

DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 13th October 2022
at 7.30 pm in the Winn Hall, Dunsfold.

Cllrs Present:

Cllr Stephen Hayward - Chairman

Cllr Rupert Jones - Vice Chairman

Cllr Roy Enticknap

Cllr Kate Houghton

Cllr Mike Cookson-Taylor

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 3

1. APOLOGIES FOR ABSENCE

Cllr Alexander.

2. DECLARATION OF INTERESTS

None.

SUSPEND THE MEETING FOR THE COMMONS COMMITTEE TO TAKE PLACE

3. RATIFY COMMONS COMMITTEE MEETING

The Chairman reported on the proceedings of the Commons Committee meeting just held and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes.

4. MINUTES OF THE PREVIOUS MEETING

Draft minutes of the meeting held on the 26th September 2022 and as circulated, were agreed as a true record for the Chairman to sign.

5. OUTSTANDING ITEMS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES

Nothing to record.

6. PLANNING NOTIFICATIONS

Circulated with the agenda with the following amendments:

WA/2022/03255 - Land centred coordinates 501563 137208 High Loxley Road, Loxley

Erection of agricultural worker's dwelling and ancillary farm outbuilding.

Decision: Granted on 10th October with 14 conditions

S52/2022/02266 - Land Centred Coordinates 500866 135914 Alfold Road, Dunsfold

Request to modify a section 52/106 legal agreement (wa/2017/1815) requires changes to the out of date mortgagee in possession clause and any associated clauses to be amended.

Note: The s106 Agreement and Nominations Agreement have been added to the Waverley website. Clerk to email officer to ask for the Deed of Variation to be published.

7. PLANNING APPLICATIONS

WA/2022/02476 - Wrotham Hill Cottage, Wrotham Hill, Dunsfold, GU8 4PA

Certificate of lawfulness under section 191 for use of roofspace of the garage building for the purposes of habitable accommodation.

Decision: Request further investigation by Waverley

PRA/2022/02487 - Land Adjacent to 1 Durfold Cottages, Fisher Lane, Dunsfold

General permitted development order 2015 schedule 2 part 6 -prior notification application for erection of a forestry hut.

Decision: Request further investigation by Waverley

NMA/2022/02479 - South View, The Green, Dunsfold, GU8 4LZ

Amendment to WA/2022/01098 - minor alteration to roof to create gable rather than a parapet on the rear elevation.

Decision: No objection

WA/2022/02373 - Wetwood Farm, Chiddingfold Road, Dunsfold, GU8 4PB

Erection of 12 dwellings and associated works including vehicular access parking and carports following demolition of existing buildings and removal of hardstanding.

Decision: Objection

Burnt Hill, 7 Plaistow Road, Dunsfold, GU8 4PG

Full notice circulated separately

An enforcement appeal against an Enforcement Notice dated 26/07/2022 issued by Waverley Borough Council has been lodged with the Planning Inspectorate, by Mrs Sally Ann Bibby.

The Enforcement Notice appeal reference is **APP/R3650/C/22/3305965**.

Decision: It was agreed that the Clerk email the Waverley enforcement team to offer DPC assistance as required.

8. TW NUGENTS CLOSE LETTER

Clerk to seek confirmation from Waverley that they have received the request for access across the common at the old school. And further enquire if they have given their permission as land owners.

The Chairman opened the meeting to the public at 8.33pm

A parishioner asked if the council would be submitting any further points to the Channels appeal. The council would not as their original response contains all the points and could not be duplicated to the inspector.

A parishioner asked if the new Code of Conduct had had any further discussion. The council said it had not due to other priorities. The parishioner asked if the matter could be settled one way or another. Clerk offered to enquire as to how many other small councils had adopted the new CoC.

The Chairman closed the meeting to the public at 8.37pm

9. UK POWER NETWORKS WAYLEAVE AGREEMENT COMMON HOUSE, ALFOLD ROAD

Clerk to seek confirmation from Waverley that they have received the request make alterations to the electricity network at Common House, Alfold Road. And further enquire if they have given their permission as land owners.

10. DUNSFOLD BONFIRE

All agreed that the Parish Council provide insurance for the bonfire event on the 5th November.

11. VEHICLE ACTIVATED SIGNS (VAS)

Proposal attached to agenda. It was agreed that Cllr Hayward contact the VAS provider to enquire if they could provide maintenance for the VAS. Cllr Cookson-Taylor to enquire if a local electrician could help with the maintenance of the VAS. Clerk to speak to Hascombe about maintenance of their VAS.

12. DUNSFOLD PARK ADVISORY GROUP

The report which is attached to agenda was noted.

13. NEIGHBOURHOOD PLAN

The report which is attached to the agenda, was noted. A more detailed report would be available in due course.

14. WAVERLEY BOROUGH COUNCIL

Nothing to report.

15. SURREY COUNTY COUNCIL

Nothing to report.

16. CORRESPONDENCE

A suggestion to have a Christmas tree on the common was received. It was agreed to put this on the November agenda with further details.

The Chairman reported that he had received a phone call from Chiddingfold Surgery to confirm that the Dunsfold surgery would not be re-opening. The surgery will publish further details.

17. RECEIPTS AND PAYMENTS

As circulated with the agenda. It was RESOLVED to note the payments made.

18. FUTURE AGENDAS

Nothing.

19. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

There being no further business, the Chairman closed the meeting at 9.05pm. The next Parish Council meeting will be held on 10th November 2022 at 7.30pm in the Nugent Room, Winn Hall.

Chairman.....

Dated.....