

# DUNSFOLD PARISH COUNCIL

email: [clerk@dunsfoldparishcouncil.gov.uk](mailto:clerk@dunsfoldparishcouncil.gov.uk)

Unit 3, The Orchard  
Chiddingfold Road  
Dunsfold  
GU84PB

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## **Minutes**

Minutes of the Commons Committee of the Parish Council Meeting held on Monday 18<sup>th</sup> November 2024 at 7.30pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr Roy Enticknap  
Cllr Jane Wright  
Cllr Ginny Fraser

Clerk to meeting: Julie Flenley, Locum Clerk & RFO

Public: 2

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### 1. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

A resident noted that members of the Friends of Dunsfold Common were usually invited to the meeting. Locum Clerk to invite them to the next meeting.

### 2. TO ELECT A CHAIRMAN AND VICE CHAIRMAN OF THE COMMONS COMMITTEE FOR 2024/25

Cllr Wright proposed Cllr Enticknap as Chairman to the Commons Committee. Seconded by Cllr Fraser. Agreed unanimously, motion carried. Cllr Enticknap was duly appointed as Chairman to the Commons Committee of Dunsfold Parish Council.

Cllr Fraser proposed Cllr Wright as Vice Chairman to the Commons Committee. Seconded by Cllr Enticknap. Agreed unanimously, motion carried. Cllr Wright was duly appointed as Vice Chairman to the Commons Committee of Dunsfold Parish Council.

### 3. APOLOGIES FOR ABSENCE

No apologies were received. Clerk noted for the record.

### 4. DECLARATIONS OF INTEREST AND DISPENSATIONS

4.1 None declared.

4.2 None declared.

4.3 None declared.

### 5. COMMONS COMMITTEE MINUTES

The draft Minutes of the Commons Committee of the Parish Council meeting held on the 9<sup>th</sup> January 2024 as circulated, were agreed unanimously as a true record for the Chair to sign.

### 6. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES

None noted.

### 7. TO AGREE TO SEEK QUOTES FOR GREAT CRESTED NEWT SURVEYS ON THE VILLAGE PONDS

Cllr Enticknap noted that surveys for GCN's had been completed in the past in both the School and KGV ponds, and requested that the council seek quotes for a full survey of each of the common ponds in Dunsfold; each would need to be considered individually to establish the full range of biodiversity within them. He noted that each of the ponds would need to be cleared/cut back first as a number of them are overgrown. Cllr Enticknap proposed that the council seek quotes for a full pond survey for each village pond (priced individually) to allow for budgets

and appropriate pond management plans going forward. Seconded by Cllr Wright. Agreed unanimously, motion carried. Locum Clerk to arrange.

8. TO RECEIVE ITEMS FOR INFORMATION

Cllr Enticknap noted that the works invoice for JW Elliott & Sons was always submitted late and requested that the Locum Clerk chase for submission sooner. Cllrs Wright and Enticknap also noted the sewage discharge of an equestrian property at North Gratton Chase which has prevented Tidey & Webb from completing the s106 funded works at North Gratton Chase Woods and requested that the Locum Clerk raise the issue with the Environment Agency as effluent was now affecting the watercourse. Locum Clerk to arrange.

9. TO RECEIVE ITEMS FOR FUTURE AGENDAS

- Himalayan Basalt removal
- Ash die-back & tree surveys
- Pond surveys
- North Gratton Chase Wood Environmental Agency report

10. DATE OF NEXT MEETING

- 20th January 2025