

DUNSFOLD PARISH COUNCIL

email: clerk@dunsfoldparishcouncil.gov.uk

Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU84PB

Minutes

Minutes of the KGV Committee of the Parish Council Meeting held on Monday 20th January 2025 at 8.30pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr Dave Griffiths
Cllr Tigi Singhateh
Cllr Nigel Waterson

Clerk to meeting: Julie Flenley, Locum Clerk & RFO

Public: 1

1. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

Cllr Singhateh noted that he had contact from a resident about the playpark repairs. He noted that Flights of Fantasy would be in attendance in the coming week to effect the outstanding repairs.

2. APOLOGIES FOR ABSENCE

No apologies were received. Locum Clerk noted for the record.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

- 4.1 None declared.
- 4.2 None declared.
- 4.3 None declared.

4. KGV MANAGEMENT COMMITTEE MINUTES

The draft Minutes of the KGV Management Committee of the Parish Council meeting held on the 18th November 2024 as circulated, were agreed unanimously as a true record for the Chair of the KGV Management Committee to sign.

5. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES

Cllr Singhateh noted that he had received an electrics and lighting quote for £599.60 (ex. VAT) to replace the lights around the pavilion. PAT testing of the pavilion electrical equipment needs to take place before June 2025 and is in train; Cllrs Singhateh and Griffiths to liaise on contractors to carry out the works. Cllr Singhateh also noted that quotes for 3x Ring Cameras came to a total of £349.99 (inc. VAT) which will be installed in the pavilion area to enhance security.

Additionally, Cllr Singhateh noted that he had received a number of quotes for car park tarmacadam resurfacing from contractors; the area had significant pothole damage and work was required to rectify this at significant cost. Cllr Singhateh noted that the quote would need to be agreed by full council and the funds requested from the Neighbourhood Community Infrastructure Levy fund.

It was further noted that there had been a squirrel attack at the pavilion which had rendered the soffits and barge boards in need of repair at a cost of £2,850. A defibrillator would also need to be installed at the pavilion to ensure that there was one at the northern end of Dunsfold and a bleed kit could be installed. Cllrs Singhateh and Waterson to move forward and update on progress.

6. PHONE MAST

The Locum Clerk updated the council on the current situation with Carter Jonas, Sinclair Dalby and Cornerstone. Carter Jonas had chased for the outstanding funds and the Locum Clerk had referred to the Heads of Terms which set out the conditions of engagement and that they needed to pursue Cornerstone for the outstanding funds as per the HoT. The matter remains outstanding, Locum Clerk to establish whether Cornerstone were going ahead with the mast, and Locum Clerk to write to Carter Jonas to remind them of their Letter of Engagement. Locum Clerk to update future council meeting.

7. PLAYGROUND UPDATE

Cllr Singhateh noted that Flights of Fantasy (FoF) were going to be in attendance in the next week to repair damage to the KGV playpark. A full list of required repairs had been provided to FoF. Cllr Singhateh to update on progress at a future meeting.

8. VAT RECLAIM, TENNIS CLUB

Cllr Singhateh reported that the works to the Tennis Club replacement fences was scheduled for Spring; the VAT reclaim for the works would be submitted shortly after, once the parish council had been invoiced for the replacement nets.

9. CAR PARK QUOTES FOR RESURFACING

Previously discussed and noted at agenda item 5.

10. USER SUBSCRIPTIONS/ANNUAL FEES

It was reported that a KGV Committee member would contact all users of the pitches/pavilion to arrange a meeting in the next fortnight. It was further noted that invoices would be issued in April for 2025/26 subscriptions.

11. PAYMENTS FOR DECEMBER & JANUARY

Peter Allison	Cleaning – KGV (Inv. 68)	£170.00
Biffa	Bin emptying (inv. 227T63277)	£74.46
EDF Energy	Quarterly Bill	£202.55
New Leaf	November Invoice 0401	£480.00
New Leaf	December Invoice 0410	£480.00
Peter Allison	Cleaning – KGV (Inv. 69)	£170.00
Biffa	Bin emptying (Inv. 227T64341)	£70.01
Guardwell Securities	Renewal of Service and Maintenance Contract Inv. 534290	£90.00
Peter Allison	Cleaning – KGV (Inv. 67)	170.00
Biffa	Bin emptying (inv. 227T62211)	59.57
New Leaf Garden Care	Labour (August) – Inv. 0370	480.00

The KGV Committee unanimously agreed the payments. Locum Clerk to request payment be made.

12. TO RECEIVE ITEMS FOR INFORMATION

No items were received. Locum Clerk noted for the record.

13. TO RECEIVE ITEMS FOR FUTURE AGENDAS

- User fees/subscriptions invoices
- Car park updates on works
- Playground
- Tennis club fencing VAT reclaim

- User group meeting update

The next meeting of the KGV Management Committee was noted as 17th March 2025

Meeting closed at 9.28pm

Chair of the KGV Committee Dated.....