

DUNSFOLD PARISH COUNCIL

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Chiddingfold Road
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GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Tuesday 27th March 2024
at 7.30pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr Nigel Waterson - Chair

Cllr Chris Lindesay - Vice Chair

Cllr Roy Enticknap

Cllr Tigi Singhateh

Cllr Ginny Fraser

Clerk to meeting: Nuala Livesey, Clerk & RFO

Public: 7

1. APOLOGIES FOR ABSENCE

Cllr Jane Wright apologies for absence due to illness were accepted.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

2.1 None

2.2 None

2.3 None

3. DUNSFOLD FETE :

Recommendation: that this council makes a grant of up to £500 to the fete committee in respect of the insurance premium covering this year's fete

Cllr Waterson proposed; Cllr Singhateh seconded and all AGREED to the recommendation

4. AIR AMBULANCE: Motion: to approve a grant of £350.00 to the Surrey Air Ambulance

Amended motion: to approve a grant of £500.00 to the Surrey Air Ambulance

Cllr Waterson proposed; Cllr Enticknap seconded and all AGREED to the recommendation

Amended motion: to make the grant an annual grant

Cllr Waterson proposed; Cllr Lindesay seconded and all AGREED to the recommendation

5. COUNCIL FINANCES

Report attached to the agenda

RESOLUTION 1: to rename the General Reserve as Crisis Reserve to avoid confusion with the General Fund.

Cllr Lindesay proposed; Cllr Waterson seconded and all AGREED to the recommendation

RESOLUTION 2: To resolve that the KGV Play Area funds are not S106 funds on the basis that the S106 contribution has been fully expended. The KGV Play Area Reserve being funds Earmarked for maintenance, upkeep and future investment in upgrading the amenity.

Cllr Lindesay proposed; Cllr Fraser seconded and all AGREED to the recommendation

RESOLUTION 3: To rename the S106 Roads Reserves to "Access and Safety"

Cllr Lindesay proposed; Cllr Waterson seconded and all AGREED to the recommendation

RESOLUTION 4: to reallocate spending, installation and maintenance on VAS signs to the "Access and Safety" Reserve.

Cllr Lindesay proposed; Cllr Waterson seconded and all AGREED to the recommendation

RESOLUTION 5: to re/allocate spending, on "Grattons" woodland bridges and works to make it easier and safer to access the centre of the village (Shop, Winn Hall & Pub)" and to access the KGV sports facilities to the "Access and Safety" Reserve

Cllr Lindesay proposed; Cllr Waterson seconded and all AGREED to the recommendation

RESOLUTION 6: split the Woodland S106 Fund into two funds.: "S106 Woodland Works" with £8604.75 (expiry date 02/05/2026) and "S106 Woodland maintenance" with £12881.36 (expiry date 02/05/2030), allocate past works to the works budget, allocate 2023 JG engineering Ditch works to exhaust the "works" budget and then to the maintenance budget if "Works" is exhausted.

Cllr Lindesay proposed; Cllr Waterson seconded and all AGREED to the recommendation

RESOLUTION 7 : To seek to make spending on existing projects compliant with the Environmental obligation where possible to use S106 funds most efficiently.

Cllr Lindesay proposed; Cllr Waterson seconded and all AGREED to the recommendation

RESOLUTION 8: to resolve that the NP budget at 27/3/2024 be adjusted to £10,000 and that all necessary work be undertaken to apply and receive the remaining funding of £2351.39 available from Groundworks in the 2024/25 financial year. Any amounts required or surplus to be allocated to/from the General Funds.

Cllr Lindesay proposed; Cllr Waterson seconded, Cllr Enticknap abstained, and two councillors AGREED to the recommendation

RESOLUTION 9: to recognise and create the Platinum Garden Project funding Balance as £3947.00 as at 27/3/2024: the budget was funded with £2400 from the Capital Projects Reserve

Cllr Lindesay proposed; Cllr Waterson seconded and all AGREED to the recommendation

RESOLUTION 10: To create reserve fund from the £5000 unrestricted funds contributed by the village shop to be spent on maintaining the footways and un adopted roads of the village as required

Cllr Lindesay proposed,; Cllr Waterson seconded and all AGREED to the recommendations

Motion: To amend the resolution to "To create a new reserve fund entitled "Shop Contributions" intended to facilitate bidirectional grants and contributions between the Council and Dunsfold Community Shop (Shop) and initially funded by £2800.00 of unrestricted funds originally contributed by the Shop to DPC. The Funds to be transferred from "S106 Access and Safety" as potential surplus to the requirements of the project for which the Shop's contribution was designated"

Cllr Lindesay proposed: Cllr Waterson seconded, and all AGREED to the recommendations

The Chair paused the meeting for the public session at 8.15pm

A villager commented that so far, the parish had contributed 89 of the 100 sites required by the Waverly Local Plan and that if the Springfield application was included the total would be 110, significantly more than the required number. Since Waverly were consulting themselves there seemed to be no need for a further Call for Sites from the Parish Council

A villager commented that as the parish was required to produce sites for 100 houses for the Local Plan it should conduct a call for sites rather than “piggyback” on the Waverly call, as this defeated the point of having a Neighbourhood Plan (NP). With regard to the NP he asked for clarification on whether the invoice from UVE was from the £10k budget, as he believed the Locality money for 2023/24 was all spent, and whether there was enough money to take the plan to the Section 15 stage. The Chair confirmed that this was from the £10k budget and had been revised down to £6973.09 inc VAT for work actually carried out to date. He added that as the next stages were principally carried out by the Council the costs involved should not be outside the budget, but this could not be guaranteed.

A villager asked how secure the S106 monies that were close to reaching the spending deadlines were from being called back by Waverly BC and SCC. Cllr Lindesay confirmed that as most of the money had been allocated, the authorities could request a refund but the money would have been spent

The Chair closed the meeting to the public at 8.24pm

6. NEIGHBOURHOOD PLAN - CALL FOR SITES: After discussion to consider whether to conduct a local Call for Sites in addition to that being conducted by Waverly BC , and if so, to consider what form it should take, it was agreed that the council did not have the resources or the need to do this

7. PLANNING APPLICATIONS

WA/2024/00514 POUND FARM THE COMMON DUNSFOLD GU8 4LA Erection of extensions and alterations including a new chimney dormer and roof lights following demolition of existing extensions, conservatory and greenhouse. **Decision:** No comment, agreed by members

WA/2024/00515 POUND FAR THE COMMON DUNSFOLD GU4 8LA Listed building consent for erection of extensions and internal and alterations including a new chimney dormer and roof lights following demolition of existing extensions, conservatory, and greenhouse. **Decision:** No comment, agreed by members

WA/2024/00516 MILLHANGER FARMHOUSE CHIDDINGFOLD ROAD DUNSFOLD GU8 4PB Construction of an outdoor tennis court and associated works. **Decision:** No comment, agreed by members

8. INVOICE UVE To approve payment of invoice from UVE Planning of £6,973.00 inc VAT

Cllr Lindesay proposed; Cllr Waterson seconded, Cllr Enticknap abstained and two councillors AGREED to the recommendation

9. ITEMS FOR INFORMATION

Sigma Appeal a member of the public thanked those who helped to overrule the request for a new access at Channels Cottage. He had also discovered that Mr McAllister had asked for a review of an entrance 25m further along the road near a very sensitive are of the Common. Mr McAllister had also instructed groundworks to a surface trench which had now become an eyesore, and which had before and after supporting photographic evidence. This should be reinstated.

Cllr Fraser confirmed that a response to the SCC ROWIP consultation had been circulated to members and had been approved for submission at the February meeting

Cllr Lindesay made a Declaration of Nonpecuniary Interest and reported that United Contractors for Oil and Gas (UCOG) had been granted an additional year to drill on their site in Dunsfold as they could not afford to carry out drilling within the previously agreed timescale, so they did still have a permitted right to drill

10. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required. Cllr Waterson proposed; Cllr Lindesay seconded that a confidential session to be held to exclude the press and public. Reason: personnel confidence.

The public left the meeting at 8.50pm

CONFIDENTIAL ITEM

Motion: As previously circulated.

Cllr Waterson proposed; Cllr Fraser seconded, and all agreed to the recommendation

There being no further business, the Chair of the Council closed the meeting at 9.01pm. The next Parish Council meeting will be held on 14th May 2024 at 7.30pm in the Nugent Room, Winn Hall.

Chair of the Council.....

Dated.....