

DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard
Chiddingfold Road
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GU84PB

2nd October 2024

NOTICE OF A PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Tuesday 8th October 2024**.

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 8.30 pm and 8.45 pm.

Julie Flenley – Locum Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**

Recommendation: To receive apologies for absence.

2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To receive declarations of interest and dispensations, including their nature, from councillors on items on the agenda

2.2 To receive written requests for dispensations for disclosable pecuniary interests

2.3 To grant any requests for dispensation as appropriate

3. **PARISH COUNCIL MINUTES**

Recommendation: To approve the Minutes of the meeting held on 24th September as a correct record of decisions taken and the Chair of the Council to sign the Minutes.

4. **REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES**

Recommendation: To review any matters outstanding from the previous minutes and record progress.

5. **PLANNING NOTIFICATIONS**

Recommendation: To receive notification of decisions made by Waverley Borough Council on recent planning applications, noted beneath:

[WA/2023/00302](#) – Wrotham Hill Cottage, Wrotham Hill, Dunsfold, Godalming, GU8 4PA. Certificate of lawfulness under section 191 for use of roof space of the garage building for the purposes of habitable accommodation - contrary to condition 2 of consent WA/2003/2383. (APPEAL ALLOWED).

[WA/2023/02556](#) - Wrotham Hill Cottage, Wrotham Hill, Dunsfold, Godalming, GU8 4PA. Certificate of lawfulness under section 192 for the proposed siting of a shipping container for use ancillary to residential property. (REFUSED – APPLICANT APPEALING, PROCEEDING AS WRITTEN REPRESENTATIONS, DEADLINE 25TH OCTOBER 2025).

[WA/2023/01020](#) – Land Coordinates 500925 136002 To the North of Miller Lane and Alfold Road, Dunsfold, Godalming. Outline application with all matters reserved except for scale and access for the erection of 21 dwellings including 7 affordable dwellings together with allotments parking public open space footpath and associated landscape and new drainage infrastructure (as amplified by drainage information received 16/05/2023). (REFUSED).

[WA/2024/00147](#) – Land Centred Coordinates 500833 137030 Between Chennels Cottage and 1 Burdocks, The Green, Dunsfold, Godalming. Application for the use of and upgrade of an existing access in connection with the approved development reference WA/2021/03081. (REFUSED, RESUBMISISON).

6. PLANNING APPLICATIONS

Recommendation: To consider the applications pending:

[WA/2024/01792](#) – Ashdown, Chiddingfold Road, Dunsfold, Godalming, GU8 4PB. Erection of extension and alterations to existing detached garage.

[WA/2024/01822](#) – Ashdown, Chiddingfold Road, Dunsfold, Godalming, GU8 4PB. Certificate of lawfulness under section 191 for existing operational development for erection of gates piers and fencing.

[WA/2024/01879](#) – Ashdown, Chiddingfold Road, Dunsfold, Godalming, GU8 4PB. Certificate of lawfulness under section 192 for erection of 1.2M high post and rail fencing and brick extension to existing piers.

[WA/2024/01783](#) – South Fork, Wrotham Hill, Dunsfold, Godalming, GU8 4PA. Certificate of lawfulness under section 192 for the siting of a caravan compliant container for residential use as sanctioned by consent WA/2022/01276.

[WA/2024/01764](#) – South Fork, Wrotham Hill, Dunsfold, Godalming, GU8 4PA. Certificate of lawfulness under section 192 for the siting of a caravan for residential use.

[WA/2024/01749](#) – The Gate House, Burningfold Hall, Chapel Hill, Godalming, GU8 4NZ. Erection of extensions and alterations (revision of WA/2023/02068).

[WA/2024/01742](#) – Newell Cottage, The Common, Dunsfold, Godalming GU8 4LJ. Erection of a single storey extension and alterations together with alterations to attached garage to provide additional habitable accommodation.

[WA/2020/01794](#) – Land Centred Coordinates 500833 137030 Between Chennels Cottage & 1 Burdocks, The Green, Dunsfold, Godalming. Application for the use of and upgrade of an existing access in connection with the approved development reference WA/2021/03081.

7. WAVERLEY BOROUGH COUNCIL

To receive a report on matters from Waverley Borough Council

8. SURREY COUNTY COUNCIL

To receive a report on matters from Surrey County Council.

9. HERITAGE FEATURES CONSULTATION

To consider the comments from Cllr Enticknap and decide on response to WBC.

10. TO SET DATES FOR THE COMMONS COMMITTEE AND THE KGV COMMITTEES FOR THE REMAINDER OF 2024-25

To agree the dates sent out by the Locum Clerk.

11. GYPSY, TRAVELLER & ROMA (GTR) INQUIRIES

To update on representations at the forthcoming November Planning Inquiries from Dunsfold Parish Council.

12. CORRESPONDENCE

Recommendation: To receive and consider any correspondence.

13. RECEIPTS AND PAYMENTS

Recommendation: To receive accounts for payment and approve outstanding items.

14. BANK RECONCILIATIONS

To receive bank reconciliations for September 2024.

15. TO RESOLVE TO AWARD DUNSFOLD BONFIRE COMMITTEE A \$137 DONATION

Recommendation: To grant £200 in response towards the cost of the annual village bonfire in response to a request from the Bonfire Committee.

16. TO DISCUSS AND AGREE QUOTE FOR POND CUTBACK WORKS

To note Cllr Enticknap's quote for 2x pond cutbacks in advance of winter of £350 per day and agree for the works to be carried out.

17. ITEMS FOR INFORMATION

To receive items for information.

18. FUTURE AGENDAS

Recommendation: To receive items of business for information or inclusion on a future agenda.

Exclusion of Press and Public. Pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public will be excluded from the meeting during consideration of the following item due to the confidential nature of the business to be transacted.

19. STAFFING AND RECRUITMENT

- Staffing
- Recruitment