

DUNSFOLD PARISH COUNCIL

email: dunsfoldparishclerk@btconnect.com

5th November 2024

Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU84PB

NOTICE OF A PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Monday 11th November 2024**.

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 8.30 pm and 8.45 pm.

Julie Flenley – Locum Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**

Recommendation: To receive apologies for absence.

2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To receive declarations of interest and dispensations, including their nature, from councillors on items on the agenda

2.2 To receive written requests for dispensations for disclosable pecuniary interests

2.3 To grant any requests for dispensation as appropriate

3. **PARISH COUNCIL MINUTES**

Recommendation: To approve the Minutes of the meeting held on 10th October as a correct record of decisions taken and the Chair of the Council to sign the Minutes.

4. **REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES**

Recommendation: To review any matters outstanding from the previous minutes and record progress.

5. **TO HEAR FROM THE GUILDFORD DIOCESE ON PLANS FOR THE OLD SCHOOL SITE, DUNSFOLD COMMON ROAD**

To receive submissions from the Diocese of Guildford on provisional plans for the Old School site.

6. **PLANNING NOTIFICATIONS**

Recommendation: To receive notification of decisions made by Waverley Borough Council on recent planning applications, noted beneath:

WA/2024/01764 - South Fork, Wrotham Hill. Dunsfold, Godalming, GU8 4PA. Certificate of lawfulness under section 192 for the siting of a caravan for residential use. **CERTIFICATE REFUSED.**

WA/2024/01749 – The Gate House, Burningfold Hall, Chapel Hill, Godalming, GU8 4NZ. Erection of extensions and alterations (revision of WA/2023/02068). **REFUSED.**

WA/2024/01684 – South Fork, Wrotham Hill, Dunsfold, Godalming, GU8 4PA. Certificate of Lawfulness under section 192 for the siting of a shipping container. **CERTIFICATE REFUSED.**

[WA/2024/01576](#) – Fold Farm, Chiddingfold Road, Dunsfold, Godalming, GU8 4PB. Erection of an ancillary outbuilding following demolition of existing stable and storage buildings. GRANTED.

[WA/2024/01404](#) – Sprunks Cottage, Knightons Lane, Dunsfold, Godalming, GU8 4NU. Erection of a single storey extension and alterations to elevation. GRANTED.

7. PLANNING APPLICATIONS

Recommendation: To consider the applications pending:

[WA/2024/02048](#) – Wetwood Cottage, Chiddingfold Road, Dunsfold, Godalming GU8 4PB. Erection of extensions and alterations following demolition of existing conservatory.

[WA/2024/01992](#) – land Adjacent to 6 Blacknest Cottages, Chiddingfold Road, Dunsfold GU8 4PB. Erection of 2 dwellings comprising of 1 pair of semi-detached houses with associated vehicular access parking and amenity space.

8. WAVERLEY BOROUGH COUNCIL

To receive a report on matters from Waverley Borough Council

9. SURREY COUNTY COUNCIL

To receive a report on matters from Surrey County Council.

10. HERITAGE FEATURES CONSULTATION

To consider and agree the response on the Heritage Features Consultation.

11. TO CONSIDER AND APPROVE THE SURREY HILLS AONB RESPONSE FROM DUNSFOLD PARISH COUNCIL

To agree DPC's response to the AONB consultation.

12. REMOTE MEETING PROVISION CONSULTATION

To note the recent consultation on potential remote parish council meetings and discuss DPC's response.

13. CORRESPONDENCE

Recommendation: To receive and consider any correspondence.

14. TO UPDATE ON DUNSFOLD'S NEIGHBOURHOOD PLAN

To update on recent developments in the preparation of Dunsfold's emerging Neighbourhood Plan.

15. RECEIPTS AND PAYMENTS

Recommendation: To receive accounts for payment for Dunsfold Parish Council and approve outstanding items.

16. BANK RECONCILIATIONS

To receive bank reconciliations for October 2024 for the Lloyds Current Account only.

17. TO ADD THE LOCUM CLERK TO THE BANK MANDATE

Recommendation: To add Julie Flenley as a full signatory to the bank mandate at Lloyds Bank.

18. BUDGETS 2025/26

To review, discuss and agree the budget for 2025/26.

19. TO DISCUSS AND AGREE QUOTE FOR GREAT CREASTED NEWT SURVEYS IN THE VILLAGE PONDS

To review and agree the quote from Surrey wildlife Trust with regards to Great Crested Newt surveys of the village ponds.

20. ITEMS FOR INFORMATION

To receive items for information.

21. FUTURE AGENDAS

Recommendation: To receive items of business for information or inclusion on a future agenda.

<p>Exclusion of Press and Public. Pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public will be excluded from the meeting during consideration of the following item due to the confidential nature of the business to be transacted.</p>
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22. STAFFING AND RECRUITMENT

- Recruitment