 (N/A)
81 KGV Car park					-980.00	980.00	980.00 (N/A)
SUB TOTAL					45,040.00	-45,040.00	-45,040.00 (N/A)

Staff Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
SUB TOTAL				27,416.00	18,236.04	9,179.96	9,179.96 (33%)

Summary

NET TOTAL	79,600.00	63,454.04	-16,145.96	94,191.52	133,562.78	-39,371.26	-55,517.22
V.A.T.		7,723.00			15,632.52		
GROSS TOTAL		71,177.04			149,195.30		

Dunsfold Parish Council

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PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
109	Common Cut	07/01/2026		Unity Trust Current /		Commons Maintenance	J W Elliott & Sons	S	2,549.00	509.80	3,058.80
115	Professional Fees	07/01/2026		Unity Trust Current /		Neighbourhood Plan Support	UVE Planning Ltd	S	1,752.00	350.40	2,102.40
111	Election Costs	07/01/2026		Unity Trust Current /		Election Costs	Waverley Borough Council	Z	4,615.15		4,615.15
112	Defib	07/01/2026		Unity Trust Current /		Defib supplies	Barbara Judge	S	126.00	25.20	151.20
Total									9,042.15	885.40	9,927.55

King George V Fields
PAYMENTS (AWAITING AUTHORISATION) LIST

8 January 2026 (2025 - 2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
44	Grass Cutting	07/01/2026		Lloyds Treasurers Cu		Grass Cutting	New Leaf Garden Care	S	400.00	80.00	480.00
46	Electricity	07/01/2026		Lloyds Treasurers Cu		Electricity	EDF	L	174.89	8.74	183.63
47	Caretaking	08/01/2026		Lloyds Treasurers Cu		Caretaking	Peter Allison	X	187.00		187.00
Total									761.89	88.74	850.63