

DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard

Chiddingfold Road

Dunsfold GU8 4PB

EXTRAORDINARY PARISH COUNCIL MEETING.

Friday 23rd August 2024 7.30pm in The Nugent Room Winn Hall Dunsfold

Attendance: Cllrs Nigel Waterson (Chair), Chris Lindesay, Ginny Fraser, Roy Enticknap, Jane Wright, Tigi Singhateh and David Griffiths

Nuala Livesey Locum Clerk

Four members of the public

DRAFT MINUTES.

1. **APOLOGIES FOR ABSENCE**

No apologies received.

2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To receive declarations of interest and dispensations, including their nature, from councillors on items on the agenda. (Cllr Enticknap declared an interest in the item on Cranleigh Cottage and took no part in that discussion)

2.2 To receive written requests for dispensations for disclosable pecuniary interests. **None**

2.3 To grant any requests for dispensations as appropriate. **None**

3. MINUTES To approve the Minutes of the Meeting of 9th July 2024. **No minutes were presented at the meeting**

4. COUNCIL FINANCES To consider the updated Budget for 2024/25. The council reviewed the updated budget. Cllr Lindesay expressed some frustration that the Scribe accounting package was not currently able to provide a running total record of the detailed budget. Scribe had suggested that this could be available next financial year. No amendments were made to the budget. There was some discussion around the correct procedures

being followed from the financial regulations and prevention of fraud, which would be addressed going forward . The role of the RFO was stressed.

5. PLANNING APPLICATIONS

To consider the following new applications.

1. **WA/2024/01404. SPRUNKS COTTAGE, KNIGHTONS LANE, GU8 4NU.** Erection of a single storey extension and alterations to elevation. Due date 18/8. (Now extended) **No Objection**
2. **WA/2024/01384 CRANLEIGH COTTAGE, KNIGHTONS LANE, GU8 4NU**
Erection of a dwelling and two storey garage outbuilding with ancillary accommodation on first floor following demolition of existing dwelling. Due date 17/8. (Now extended) **No Objection**

The meeting was suspended at 7.45pm for the Public Session

A villager asked what was happening at the Stovolds Traveller site which seemed to have expanded significantly in recent years. The Chair confirmed that Dunsfold and the surrounding parishes were working together to ensure that Waverley BC resolved the issues and that they had a duty to enforce at the site. The Chair pointed out that there had recently been a successful outcome of the appeal on the Burnt Hill site.

The Chair closed the public session at 7.55pm

6. INVOICES – To approve for payment:

Sage: £12

Dunsfold Shop: £1,000

New Leaf: £780

Castle Water: ?

Cllr Enticknap - New locks for office: £139.16

Richard Walker (KGV): £340

EDF (KGV): £137.99

Cllr Enticknap – Works on KGV car park: £162

It was noted that the payment of £1,000.00 to the village shop was a grant

Cllr Griffiths queried why the council was approving payments for the KGV field as it was an independent charity with its own management and bank accounts. Cllr Sighateh confirmed that on a number of occasions he had been advised by the former Clerk that this was the correct method for the money to spent. However it was suggested that this should be

reviewed as a grant should be administered by the KGV management committee once they were placed in funds.

Recommendation : to receive accounts for payment and approve all outstanding items

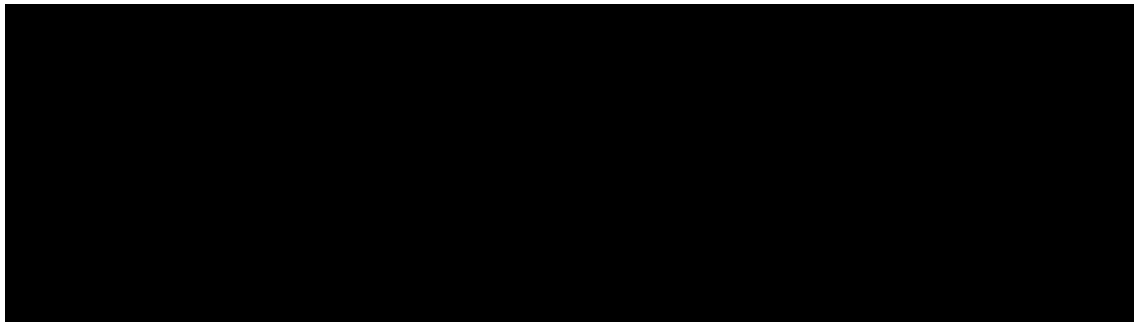
Cllr Waterson proposed and Cllr Wright seconded the motion

7. **ITEMS FOR INFORMATION:** Cllr Waterson reported that he had been monitoring the Clerk's email inbox which had a reminder to review the Waverley BC Heritage Features List. This was being reviewed by Waverley BC in order to refine the list and remove features that were not deemed to be relevant for inclusion on it. It was agreed that this needed further discussion as the cut off for comments was 2nd September. The 4 day Planning Inspectorate Appeal against the Stovolds Hill application would be heard from 12th November at which there should be some Council representation. There had been pressure from Waverley BC for the parishes group to work together and speak on "soft issues" not covered by Waverley BC itself. This would be discussed with the Locum Clerk in September.

Cllr Fraser asked if Councillor Surgeries were to be resumed in September. It was agreed that they would. Cllr Fraser to circulate dates.

8. **PRESS AND PUBLIC.** Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 by reason of the confidential nature of the business to be transacted.

Motion to be considered in confidence: Staffing.



Meeting closed at 8.19pm