

DUNSFOLD PARISH COUNCIL

email: Clerk@dunsfoldparishcouncil.gov.uk

Unit 3, The Orchard
Chiddingfold
Road
Dunsfold
GU84PB

8th January 2025

NOTICE OF A PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Tuesday 14th January 2025**.

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 7.30 pm and 7.45 pm, before the meeting formally commences.

Julie Flenley – Locum Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

Recommendation: To receive apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To receive declarations of interest and dispensations, including their nature, from councillors on items on the agenda

2.2 To receive written requests for dispensations for disclosable pecuniary interests

2.3 To grant any requests for dispensation as appropriate

3. PARISH COUNCIL MINUTES

Recommendation: To approve the Minutes of the meeting held on 10th December as a correct record of decisions taken and the Chair of the Council to sign the Minutes.

4. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES

Recommendation: To review any matters outstanding from the previous minutes and record progress.

5. TO NOTE THE DRAFT MINUTES FROM THE KGV AND COMMONS COMMITTEES

Recommendation: To note the draft minutes for the record.

6. PLANNING NOTIFICATIONS

Recommendation: To receive notification of decisions made by Waverley Borough Council on recent planning applications, noted beneath:

[WA/2024/02467](#) - Land Coordinates 500833 137030 Between Chennels Cottage And 1 Burdocks, The Green, Dunsfold, Godalming. Approval of reserved matters (appearance landscaping layout and scale) following outline permission granted under appeal reference app/r3650/w/22/3300262 (wa/2021/03081) for the erection of 5 dwellings and associated works including vehicle access.

7. PLANNING APPLICATIONS

Recommendation: To note decisions made since the previous meeting.

[WA/2024/02048](#) - Wetwood Cottage, Chiddingfold Road, Dunsfold, Godalming GU8 4PB. Erection of extensions and alterations following demolition of existing conservatory. GRANTED.

[WA/2024/01285](#) - High Loxley, High Loxley Road, Loxhill, Godalming GU8 4BW. Erection of a stable building and construction of a manege with associated fencing and hard landscaping. GRANTED.

[PRA/2022/02089](#) - High Stovolds Farm, Stovolds Hill, Cranleigh, GU6 8LE. General permitted development order 2015 schedule 2 part 3 class q - prior notification application for change of use of agricultural building to 3 dwellings (class c3) and for building operations necessary for the conversion. DEEMED CONSENT.

8. SURREY RIGHTS OF WAY IMPROVEMENT CONSULTATION

Recommendation: To propose a response to the Rights of Way consultation, closing on 9th February 2025.

9. TO RECEIVE UPDATE ON THE COOMBEBURY COTTAGE JUDICIAL REVIEW

Recommendation: To receive update from Cllr Waterson on the Judicial Review held on 4th December 2024.

10. WAVERLEY BOROUGH COUNCIL

To receive a report on matters from Waverley Borough Council

11. SURREY COUNTY COUNCIL

To receive a report on matters from Surrey County Council.

12. TO RECEIVE AN UPDATE ON THE OLD SCHOOL SITE WORKING GROUP

Recommendation: To receive an update on progress.

13. TO NOTE RECEIPT OF SPEEDWATCH & HGV WATCH INFORMATION AND TO DECIDE ACTION GOING FORWARD

Recommendation: To agree to advertise for a HGV watch through the Speedwatch representatives in the village.

14. TO RECEIVE AN UPDATE FROM THE PARISH COUNCIL SURGERIES

Recommendation: to receive an update on progress/resident concerns.

15. TO UPDATE ON DUNSFOLD'S NEIGHBOURHOOD PLAN

Recommendation: To update on recent developments in the preparation of Dunsfold's emerging Neighbourhood Plan.

16. TO UPDATE ON THE PHONE MAST ON KGV

Recommendation: To receive update on recent correspondence from Carter Jonas.

17. CORRESPONDENCE

Recommendation: To receive and consider any correspondence.

18. RECEIPTS AND PAYMENTS

Recommendation: To receive accounts for payment for December and approve outstanding items.

19. BANK RECONCILIATIONS

Recommendation: To receive bank reconciliations for November 2024.

20. TO AGREE THE ADOPTION OF THE NEW MODEL FINANCIAL REGULATIONS (AS AMENDED)

Recommendation: To discuss and adopt the new Financial Regulations.

21. TO AGREE THE MOVEMENT OF THE CRISIS EAR MARKED RESERVED TO GENERAL RESERVES ON ADVICE FROM THE INTERNAL AUDITOR

Recommendation: To agree the reallocation of funds to General Reserves.

22. ITEMS FOR INFORMATION

To receive items for information.

23. FUTURE AGENDAS

Recommendation: To receive items of business for information or inclusion on a future agenda.

24. TO NOTE THE NEXT DATE OF THE NEXT MEETING

Recommendation: To note the next meeting dates as follows:

- Full Council – 11th February 2025
- Commons Committee – 20th January 2025
- KGV Committee – 20th January 2025

Exclusion of Press and Public. Pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public will be excluded from the meeting during consideration of the following item due to the confidential nature of the business to be transacted.

25. STAFFING AND RECRUITMENT

- Recruitment