

# DUNSFOLD PARISH COUNCIL

Parish Council Office,  
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Dunsfold,  
Surrey, GU8 4PB

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**7<sup>th</sup> October 2025**

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## **NOTICE OF PARISH COUNCIL MEETING**

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Tuesday, 14<sup>th</sup> October 2025**, where the following business will be transacted

Jennifer Nagy, Clerk to the Council

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## **AGENDA**

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1. **Public Question time 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

Members of the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The Chairman will call the question from those who are indicating that they wish to speak.

2. **Apologies** – to receive and approve apologies for absence
3. **Declarations of Disclosable, Pecuniary and Other Interests** - to receive any declarations of interest, and to receive and consider written requests for dispensations for disclosable pecuniary interests
4. **Minutes** - to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Tuesday, 2<sup>nd</sup> September 2025
5. **Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
6. **Correspondence & Action Lists** – to note correspondence received and actions since the last meeting.
7. **Committees** – to receive and note the Minutes, including recommendations therein as a true record of the following Committee Meeting
  - **Commons Committee, 21<sup>st</sup> July 2025; date of next meeting, 17<sup>th</sup> November 2025**
  - **KGV Committee, 21<sup>st</sup> July 202; date of next meeting, which will be a Charity Trustees Meeting, 17<sup>th</sup> November 2025**
8. **Waverley Borough Council** - to receive and note a report from Waverley Borough Councillors
9. **Surrey County Council** – to receive and note a report from the Surrey County Councillor
10. **External Audit** – to formally note that the External Audit was completed on 22<sup>nd</sup> September and the comments therein; that the completion notice was published on the website and the notice board on 23<sup>rd</sup> September

11. **Accounts** - to consider and approve other financially related matters if necessary, including
- To receive and approve reports as to the current financial situation of the Council
  - To confirm that bank reconciliations have been completed.
  - To receive and authorise payments of invoices due before the next meeting
  - To agree grants of £2000 to St Mary & All Saints Church, and £350 to Kent Surrey Sussex Air Ambulance
12. **Dunsfold Neighbourhood Plan** – to receive and agree a quotation from UVE for admin support; to agree the Housing Need Survey questionnaire and associated costs; to discuss and agree future action.
13. **Old School Site Working Party** – to discuss holding a public meeting to consult on the proposals from the Diocese for the development of the Old School Site; to agree documentation for publication on the website, and to agree to draft a survey of village opinion.
14. **Planning Applications** – to consider and agree recommendations to submit to Waverley Borough Council as the Local Planning Authority, on the following planning applications:

Reference	Address	Proposal
WA/2025/01707	Wrotham Hill, Dunsfold (Land coordinates 500422 135337)	Siting of 2 caravans for residential use (Lawful Development Certificate)
WA/2025/01769	Foxes, Knightons Lane, GU8 4NU	Erection of an orangery (Lawful Development Certificate)
WA/2025/01790	Wetwood Farm, Chiddingfold Rd GU8 4PB	Alterations to roof space Plots 9-12 (Non-material amendment)
WA/2025/01841	Wrotham Hill, Dunsfold (Land coordinates 500422 135337)	Siting of 2 caravans for residential use (Lawful Development Certificate)
WA/2025/01881	Brookes, Hurlands Lane, GU8 4NT	Erection of three bay garage (Lawful Development Certificate)
WA/2025/01896	Knightons Court, Knightons Lane, GU8 4NU	Erection of extensions and alterations including increase in roof height with installation of dormers to provide additional habitable accommodation; extensions and alterations to front porch with alterations to elevations; creation of basement and construction of indoor swimming pool and associated works including landscaping

15. **Planning Decisions** - to receive and note decisions made by Waverley Borough Council as the Local Planning Authority

Reference	Address	Proposal	DPC	WBC
WA/2025/01443	Millhanger Farmhouse, Chiddingfold Rd, GU8 4PB	Erection of a garage outbuilding and alterations to driveway and parking.	No objection	Granted
WA/2025/01562	High Loxley, High Loxley Rd GU8 4BW	Construction of swimming pool	No objection	Granted
WA/2025/01596	Little Basket Cottage, The Common	Single storey extension and alteration to south elevation; demolition of existing conservatory.	No objection	Granted
WA/2025/01590	Larks Rise, 4 Church Green, Church Road	Replacement oil tank	No objection	Granted

16. **Planning Appeals** – no appeal has been lodged since the last meeting. To receive an update on the Stovolds Appeal
17. **Parish Council Surgeries** – to receive a report on residents' concerns raised at recent surgeries
18. **Reports from Representatives attending outside meetings** – to receive and note reports

from Councillors and the Clerk in relation to meetings attended on behalf of the Council.

19. **Items for Information** – to receive items for information.

20. **Future agendas** – to receive and consider items for inclusion future agendas

21. **Date of next meeting – Tuesday, 11<sup>th</sup> November 2025** Next scheduled meetings:

Finance Committee – Monday, 27<sup>th</sup> October 2025

Full Council- Tuesday, 11<sup>th</sup> November 2025

Commons Committee – Monday, 17<sup>th</sup> November 2025

KGV Trustees Meeting – Monday, 17<sup>th</sup> November 2025

**ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS**