

DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU84PB

18th September 2024

NOTICE OF A PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Tuesday 24th September 2024**.

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 8.30 pm and 8.45 pm.

Julie Flenley – Locum Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**

Recommendation: To receive apologies for absence.

2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To receive declarations of interest and dispensations, including their nature, from councillors on items on the agenda

2.2 To receive written requests for dispensations for disclosable pecuniary interests

2.3 To grant any requests for dispensation as appropriate

3. **PARISH COUNCIL MINUTES**

Recommendation: To approve the Minutes of the meeting held on 9th July 2024 and the Extraordinary Meeting held on 23rd August 2024 as a correct record of decisions taken and the Chair of the Council to sign the Minutes.

4. **REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES**

Recommendation: To review any matters outstanding from the previous minutes and record progress.

5. **PLANNING NOTIFICATIONS**

Attached to agenda.

Recommendation: To receive notification of decisions made by Waverley Borough Council on recent planning applications.

6. **PLANNING APPLICATIONS**

Recommendation: To consider the applications pending:

[WA/2024/01285](#) – High Loxley, Hogh Loxley Road, Loxhill, Godalming, GU8 4BW. Erection of a stable building and construction of a menage with associated fencing and hard landscaping.

[WA/2024/01323](#) – Old Home, Wrotham Will, Dunsfold, Godalming, GU8 4PA. Listed Building consent for alterations to attached garage to form an ancillary annexe. (Consent Granted).

[WA/2024/01322](#) – Old Home, Wrotham Will, Dunsfold, Godalming, GU8 4PA. Alterations to attached garage to form an ancillary annexe. (Consent Granted).

[WA/2024/01479](#) – Wrotham Hill Cottage, Wrotham Hill, Dunsfold, Godalming, GU8 4PA. Certificate of Lawfulness under Section 192 to confirm that the caravan compliant cabin shown can be sited on the land and comply with permission WA/2023/01923.

[WA/2024/01576](#) – Fold Farm Cottage, Chiddingfold Road, Dunsfold, Godalming, GU8 4PB. Erection of an ancillary outbuilding following demolition of existing stable and storage buildings.

[WA/2024/01639](#) – Ashdown, Chiddingfold Road, Dunsfold, Godalming, GU8 4PB. Erection of close-boarded timber fence (retrospective).

[WA/2024/01684](#) – South Fork, Wrotham Hill, Dunsfold, Godalming, GU8 4PA. Certificate of Lawfulness under Section 192 for the siting of a shipping container.

[WA/2024/01009](#) – Wetwood Farm, Chiddingfold Road, Dunsfold, Godalming, GU8 4PB. Application under section 73 to vary condition 1 of WA/2022/02373 (approved plan numbers) to replace carports with enclosed garages for plots 1 and 6 partially enclose the car port for plot 7 & 8 and make other minor changes to internal layouts and elevations to plot 1 and plot 7; change of affordable housing provision (amended description).

7. WAVERLEY BOROUGH COUNCIL

To receive a report on matters from Waverley Borough Council

8. SURREY COUNTY COUNCIL

To receive a report on matters from Surrey County Council.

9. APPOINTMENT OF THE PROPER OFFICER TO DUNSFOLD PARISH COUNCIL

To appoint Julie Flenley as the Proper Officer of Dunsfold Parish Council

10. HERITAGE FEATURES CONSULTATION

To consider the comments from WBC and decide on response.

11. SURREY HILLS AONB CONSULTATION

To consider the consultation and decide on response.

12. NATIONAL PLANNING POLICY FRAMEWORK (NPPF) CONSULTATION

To consider the consultation and decide on response.

13. VILLAGE LITTER PICK

To consider supporting a regular village litter pick (initially 19th October 2024) and 6-monthly ones following on.

14. GYPSY, TRAVELLER & ROMA (GTR) INQUIRIES

To consider representations at the forthcoming November Planning Inquiries from Dunsfold Parish Council.

15. CORRESPONDENCE

Recommendation: To receive and consider any correspondence.

16. RECEIPTS AND PAYMENTS

Recommendation: To receive accounts for payment and approve outstanding items.

17. BANK RECONCILIATIONS

To receive bank reconciliations for July and August 2024.

18. TO NOTE THE NOTICE OF CONCLUSION OF AUDIT FROM PKF LITTLEJOHN FOR 2023/24

For information only, Clerk to add to website.

19. ITEMS FOR INFORMATION

To receive items for information.

20. FUTURE AGENDAS

Recommendation: To receive items of business for information or inclusion on a future agenda.

<p>Exclusion of Press and Public. Pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public will be excluded from the meeting during consideration of the following item due to the confidential nature of the business to be transacted.</p>
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21. STAFFING AND RECRUITMENT

- Staffing
- Recruitment