

DUNSFOLD PARISH COUNCIL

Full Council Meeting

Finance Pack

11th November 2025

Dunsfold Parish Council
BANK ACCOUNTS

Lloyds Current Account	£18,906.03
NS&I Investment Account	£8,674.44
Lloyds Deposit Account	£110,730.17
Total in Banks	138,310.64
Cash	
GRAND TOTAL (Banks and Cash)	£138,310.64

Dunsfold Parish Council

Summary of Receipts and Payments

6 November 2025 (2025-2026)

All Cost Centres and Codes

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail

Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23 Sage Software				115.52	85.00	30.52	30.52 (26%)
34 Annual Parish meeting				200.00	90.40	109.60	109.60 (54%)
40 Audit				500.00	660.10	-160.10	-160.10 (-32%)
41 Insurance				2,700.00	2,238.02	461.98	461.98 (17%)
42 Office Rent				2,300.00	1,560.00	740.00	740.00 (32%)
43 Telephone and Broadband				1,000.00		1,000.00	1,000.00 (100%)
44 Stationary					84.86	-84.86	-84.86 (N/A)
45 Office Equipment							(N/A)
46 Software				800.00	45.00	755.00	755.00 (94%)
47 Subscriptions				600.00	470.22	129.78	129.78 (21%)
48 Meeting Costs				650.00		650.00	650.00 (100%)
51 Locum Fees				5,000.00	4,900.00	100.00	100.00 (2%)
55 Professional Fees (Legal, Surve)				5,000.00		5,000.00	5,000.00 (100%)
56 Election Costs				1,000.00		1,000.00	1,000.00 (100%)
63 Fete Insurance					171.41	-171.41	-171.41 (N/A)
64 Phone & Broadband					536.05	-536.05	-536.05 (N/A)
65 Bank Charges					25.50	-25.50	-25.50 (N/A)
69 Mobile					25.50	-25.50	-25.50 (N/A)
71 VAT							(N/A)
75 HR Support					2,485.90	-2,485.90	-2,485.90 (N/A)
76 Website					400.00	-400.00	-400.00 (N/A)
79 Speedwatch					230.00	-230.00	-230.00 (N/A)
82 KGV					4,000.00	-4,000.00	-4,000.00 (N/A)
83 Remembrance Day					115.00	-115.00	-115.00 (N/A)
SUB TOTAL				19,865.52	18,122.96	1,742.56	1,742.56 (8%)

Assets

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15 KGV				4,000.00		4,000.00	4,000.00 (100%)
59 Defibrillators					150.90	-150.90	-150.90 (N/A)
68 Printer							(N/A)
SUB TOTAL				4,000.00	150.90	3,849.10	3,849.10 (96%)

Common

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3 Common Cut				6,000.00		6,000.00	6,000.00 (100%)
4 Verges							(N/A)
5 Trees				3,000.00	1,200.00	1,800.00	1,800.00 (60%)
6 Ponds				8,000.00		8,000.00	8,000.00 (100%)
7 Maintenance Contingency				3,150.00		3,150.00	3,150.00 (100%)
72 Strimming					1,950.00	-1,950.00	-1,950.00 (N/A)

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SUB TOTAL

20,150.00 3,150.00 17,000.00 17,000.00 (84%)

Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9	Parochial Church Council				2,000.00	2,000.00		(0%)
10	Citizens Advice Waverley				300.00		300.00	300.00 (100%)
11	Winn Hall				400.00	2,816.70	-2,416.70	-2,416.70 (-604%)
12	British Legion Wreath				60.00		60.00	60.00 (100%)
13	Surrey Air Ambulance				300.00	500.00	-200.00	-200.00 (-66%)
53	Village Fete Committee				200.00		200.00	200.00 (100%)
54	Dunsfold Village Shop							(N/A)
61	Dunsfold Bonfire Committee				500.00	424.00	76.00	76.00 (15%)
62	KGV Grant				4,000.00		4,000.00	4,000.00 (100%)
SUB TOTAL					7,760.00	5,740.70	2,019.30	2,019.30 (26%)

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
35	Surrey County Council							(N/A)
36	Returned payment							(N/A)
39	Precept	55,000.00	55,000.00					(0%)
49	Unspecified Income							(N/A)
50	NCIL Contributions	20,000.00		-20,000.00				-20,000.00 (-100%)
57	VAT Return	4,000.00		-4,000.00				-4,000.00 (-100%)
58	Bank Interest	600.00	332.36	-267.64				-267.64 (-44%)
77	Wayleave		26.51	26.51				26.51 (N/A)
78	Commons		1,000.00	1,000.00				1,000.00 (N/A)
SUB TOTAL		79,600.00	56,358.87	-23,241.13				-23,241.13 (-29%)

KGV

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
52	Caretaker							(N/A)
66	Playground					2,168.00	-2,168.00	-2,168.00 (N/A)
70	Grant					4,000.00	-4,000.00	-4,000.00 (N/A)
73	Maintenance					9,314.99	-9,314.99	-9,314.99 (N/A)
74	Outdoor Gym					9,900.00	-9,900.00	-9,900.00 (N/A)
SUB TOTAL						25,382.99	-25,382.99	-25,382.99 (N/A)

Neighbourhood Plan

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17	Professional Fees				12,000.00		12,000.00	12,000.00 (100%)

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18 Admin Costs	3,000.00	3,000.00	3,000.00 (100%)
SUB TOTAL	15,000.00	15,000.00	15,000.00 (100%)

Projects/Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
33	Gratton woods							(N/A)
80	KGV Car Park					46,020.00	-46,020.00	-46,020.00 (N/A)
81	KGV Car park					-980.00	980.00	980.00 (N/A)
SUB TOTAL						45,040.00	-45,040.00	-45,040.00 (N/A)

Staff Costs

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
SUB TOTAL					27,416.00	10,363.18	17,052.82	17,052.82 (62%)

Summary

NET TOTAL	79,600.00	56,358.87	-23,241.13	94,191.52	107,950.73	-13,759.21	-37,000.34 (-21%)
V.A.T.		7,723.00			13,479.48		
GROSS TOTAL		64,081.87			121,430.21		

Dunsfold Parish Council
Reserves Balance
2025-2026

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
Capital Projects	22,600.00				22,600.00
s106 Access & Safety	2,198.91				2,198.91
s106 Gratton Woods Works	89.35				89.35
s106 Environmental	7,936.72				7,936.72
s106 Gratton Woods Maintenan	12,881.36				12,881.36
CIL Funds	101,613.44	-54,940.00			46,673.44
Total Capital	147,319.78	-54,940.00			92,379.78
Earmarked					
KGV Playing Area	6,974.58	-2,076.00			4,898.58
Crisis Reserve					0.00
KGV	6,000.00	510.01			6,510.01
Commons & Trees	3,889.60				3,889.60
Neighbourhood Plan	3,026.91				3,026.91
Platinum Garden	3,947.00				3,947.00
Footways	5,000.00	-5,000.00			0.00
General Fund	7,301.32				7,301.32
Total Earmarked	36,139.41	-6,565.99			29,573.42
TOTAL RESERVE	183,459.19	-61,505.99			121,953.20
GENERAL FUND					16,357.44
TOTAL FUNDS					138,310.64

Dunsfold Parish Council

6 November 2025 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
85	Remembrance Day	06/11/2025		Lloyds Current Accou		Remembrance Day	Judith Lahey-Bean	Z	115.00		115.00
Total									115.00		115.00

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

King George V Fields
PAYMENTS (AWAITING AUTHORISATION) LIST

6 November 2025 (2025 - 2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
30	Water	23/10/2025		Lloyds Treasurers CL		Water	Castle Water Ltd	E	12.80		12.80
31	Grass Cutting	27/10/2025		Lloyds Treasurers CL		Grass Cutting	New Leaf Garden Care	S	400.00	80.00	480.00
Total									412.80	80.00	492.80

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

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