

# DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard  
Chiddingfold Road  
Dunsfold  
GU8 4PB

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## MINUTES

Minutes of the Parish Council Meeting held on Tuesday 15th August 2023  
at 7.30 pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr Nigel Waterson - Chair

Cllr Chris Lindesay - Vice Chair

Cllr Roy Enticknap

Cllr Jane Wright

Cllr Melanie Shone

Cllr Ginny Fraser

Cllr Tigi Singhateh

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 11 & Cllr Kevin Deanus

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### 1. APOLOGIES FOR ABSENCE

Cllr Reenan gave their apologies.

### 2. DECLARATIONS OF INTERESTS

None.

### 3. PARISH COUNCIL MINUTES OF THE PREVIOUS MEETING

Draft minutes of the meeting held on the 11th July 2023 as circulated, were agreed as a true record for the Chair of the Council to sign.

### 4. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING

Item 10 July meeting: Griggs Meadow - Cllr Singhateh reported that there were no issues with antisocial behaviour in Griggs Meadow. The residents are socialising.

Saturday surgery: Cllr Waterson reported that 8 parishioners had attended the surgery to discuss topics including: Chennels Field, AONB, footpaths and trees in the river, defibrillator and the Burnt Hill travellers site.

### 5. PLANNING NOTIFICATIONS

Circulated with the agenda.

It was agreed that Cllr Shone draft and circulate a response to this appeal.

WA/2023/01093 - Land Adjacent to Elm Corner House, The Green, Dunsfold GU8 4LX

Erection of an agricultural barn; use of existing land for an existing farm and rural contracting business (use class sul generis).

Decision: Pending - now subject to Enforcement Notice EN/2023/04. Appeal against EN made by the applicant 7th August.

### 6. PLANNING APPLICATIONS

PRA/2023/01551 - High Loxley Farm, Dunsfold Road, Loxhill, GU8 4BW

General permitted development order 2015 schedule 2 part 3 class q - prior notification application for change of use of agricultural building to 1 dwelling (use class c3).

Decision: Cllrs Shone and Wright to draft and circulate a response via email prior to submission.

PRA/2023/01736 - High Loxley Farm, Dunsfold Road, Loxhill, GU8 4BW

General permitted development order 2015 schedule 2 part 6 - prior notification application for erection of an agricultural building.

Decision: Cllrs Shone and Wright to draft and circulate a response via email prior to submission.

WA/2023/01530 - Knightons Court, Knightons Lane, Dunsfold, GU8 4NU

Application for a deemed consent under section 37 form b (type iii) of the electricity act 1989 to removal of 3 poles (142377 142378 142379) and overhead span. Install 2 new poles and lv overhead span and install 4 new stay wires knightons court knightons lane dunsfold godalming gu8 4nu

Decision: Withdrawn.

WA/2023/01663 - Loxley Well Site - Land South of Dunsfold Road and East of High Loxley Road, Loxhill

Details of an ecology and biodiversity supporting scheme pursuant to condition 29 of appeal decision ref: app/b3600/w/21/3268579 dated 7 june 2022. (County matters planning application registered for county planning authority).

Decision: No comment

WA/2023/01729 - Chiddingfold Storage Depot, Chiddingfold Road, Godalming, GU8 4PB Consultation on a county matter. Please see the document "full description" v1

Decision: No comment. Cllrs Shone and Wright to draft and circulate a response via email to affected resident.

#### 7. TREE WORKS ON THE COMMON

Attached to agenda.

It was AGREED that the quote from Joe Court Forestry was accepted subject to confirming if there would be a quote increase given that the quote was dated March 2023.

Proposed by Cllr Enticknap; seconded by Cllr Wright and unanimously agreed.

It was proposed by Cllr Waterson; seconded by Cllr Enticknap and agreed that agenda items 15 & 16 be brought forward.

#### 8. WAVERLEY BOROUGH COUNCIL

Cllr Deanus reported that a complete review of Local Plan Part 1 (LPP1) would take between 4 and 7 years. Housing allocations for the existing LPP1 extend to 2032. If the review is completed, the revised LPP1 would have new housing allocations and would extend the target to 2042. The full Waverley report is available on the Waverley website.

He further reported that Guildford Borough Council had made a £10 million accounting error and are under special measure conditions imposed by Central Government.

#### **The meeting was opened to the public at 8.27pm**

A parishioner asked what had become of the elections pledge of being more communicative with the village.

Another parishioner seconded that and suggested that a bi monthly newsletter would be a good idea as had been done in the past.

A parishioner pointed out that the village sign at the southern end of the village had been damaged.

#### **The meeting was closed to the public at 8.40pm**

#### 9. KGV MANAGEMENT

Attached to agenda.

It was proposed by Cllr Shone; seconded by Cllr Singhateh and unanimously agreed that the discount for Rudgwick Football team be applied.

It was proposed by Cllr Shone; seconded by Cllr Singhateh and unanimously agreed that the booking terms be approved.

The Terms of Reference were deferred to the September meeting.

#### 10. COMMUNICATIONS POLICY

Attached to agenda.

It was agreed that the Social Media policy be removed until terms could be agreed. It was agreed that Cllrs Fraser, Lindesay and Shone would be appointed to assist with the website and policy management. It was proposed by Cllr Shone; seconded by Cllr Fraser and agreed by 4 other councillors that the policy be adopted. Cllr Enticknap abstained from the vote.

#### 11. POST OFFICE CLOSURE

Attached to agenda.

It was agreed that the letter circulated to send to the shop was to be sent. Cllr Fraser to draft a letter suitable to be sent to the Post Office be circulated.

DEFIBRILLATOR

The report attached to agenda was noted.

It was proposed by Cllr Waterson; seconded by Cllr Wright and agreed that this meeting would be extended til 10pm.

12. NEIGHBOURHOOD PLAN MOTION 1 NIGEL WATERSON

Attached to agenda.

Cllr Waterson proposed; Cllr Wright seconded and 2 other councillors agreed to the motion. Cllrs Enticknap, Lindesay and Singhateh voted against the motion.

13. NEIGHBOURHOOD PLAN REVISION MOTION 2 NIGEL WATERSON

Attached to the agenda.

Cllr Waterson proposed; Cllr Wright seconded and 2 other councillors agreed to the motion. Cllr Singhateh voted against the motion. Cllrs Enticknap and Lindesay abstained from the vote.

14. NEIGHBOURHOOD PLAN REVIEW PROCESS MOTION 3 CHRIS LINDESAY

In view of the result of the previous 2 items, Cllr Lindesay withdrew this motion.

15. RECEIPTS AND PAYMENTS

As circulated with the agenda. Cllrs Waterson and Lindesay to query the payment with Nexus outstanding from the June meeting.

16. FUTURE AGENDAS

None.

17. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

Cllr Waterson proposed and Cllr Wright seconded that a confidential session be held to exclude the press and public due to commercial and personnel confidence.

KGV Caretaker

Following consideration it was resolved that the recommendations contained in the report be adopted.

Certificate in Local Council Training - CiLCA

Following consideration it was resolved that the recommendations contained in the report be adopted.

There being no further business, the Chair of the Council closed the meeting at 10.00pm. The next Parish Council meeting will be held on 19th September 2023 at 7.30pm in the Nugent Room, Winn Hall.

Chair of the Council.....

Dated.....