

# DUNSFOLD PARISH COUNCIL

Tel: 01483 200980  
email: clerk@dunsfoldparishcouncil.gov.uk

Unit 3, The Orchard  
Chiddingfold Road  
Dunsfold  
GU8 4PB

---

## MINUTES

Minutes of the Dunsfold KGV Management Committee Meeting held on Tuesday 9th January 2024  
at 7.30 pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr Nigel Waterson - Chair

Cllr Chris Lindesay

Cllr Roy Enticknap

Cllr Jane Wright

Cllr Mel Shone

Cllr Ginny Fraser

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 1

---

### 1. APOLOGIES FOR ABSENCE

Cllr Singhateh's apologies for absence due to personal reasons were accepted. As Cllr Singhateh is absent, it was agreed that Cllr Waterson chair the meeting.

### 2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 None

2.2 None

2.3 None

### 3. KGV MC MINUTES

The draft minutes of the meeting held on 18th December 2023 as circulated, were agreed as a true record for the Chair to sign.

### 4. BANK MANDATE UPDATE

Motion: To AGREE that the Clerk can complete and post the Lloyds Board Resolution letter.

**Amended motion:** To REMOVE Alan Ground and Barrie Pople and ADD Jane Elizabeth Anne Wright and Nigel Christopher Waterson as signatories to the KGV Centre, Dunsfold bank account ending 3613 and INSTRUCT the Clerk to complete and post the Lloyds Board Resolution letter without delay, such changes to take effect on receipt by the bank of the completed letter.

Amendment proposed by Cllr Shone; seconded by Cllr Wright and all agreed.

Motion proposed by Cllr Shone; seconded by Cllr Wright and all agreed.

### 5. KGV MANAGEMENT MATTERS

A verbal update was made on maintenance/safety points discussed and expenditure agreed at 18th December meeting. It was reported that the play area repairs would cost around £3.5k and Flights of Fantasy would be inspecting the play area after which a detailed quote would be provided and a maintenance plan would be discussed. One quote for £1k had been obtained for the fridge units; further quotes would be sought. 3 quotes for the replacement of the sink unit had been requested. PAT verbal quote for £750 and verbal quotes for £480 and £375. H&S risk assessment quote for £380 but waiting on 2 further quotes. First aid kits are just under £100. British Heart Foundation & Fire and Rescue had been contacted regarding costs for a defibrillator of around £1k. Fire risk assessment can be done by Surrey Fire and Rescue.

The chair opened the meeting to the public at 7.43pm

A parishioner stated that the British Heart Foundation were offering defibrillators for free provided that a registration has been made by March. Cllr Shone responded that the cost above relates to the housing of the defibrillator.

The chair closed the meeting to the public at 7.45pm

6. PHONE MAST

Carter Jonas aware of concerns and issues and are waiting on answers from the operator.

7. VILLAGE CONSULTATION

Work in progress.

8. RECEIPTS AND PAYMENTS

**Reporting any payments made or to be made re KGV, and invoices as may be required by FRs (e.g. utility bills, groundskeeping, caretaker fees).**

<b>Expenditure</b>		
Caretaker	Invoice 56	179.00
Fields in Trust	Annual charity donation	50.00
Biffa Waste services	General waste removal	59.40
		<b>288.40</b>
<b>Income</b>		
Dunsfold Parish Council	Grant from 2023/24 precept	3000.00
Dunsfold Parish Council	Play area maintenance 2023/24 precept	2000.00
		<b>5000.00</b>

9. FUTURE AGENDAS

**Recommendation: To receive items of business for information or inclusion on a future agenda.**

10. PRESS AND PUBLIC

**Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 by reason of the confidential nature of the business to be transacted.**

There being no further business, the chair closed the meeting at 7.53pm.

Chair of the Council.....

Dated.....

January 2024

<b>Invoices to approve</b>		
BT	Telephone and broadband	189.95
Dunsfold Gardens	Ditch digging	340.00