

DUNSFOLD PARISH COUNCIL

Tel: 01483 200980
email: dunsfoldparishclerk@btconnect.com

Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

11th February 2022

NOTICE OF A PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Winn Hall at **7.30 pm on Thursday 17th February 2022.**

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 8.30 pm and 8.45 pm.

Celeste Lawrence - Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**

Recommendation: To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

Recommendation: To receive any declarations of interest from members in respect of any item to be considered at the meeting and changes to members registered interests.

3. **PARISH COUNCIL MINUTES**

Recommendation: To approve the Minutes of the meeting held on 13th January 2022 as a correct record of decisions taken and the Chairman to sign the Minutes.

4. **REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES**

Recommendation: To review any matters outstanding from the previous minutes and record progress.

5. **PLANNING NOTIFICATIONS**

Attached to agenda.

To receive notification of decisions made by Waverley Borough Council on recent planning applications.

6. **PLANNING APPLICATIONS**

WA/2022/00447 - South Fork, Wrotham Hill, Dunsfold, GU8 4PA

Certificate of lawfulness under section 191 for the use of the land edged red shown on the accompanying plan from agriculture to residential use for a continuous period in excess of 10 years.

NMA/2022/00438 - The Bricklayers House, The Common, Dunsfold, GU8 4LJ

Amendment to wa/2021/01860 for the addition of a painted render finish and to amend some window and door styles.

WA/2022/00408 - Land at Wetwood Cottage, Chiddingfold Road, Dunsfold

Consultation on a county matter for details of a suds verification report and a scheme of arrangements for deliveries to and removals from site submitted pursuant to conditions 6 and 8 of planning permission ref: wa/2018/1613 dated 4 April 2019.

WA/2022/00341 - Ashdown, Chiddingfold Road, Dunsfold, GU8 4PB

Erection of single storey outbuilding following demolition of existing outbuilding.

WA/2022/00342 - Ashdown, Chiddingfold Road, Dunsfold, GU8 4PB
Erection of single storey detached outbuilding following demolition of existing shed.

WA/00417 - The Mill House, Mill Lane, Dunsfold, GU8 4LP
Erection of extensions and alterations to outbuilding to form habitable accommodation.

WA/2022/00315 - Black Barn, Fisher Lane, Chiddingfold, GU8 4TF
Erection of single storey extensions and alterations.

WA/2022/00244 - The Mill House, Mill Lane, Dunsfold, GU8 4LP
Erection of garage following demolition of existing garage.

7. SCHOOL SITE

To receive an update on matters relating to the old School site.

8. DUNSFOLD PARK

To receive an update on matters relating to Dunsfold Park including the Dunsfold Park Advisory Group.

9. COMMONS - LEGAL ISSUES

To receive an update on the legal issues concerning the Commons including progress of discussions with Waverley Borough Council.

10. UKOG

To receive an update on issues arising from UKOG's appeal on the refusal of its planning application.

11. KGV MANAGEMENT REPORT

Report attached to agenda.

12. AREA OF OUTSTANDING NATURAL BEAUTY

To receive a report on any matters arising.

13. COMMUNITY GOVERNANCE REVIEW ON TOWNS AND PARISHES IN WAVERLEY

Motion attached.

14. NOTICE TO RESIDENTS REGARDING FLY TIPPING

Motion attached.

15. EASEMENT AT 4 ELM CORNER, DUNSFOLD

Information circulated 1st February - for information

16. MEETINGS

Recommendation: To AGREE where the Council would like to hold its meetings bearing in mind the public request to be able to hear at such public meetings.

17. NEIGHBOURHOOD PLAN

To receive a report on progress with the Neighbourhood Plan.

18. VILLAGE PROJECTS

To receive an update on village projects.

19. WAVERLEY BOROUGH COUNCIL

To receive a report on matters from Waverley Borough Council

20. SURREY COUNTY COUNCIL

To receive a report on matters from Surrey County Council.

21. CORRESPONDENCE

Recommendation: To receive and consider any correspondence.

22. RECEIPTS AND PAYMENTS

Recommendation: To receive accounts for payment.

23. FUTURE AGENDAS

Recommendation: To receive items of business for information or inclusion on a future agenda.

24. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

Item 11 - King George V Report

The current chairman of the KGV management Committee has stood down and we all take this opportunity to thank him for the work and time he put in to the KGV Management Committee.

From now on the Social Club Bar will no longer takes cash and will be using iZettle to take Card payments as it will make it easier to run the bar as we rely solely on unpaid volunteers.

We are waiting on the Fencing quotes to all be sent in and with the help of the caretaker and 2 Parish Councillor's the sleeping policeman got repaired and the worst potholes were filled.

The Parish Council need to consider changing the heating in the Foulston Hall as it currently runs on a meter, which causes a few challenges for anyone wanting to hire the room.

DPC need to advise if PAT Testing needs to be done, as not having it done could impact on the building's insurance

It has been agreed that the locks on the main entrance doors need to be changed as there appear to be a lot of keys floating around, even with ex-users of the KGV.

The security company Guardwell will be coming in on Friday 18th February to service the alarm system and all user entrance codes will be changed, each user group will be given their own new access code. Going forward all new keys will have to be signed for and the access codes will be only for those with keys.

The caretaker has requested all users to let him know when they will be using the building, so that the heating and hot water can be adjusted accordingly so we don't waste the oil and electricity.

The new KGV entrance sign and the entrance notice board are both in hand.

The Dunsfold Football team will be doing a local membership drive and are looking for new players to join the both the children team and the adults team.

The Tennis Membership is on the increase and the club is doing well and there are also plans to start adult coaching.

The 7-15-year-olds Youth Club held on Friday evenings, once a month for 2 hours is going well with up to 20 children attending.

Unfortunately, the Youth Club was put on hold due to Covid concerns.

The prices on beer, wine, and spirits in the bar of the Social Club are going to be increased as there have not been any for a number of years.

Two of management team are still working on the SCC Your Fund Surrey bid for a new clubhouse building and MUGA. There are plans for the KGV to have it's own website and a couple of the KGV management are in the process of setting this up.

Item 13 - Community Governance Review on towns and parishes in Waverley

Waverley Borough Council is seeking our views on a Community Governance Review of towns and parishes which it is carrying out during 2022.

The Review is a legal process to look at the governance arrangements of towns and parishes in the Waverley Borough area and a way of ensuring that the views of Waverley residents and interested groups in the borough are represented. It will consider options such as creating, merging, altering or abolishing parishes, the naming of parishes, electoral arrangements and more.

I propose that Dunsfold Parish Council responds to this review suggesting that WBC consider the new development on Dunsfold Aerodrome being designated as a new parish.

Comments have to be submitted by 25th February.

Proposer: Stephen Hayward

Item 14 - Notice to residents regarding fly tipping on the common.

Mike Cookson Taylor and Rupert Jones have suggested that we should leaflet drop residents advising them that it is illegal to dump garden waste particularly on the common which has become an increasing problem.

The proposal is to print 500 A4 leaflets with the following wording and distribute them to all households via the postman.

Cost will be approx £40 for printing and £10 for distribution

Proposer: Stephen Hayward

DUNSFOLD PARISH COUNCIL

Tel: 01483 200980

email: dunsfoldparishclerk@btconnect.com

Unit 3, The Orchard

Chiddingfold Road Dunsfold

GU8 4PB

Fly Tipping of Garden Waste

Fly tipping of waste is a growing problem; we are working hard to reduce the illegal dumping of waste in Dunsfold.

Fly-tipping is defined as the 'illegal deposit of any waste onto land that does not have a licence to accept it'. Various types of waste is fly tipped, including; general household waste; white goods (fridges, freezers and washing machines); construction rubbish (demolition and home improvement rubbish); and garden waste.

Instances of fly tipping of garden waste are on the increase, with more reports being received both on highway verges and on private land, including Dunsfold Common. We need to make you aware that although garden waste is biodegradable, it is still classed as waste, and it is still an offence to illegally deposit it under the Environmental Protection Act 1990 Section 33.

Garden waste can mean any waste coming from your garden such as grass cuttings, tree branches, etc.

There are a variety of ways to dispose of garden waste legally:

- You can take it to any of Waverley's Recycling Centres where it will be taken away for composting. For more information on Recycling Centre locations please visit: <https://www.waverley.gov.uk/Services/Bins-and-recycling/Recycle/Recycling-sites>

- Waverley Borough Council offers a garden waste collection service, for a small annual fee: <https://www.waverley.gov.uk/Services/Bins-and-recycling/Garden-waste/Garden-waste-collection-service>
- You can compost your garden waste on your own land. Home composting provides an excellent opportunity to use your garden waste in a resourceful manner and put nutrients straight back into your garden.

We recognise many people are disposing of their garden waste properly and legally and therefore thank you for your consideration and co-operation.

If you should see any incidents of fly tipping or witness the offence occurring please do not hesitate to contact the Environmental Protection Team at <https://www.waverley.gov.uk/Services/Environmental-concerns/Street-cleaning-and-fly-tipping/Report-fly-tipping-or-dumped-rubbish>

Planning Notifications February 2022

WA/2019/0796 - LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, DUNSFOLD

Consultation on a county matter; the construction operation and decommissioning of a well site for the exploration and appraisal of hydrocarbon minerals from one exploratory borehole (loxley-1) and one side - track borehole (loxley-1Z) for a temporary

Decision: SCC permission NOT granted

WA/2019/1464 - 7 BURNT HILL PLAISTOW ROAD, GODALMING, GU8 4PG

Use of land as a residential gypsy caravan site for siting 12 static caravans and erection of amenity building.

Decision: Pending

S52/2020/0002 - Land to the North, Nugent Close, Dunsfold

Request to modify a section 106 agreement (wa/2016/1766) to change the tenure of plots 3 20 24 and 25.

Decision: Agree to vary

WA/2020/1026 - South Fork, Wrotham Hill, Dunsfold

Certificate of lawfulness under section 192 for repositioning of new windows and internal doors.

Decision: Pending

WA/2021/0119 - Ashdown, Chiddingfold Road, Dunsfold, GU8 4PB

Erection of two storey extension including alterations to chimney.

Decision: Pending

WA/2020/2082 - Land Centred Coordinates 500479 136385 South of Shoppe Hill, Dunsfold

Outline application for the erection of 4 dwellings and garages together with associated vehicular access parking and landscaping.

Decision: Refused

WA/2021/01450 - Dunsfold Park, Stolvolds Hill, Cranleigh

Application under section 73a to vary condition 9 of wa/2018/0172 condition 9 states that the development is granted for a temporary period expiring on 30th april 2021 to allow temporary use (of part of perimeter track and runway for driving experience days) until 30th april 2024.

Decision: Pending

WA/2021/02033 - 7 Church Green, Church Road, Dunsfold, GU8 4LT

Erection of detached garage construction of driveway and vehicular access (revision of wa/2020/2015).

Decision: Granted

WA/2021/01914 - Wetwood Rough, High Street Green, Chiddingfold, GU8 4XY

Certificate of lawfulness under s191 for erection of a summer house.

Decision: Pending

WA/2021/02308 - Land South of Dunsfold Road and East of High Loxley Road, Godalming, GU8 4BW

Erection of cattle finishing unit.

Decision: Pending

WA/2021/02581 - South Fork, Wrotham Hill, Dunsfold

Certificate of lawfulness under section 192 for the siting of a caravan for use ancillary to agriculture.

Decision: Pending

WA/2021/02588 - 6 Church Green, Church Road, Dunsfold, GU8 4LT
Erection of extensions and alterations following demolition of existing conservatory.
Decision: Granted

WA/2021/02901 - Dunsfold Landrovers Ltd, Common House Road, Dunsfold, GU8 4NP
Change of use from class e(c) to class f1 (c).
Decision: Pending

WA/2021/02929 - Hurstfold, Hurlands Lane, Dunsfold GU8 4NT
Erection of a two storey extension following demolition of existing garage.
Decision: Pending

WA/2021/03105 - 2 Grattons Cottages, The Green, Dunsfold, GU8 4LU
Erection of extensions and alterations.
Decision: Pending

WA/2021/03164 - Wetwood Farm, Chiddingfold Road, Dunsfold, GU8 4PB
Demolition of existing buildings and construction of 12 dwellings with associated access parking and amenity areas.
Decision: Pending

WA/2021/03081 - Land Centred Coordinates 500833 137030, The Green, Dunsfold
Outline application with all matters reserved except for access for erection of 5 dwellings and associated works including vehicle access.
Decision: Pending

WA/2022/00043 - Howicks, Hurlands Lane, Dunsfold, GU8 4NT
Erection of glazed link between dwelling and pool house following removal of part of boundary wall.
Decision: Granted

WA/2022/0044 - Howicks, Hurlands Lane, Dunsfold, GU8 4NT
Listed building consent for glazed link between dwelling and pool house following removal of part of boundary wall.
Decision: Consent granted

WA/2022/03255 - High Loxley Farm, Dunsfold Road, Loxhill, GU8 4BW
Erection of agricultural worker's dwelling and ancillary farm outbuilding.
Decision: Pending

February 2022

Expenditure		
Mr & Mrs WG Goodall	Office rent	180.00
Sage Software	Payroll	8.40
Geosphere	Parish online annual fee	48.00
Celeste Lawrence	January PAYE	878.68
Surrey Pension Fund	January contribution	234.16
HMRC	January tax & NI	44.31
Netwise Taining	Update system	60.82
		1454.37
Income		