

# DUNSFOLD PARISH COUNCIL

Tel: 01483 200980  
email:clerk@dunsfoldparishcouncil.gov.uk

Unit 3, The Orchard  
Chiddingfold Road  
Dunsfold  
GU8 4PB

5th July 2023

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## **NOTICE OF A PARISH COUNCIL MEETING**

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Nugent Room, Winn Hall, Dunsfold at **7.30 pm on Tuesday 11th July 2023.**

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 8.30 pm and 8.45 pm.

Celeste Lawrence - Clerk to the Council

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## **AGENDA**

### 1. APOLOGIES FOR ABSENCE

**Recommendation: To receive apologies for absence.**

### 2. DECLARATIONS OF INTEREST

**Recommendation: To receive any declarations of interest from members in respect of any item to be considered at the meeting and changes to members registered interests.**

### 3. PARISH COUNCIL MINUTES

**Recommendation: To approve the Minutes of the Parish Council meeting held on the 7th June as a correct record of decisions taken and the Chair of the Council to sign the Minutes.**

### 4. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES

**Recommendation: To review any matters outstanding from the previous minutes and record progress.**

### 5. PLANNING NOTIFICATIONS

Attached to agenda.

**To receive notification of decisions made by Waverley Borough Council on recent planning applications.**

### 6. PLANNING APPLICATIONS

**Recommendation: To consider the applications pending.**

WA/2023/01478 - Wrotham Hill Cottage, Wrotham Hill, Dunsfold, GU8 4PA

Certificate of lawfulness under section 192 for the siting of a caravan ancillary to residential property.

WA/2023/01362 - Chiddingfold Surgery, 20 Griggs Meadow, Dunsfold, GU8 4ND

Application under regulation 3 for change of use from class e (commercial use) to class c3 (residential use).

WA/2023/01259 - Loxley Well Site, Land South of Dunsfold Road and East of High Loxley Road, Loxhill

Details of a noise mitigation scheme pursuant to condition 12 of appeal decision ref: app/b3600/w/21/3268579 dated 7 June 2022 (county matters planning application registered for county planning authority).

WA/2023/01258 - Loxley Well Site, Land South of Dunsfold Road and East of High Loxley Road, Loxhill

Details of a noise monitoring plan pursuant to condition 13 of appeal decision ref: app/b3600/w/21/3268579 dated 7 June 2022 (county matters planning application registered for county planning authority).

WA/2023/01194 - Wrotham Hill Cottage, Wrotham Hill, Dunsfold, GU8 4PA

Certificate of lawfulness under section 192 for siting of a caravan for use ancillary to existing dwelling.

7. UKOG

Attached to agenda.

**To receive a report on the UKOG High Court hearing per item 11 (ii) of the minutes to the DPC meeting on 7th June.**

8. NEIGHBOURHOOD PLAN

UVE meeting notes, UVE review with quote and note from the Chair attached to this agenda.

**Recommendation: That the Council accept the Proposal of June 2023 from UVE and instruct them to proceed to draft a report and make recommendations.**

9. KGV MANAGEMENT

**To note the report attached to the agenda.**

10. MEMBERSHIP OF COUNCIL COMMITTEES

**Report attached.**

11. COUNCILLORS' SURGERIES

**Recommendation: To resolve that these should take place on Saturday mornings twice a month at the Winn Hall.**

12. POST OFFICE CLOSURE

To update on developments. There is now a consultation about this with a closing date of 21 August.

**Motion: "That one or more councillors be delegated to draft a response to the consultation to be considered at the August Meeting.**

13. HEAVY GOODS VEHICLE MAPS

**To receive a report on the proposed HGV project.**

14. SURREY ASSOCIATION OF LOCAL COUNCILS (SALC)

**The Chair to report on a meeting of SALC Chairs.**

15. SPEEDWATCH STATS

**Recommendation: To receive Dunsfold Community Speed watch statistics from 2020, 2021, 2022 and to June 2023, and to agree to this being a standing item on monthly agenda.**

16.WAVERLEY BOROUGH COUNCIL

**To receive a report on matters from Waverley Borough Council**

17.SURREY COUNTY COUNCIL

**To receive a report on matters from Surrey County Council.**

18.RECEIPTS AND PAYMENTS

**Recommendation: To receive accounts for payment and approve outstanding items.**

19.FUTURE AGENDAS

**Recommendation: To receive items of business for information or inclusion on a future agenda.**

20.PRESS AND PUBLIC

**Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 by reason of the confidential nature of the business to be transacted.**

KGV Caretakers contract

**This item may be held in confidential session - reason: commercial confidence.**

## Planning July 2023

WA/2021/0119 - Ashdown, Chiddingfold Road, Dunsfold, GU8 4PB  
Erection of two storey extension including alterations to chimney.  
Decision: Refused (decision notice 2nd June, WBC website not updated)

WA/2021/03164 - Wetwood Farm, Chiddingfold Road, Dunsfold, GU8 4PB  
Demolition of existing buildings and construction of 12 dwellings with associated access parking and amenity areas (as amplified by ecological information submitted 04/01/2022 and archaeological assessment submitted 05/01/2022).

Decision: Pending

WA/2022/01395 - Ashdown, Chiddingfold Road, Dunsfold, GU8 4PB  
Erection of fencing gates and piers.  
Decision: Pending

WA/2022/02146 - Millhanger, Chiddingfold Road, Dunsfold  
Application under section 73 to vary condition 21 of WA/2019/1474 (sustainability development measures) to supersede with revised sustainability statement.  
Decision: Granted

WA/2022/02373 - Wetwood Farm, Chiddingfold Road, Dunsfold, GU8 4PB  
Erection of 12 dwellings and associated works including vehicular access parking and carports following demolition of existing buildings and removal of hardstanding.  
Decision: Pending

S52/2022/02266 - Land Centred Coordinates 500866 135914 Alfold Road, Dunsfold  
Request to modify a section 52/106 legal agreement (wa/2017/1815) requires changes to the out of date mortgagee in possession clause and any associated clauses to be amended.  
Decision: Pending

WA/2022/02567 - High Billingshurst Farm, High Loxley Road, Loxhill  
Application under section 73 to vary condition 13 of WA/2020/1646 (restricts events to 75 per calendar year) to allow 100 events per calendar year.  
Decision: Pending

WA/2022/02960 - Wrotham Hill Cottage, Wrotham Hill, Dunsfold, GU8 4PA  
Certificate of lawfulness under section 191 for use of roof space of the garage building for the purposes of habitable accommodation - contrary to condition 2 of consent wa/2003/2383 - (revision of wa/2022/02476).  
Decision: Appealed for non-determination.

WA/2023/00148 - 5 Binhams Meadow, Dunsfold, GU8 4LH  
Erection of extensions and alterations following demolition of existing conservatory.  
Decision: Pending

WA/2023/00444 – Millhanger, Chiddingfold Road, Dunsfold  
Application under section 73 to vary conditions 1 & 5 of wa/2019/1474 (approved plans and requirement for approval of precommencement landscaping and tree planting scheme) new wording would require compliance with plans approved under this application and erection of a plant room with creation of an outdoor swimming pool.  
Decision: Pending

WA/2023/00892 - The Little House, Knightons Lane, Dunsfold, GU8 4NU  
Erection of a two storey extension.  
Decision: Pending

WA/2023/00904 - Loxley Well Site - Land South of Dunsfold Road and East of High Loxley Road, Loxhill Details of a surface water drainage scheme pursuant to condition 21 of appeal decision ref: app/b3600/w/21/3268579 dated 7 june 2022. (County matters planning application registered for county planning authority).

Decision: Pending

WA/2023/00902 - Loxley Well Site - Land South of Dunsfold Road and East of High Loxley Road, Loxhill Details of a pre-development baseline geochemical testing report pursuant to condition 26 of appeal decision ref: app/b3600/w/21/3268579 dated 7 june 2022. (County matters planning application registered for county planning authority).

Decision: Pending

WA/2023/00903 - Loxley Well Site - Land South of Dunsfold Road and East of High Loxley Road, Loxhill Details of written scheme of investigation for a programme of archaeological work pursuant to condition 30 of appeal decision ref: app/b3600/w/21/3268579 dated 7 june 2022.(County matters planning application registered for county planning authority).

Decision: Pending

WA/2023/00927 - 38 Gratton Chase, Dunsfold, GU8 4AL

Erection of bay window and construction of two additional window openings.

Decision: Pending

WA/2023/00989 - Blacknest Farmhouse, Chiddingfold Road, Dunsfold, GU8 4PB

Erection of link extension together with alterations to existing outbuilding to provide habitable accommodation; erection of porch.

Decision: Pending

WA/2023/01033 - Land South of Dunsfold Road and East of High Loxley Road, Loxhill

Details of a transport management plan pursuant to condition 9 of appeal decision ref: app/b3600/w/21/3268579 dated 7 june 2022 (county matters planning application registered for county planning authority).

Decision: Pending

WA/2023/01032 - Land South of Dunsfold Road and East of High Loxley Road, Loxhill

Details of a construction environment management plan (cemp) pursuant to condition 24 of appeal decision ref: app/b3600/w/21/3268579 dated 7 june 2022 (county matters planning application registered for county planning authority).

Decision: Pending

WA/2023/01034 - Land South of Dunsfold Road and East of High Loxley Road, Loxhill

Details of highway and access works pursuant to condition 7 of appeal decision ref: app/b3600/w/21/3268579 dated 7 june 2022 (county matters planning application registered for county planning authority).

Decision: Pending

WA/2023/01020 - Land Coordinates 500925 136002 to the North of Miller Lane and Alfold Road, Dunsfold

Outline application with all matters reserved except for scale and access for the erection of 21 dwellings including 7 affordable dwellings together with allotments parking public open space footpath and associated landscape and new drainage infrastructure.

Decision: Pending

WA/2023/01093 - Land Adjacent to Elm Corner House, The Green, Dunsfold GU8 4LX

Erection of an agricultural barn; use of existing land for an existing farm and rural contracting business (use class sui generis).

Decision: Pending

## Item 7 UKOG report

It was a packed courtroom 19 - plenty of lawyers, Protect Dunsfold Ltd (PDL) directors, WBC executive and Good Law Project team, plus national press. No UKOG reps were present. The UKOG barrister spoke only for about 10 minutes, the government barrister for about 2 hours. Remainder of the time was WBC and PDL counsel.

It was a full day of oral representation - wrapping up a little before 5pm.

As applicants, WBC and PDL barristers had the "last word" in response, but ultimately the outcome will come down to strength of the parties' legal arguments.

The PDL barrister in particular had a forensic knowledge of the papers. The main argument from PDL was the lack of consistency with Ellesmere Port decision; WBC led on the AONB harm. The proposed extension to the AONB to bring this boundary closer to the well site was not mentioned, but the challenge concerns the lawfulness of the government minister decision at the time it was made back in June 2022.

The key government argument on the PDL consistency ground was to try and distinguish Ellesmere Port refusal from Dunsfold approval.

The government KC pointed to the lack of greenhouse gas emissions being disputed or raised as a reason to refuse in the Dunsfold appeal, and that the gas at Ellesmere port is found in "shale" rock strata (note: Ellesmere was not a "fracking" application, both involve substantially similar extraction techniques).

The judge acknowledged she had not read everything beforehand and judgment has been reserved to be handed down at a later date. The judge's questioning of barristers was very even handed and gave nothing away.

Both WBC and PDL teams seemed very pleased with how it went.

Dunsfold Neighbourhood Plan  
Professional Planning Support  
June 2023

# Introduction

This is a proposal to provide support for the Dunsfold Neighbourhood Plan. The Plan had been submitted to the local planning authority, but was subsequently withdrawn.

The initial support would be to review statutory process, plan documentation and supporting evidence. Recommendations would then be made on how to move forward.

If necessary, a further quotation could be provided to support the revision of the plan. Urban Vision Enterprise has supported more than 200 neighbourhood plans, including numerous health checks and plan revisions.



# Support Methodology

## Neighbourhood Plan Review

Activity	Description
Review of draft Neighbourhood Plan	<p>The following would be undertaken:</p> <ul style="list-style-type: none"><li>• On-line meeting with the client to discuss concerns over the draft plan and the reasons for withdrawing it;</li><li>• Review of the draft plan document, including consideration of the Basic Conditions and likely effectiveness of policies in the development management process;</li><li>• Review of the Basic Conditions Statement and Consultation Statement, including consideration of how Regulation 14 representations were taken into account;</li><li>• Review of the process followed, with focus on legal compliance against planning law and consultation case law;</li><li>• Scrutiny of the process, selection criteria and evidence behind the site allocations.</li></ul> <p>A report will be prepared to set out the findings from the above and make recommendations on how to move forward.</p>

## Site Visit

The above envisages the support being provided remotely. A site visit could be included at this stage, or could be part of later support (see below).

## Possible Later Support

Other possible support depends on the outcome of the review, but could include, if necessary:

- Advice on statutory process;
- Policy development;
- Support with site allocations;
- Advice on statutory consultation.

# Fee and Expenses

## Fee

Urban Vision Enterprise CIC is a social enterprise. The fee level is set at a fixed level for neighbourhood planning work. This is substantially lower than the fees charged by larger consultancies for senior level consultants with comparable skills and experience.

The fee for the review, without a site visit, would be £2,475.00 + VAT

The fee for the review, with site visit, would be £3,025 + VAT

We could provide a quotation for the 'possible later support' on request, following the review.

## Expenses

If the site visit is included, there would be additional expenses in the form of overnight accommodation (2 nights) and travel. This would cost an estimated £600 + VAT.

# About Urban Vision Enterprise

Urban Vision Enterprise CIC is a professional planning consultancy and social enterprise (Community Interest Company) based in Liverpool and Staffordshire. Urban Vision Enterprise has very extensive experience in neighbourhood planning, including supporting more than 200 plans all around England. These include complex urban areas, rural areas, town and city centres, villages and areas of deprivation.

Urban Vision Enterprise is a partner in the current national Government neighbourhood planning support programme and was also a partner in the previous national programmes. The practice has authored guidance on neighbourhood planning, including the ***Locality Neighbourhood Planning Roadmap Guide***, which is widely used by neighbourhood planning bodies around the country, and the ***National Trust Guide to Heritage in Neighbourhood Plans***.

UVE specialisms include:

- neighbourhood planning
- planning mediation
- heritage-led regeneration and conservation
- urban design, including design review
- community engagement and consultation
- housing needs assessment
- feasibility studies
- project business plans
- community-led projects and development
- training, continuing professional development (CPD) and education
- third sector (not-for-profit) organisational development.

Clients include government at all levels, UK and national professional bodies and membership organisations, funding bodies, local authorities, town and parish councils, neighbourhood forums, third sector bodies and local community groups.

Urban Vision Enterprise is ISO 9001 Registered, a Design Council Corporate Partner and an IHBC recognised historic environment service provider (HESPR) and CPD provider.

The support will be provided by Dave Chetwyn and Hannah Barter (CV's on the following pages).

## Dave Chetwyn, MA, MRTPI, IHBC, FInstLM, FRSA

Dave Chetwyn is Managing Director and Partner of Urban Vision Enterprise and has more than 3 decades' experience in planning and regeneration in the public, private and third sectors.

Other current roles include:

- Chair of the Board of Directors of the National Planning Forum.
- High Street Task Force Expert.
- Design Council Expert / Network Rail Design Advice Committee.
- Associate of the Consultation Institute.

Former roles include:

- Head of Planning Aid England.
- Chair of the Institute of Historic Building Conservation (UK professional body).
- Chair of the Historic Towns Forum (UK membership body).
- Team leader in local Government.

Dave has also acted as a neighbourhood plan independent examiner, consultant heritage specialist for Crossrail (Thames tunnels section) and has appeared as a public inquiry expert witness. He has been a member of various design review panels, including participating in the Design Council's Network Rail Design Advisory Panel. He is the author of the Locality *Roadmap Guide to Neighbourhood Planning* and other guidance, including guides to regeneration, community-led housing and conservation professional practice. He authored parts of BS7913.

Dave has leadership and management experience with UK, national and local organisations and a strong track record in third-sector organisational development. He has advised various Government departments, groups, reviews and Parliamentary select committees on planning, regeneration, heritage, urban design, economic development, state aid and community empowerment. More recently, he has been involved in the establishment of the Conservation, People and Places All Party Parliamentary Group. He has also developed and delivered a range of projects and programmes at national and local levels.

Dave is a Chartered member of the Royal Town Planning Institute, a full member of the Institute of Historic Building Conservation, a Fellow of the Institute of Leadership and Management and a Fellow of the RSA (Royal Society for the encouragement of Arts, Manufactures and Commerce).

## Hannah Barter, BA (Hons) T&CP, Dip T&CP, MAUD, MRTPI

Hannah Barter is a Director and Partner of Urban Vision Enterprise CIC and has 20 years' experience in planning and community development, working in the public, private and third sectors. Her experience and expertise include planning, heritage community projects, land development, arboriculture, urban design, community engagement and environmental education.

Other current roles include:

- Managing Director of D2H Land Planning Development.
- Advantage Creative Board Member.
- Staffordshire University Associate.
- MELA Community Partnership Associate.
- Founder Member Urbanistas Birmingham and West Midlands.

Previous roles include:

- Project Development Coordinator with Urban Vision North Staffordshire.
- Building Manager, Mitchell Arts Centre.
- Chair of the RTPI West Midlands Urban Design Forum.
- Planning Officer (development control) with Rutland County Council.
- Planning Officer (development control) with Lichfield District Council.

Hannah was awarded the Chesterton Zoe Dawson Award in 2002-03 for her work on urban green spaces with Birmingham City Council.

Hannah has successfully developed and delivered numerous planning and community projects and is currently providing direct support to various neighbourhood plan groups across England. Some recent projects include:

- Local List, Gloucester City Council;
- Conservation Area Appraisals Luton Council;
- Local List Review, Barnet Council;
- Marsh Farm Futures Feasibility Study (Housing and Community Centre);
- Edgbaston Community Masterplan;
- Linby Masterplan on Safeguarded Land 'Top Wighay Farm';
- Derby City Council THI (Stage 1 and Stage 2 bids and Phase 3).

Hannah is experienced in addressing funders' requirements, including recording outputs and outcomes, project returns and reporting, and producing financial information (including for auditing). Funders she has worked with include ERDF, Heritage Lottery Fund, Arts Council England, Historic England, and The Design Council.

Hannah is a chartered member of the Royal Town Planning Institute.

## Contact



### Urban Vision Enterprise CIC

uvecic.co.uk  
info@uvecic.co.uk  
01538 386221

### Midlands Office:

Foxlowe Arts Centre (1<sup>st</sup> Floor)  
Stockwell Street  
Leek  
Staffordshire  
ST13 6AD

### Northwest Office:

Suite 15  
Oriel Chambers  
14 Water Street  
Liverpool  
L2 8TD



Company No. 7690116.

Registered address: Foxlowe Arts Centre (1st Floor), Stockwell Street, Leek, Staffordshire, ST13 6AD

Item 8 - **NEIGHBOURHOOD PLAN - CONSULTANTS.**

A draft NP was originally submitted to WBC by the previous Council. Subsequently this Council voted 6:1 to withdraw the draft NP so that it could be reviewed.

The work of the previous consultants Nexus reached a natural end when the Plan was submitted to WBC following a Reg. 14 consultation. In addition, on a preliminary read, our proposed consultants UVE have identified a number of possible deficiencies in the earlier process. And in their own preliminary comments on the draft NP, WBC set out a large number of questions/issues, many of which were not ultimately incorporated in the draft that was submitted.

In any event, the work on a NP calls for fresh minds and a fresh approach.

Councillors have had the opportunity to consider a Proposal from UVE and to discuss in more detail with their MD Dave Chetwyn (a note of that meeting is enclosed). We have also had the benefit of a constructive discussion with Cllr. Liz Townsend and the NP team from WBC.

UVE clearly have considerable experience in this field, having been involved in 200 other neighbourhood plans. As a "not for profit" organisation, their proposed fees seem very reasonable.

I have therefore tabled a Motion that the Council should accept UVE's proposal and instruct them to proceed with the work set out therein as quickly as possible.

## Item 8 - **NOTE OF ZOOM CALL WITH DAVE CHETWYN (DC) OF UVE, 23 JUNE 2023.**

DC set out UVE's experience of over 200 NPs, for a wide range of communities of varied size and with differing circumstances. Many involved withdrawing/revising existing draft NPs and troubleshooting, together with longer term "start to finish" projects. DC has also worked under the "Locality" umbrella, writing their guide to neighbourhood planning. They have particular experience in heritage aspects. DC noted the emphasis on natural environment in Dunsfold.

The UVE proposal can be described as an independent health check/cold towel review of the current NP. This would include both:

- Checking that it meets the legal requirements (Basic Conditions, engagement/consultation statement etc) - this element is essentially a pre-check to the role of WBC and/or the Independent Examination; and
- Reviewing its likely effectiveness - i.e. what do the policies achieve, can they be strengthened/specific to Dunsfold? This element is not within the remit of WBC nor the Independent Examination. Once a plan passes through Regulation 16 it can only be amended in order to meet the Basic Conditions.

On a brief read through of the relevant documents, DC felt there are issues around the current draft NP and the Reg.14 process. From an initial examination, it is questionable whether the Dunsfold "Engagement Statement" fulfils the requirements of a consultation statement; it is not fit for purpose. In order for the consultation statement to meet the legal requirements it needs to be demonstrated that "conscientious consideration" has been given to all the representations made, how that was done and how those representations have been responded to. For example, responses to the Survey Monkey were of limited value unless supported by the actual views of the respondents which made them tick a particular box. DC was concerned that WBC may reject this, although the UVE team would need to conduct a detailed review and report back to us.

There were other concerns and DC was worried that in its present state the draft NP would not pass the examination process. DC would be looking at whether the site selection process was reasonable, rational and consistently applied.

If any significant changes are proposed, we will probably have to repeat the Reg.14 consultation.

Withdrawing the draft NP now will probably save time later on. Once submitted to WBC the parish council would have no control on content (see above bullet re amendments only to satisfy the Basic Conditions).

UVE could probably complete this (essentially desktop) phase in about a month once instructed. The site visit could wait until the next phase.



DC had never heard of grant funds having to be repaid. There may be grants available, although it was likely that any such grants had already been used up. There was something called a "facilitation package". We would need to talk to Locality.

A "more robust" NP was needed.

WBC have no power to "take over" the NP including site allocations, but could amend the draft NP only to meet the Basic Conditions. But they have no role at present until the draft NP is resubmitted.

The issue of the Settlement Boundary was raised. DC thought this was best discussed with WBC. *[Post meeting note: DC seemed to think that the settlement boundary in the NP had been mandated by WBC - this is not that case, as the NP proposes to expand the settlement boundary further than the changes in WBC LPP2.]*

## Item 9 - KGV Management report

- a. Issues identified with the Safeguard alarm system logging – intruders, proposal to change locks and prepare a keyholder list.
- b. Petty vandalism to the building – propose looking into PIR sensor lighting and RING (or similar) cameras.
- c. Intention to hold a KGV user group meeting asap with the KGV committee
- d. The committee is considering a proposal to lift the dog ban on a temporary basis and subject to conditions
- e. Terms of reference for the committee are being drafted, until approved by the Council the “committee” does not have any separate decision making powers.

Item 10 - **MEMBERSHIP OF COUNCIL COMMITTEES.**

Dunsfold is full of people with a huge range of skills and experience. The Council has an ever increasing workload shared amongst only 7 members. It therefore makes sense to draw on the wider pool of talent available in the village; and this feeds into our wider aspiration to improve communication and local involvement.

Standing Order 4b states that "The members of a committee may include non-councillors unless it is a committee which regulates and controls the finances of the council".

With this in mind, and now that the various council committees have been populated with councillors where appropriate, I propose that all committees consider inviting non-councillors in the community with appropriate skills and interests to join their committee. This should not only share the workload, but also invite a wider range of views and opinions.

### Town/Parish Council Report for Dunsfold.

Reporting between 2023-01-01 and 2023-06-27

Current Volunteers = 10

#### Summary for this Period

Number of Sessions this period = 11  
 Total Vehicles exceeding limit = 51  
 DVLA Valid vehicles = 43  
 Accuracy = 84%  
 Maximum Speed recorded in 40 limit = 62 mph(+55%)

#### Police Actions this Period

Case Closed = 1  
 Case Filed = 1  
 Letter Sent = 39  
 NPT = 1  
 Sold/Intrade = 1

#### Overall

My group started Recording\* on = 2021-04-07  
 Number of Sessions since start date = 59  
 Vehicles recorded exceeding limit since start date = 273  
 Maximum Speed recorded in 40 limit = 67 mph(+67%)

Date	Time	Type Traffic	Location Heading	Recorded	Letters	All Vehicles	Percent
2023-06-13	17:00 -> 18:00		Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	11	10	Unknown	n/a
2023-06-02	17:00 -> 18:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	7	4	Unknown	n/a
2023-05-26	17:00 -> 18:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	6	5	Unknown	n/a
2023-05-18	16:30 -> 17:30		Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	3	3	Unknown	n/a
2023-05-12	08:00 -> 09:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	2	1	Unknown	n/a
2023-05-03	08:00 -> 09:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	2		Unknown	n/a
2023-04-20	17:00 -> 18:00		Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	3	3	Unknown	n/a
2023-04-06	17:00 -> 18:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	6	4	Unknown	n/a
2023-03-27	16:00 -> 17:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	11	11	Unknown	n/a
Totals				51	41		

The type field shows if the Session was

Ad-Hoc – one not booked using the Campaign Calendar.

Booked – one in the Campaign Calendar awaiting results or with zero offenders(shown in yellow).

Scheduled – one in the Campaign Calendar with records booked to this session.

NOTE:- Recorded column is the total number of vehicles recorded during this session.

Letters column is the total number of Offence letters sent for this session.

All vehicles column shows the count of vehicles passing if recorded by group.

Percent column shows the percentage of offending vehicles vs total passing.

\* Start Date is date of first recorded internal batch id not necessarily your groups original start date.



## Town/Parish Council Report for Dunsfold.

Reporting between 2021-01-01 and 2023-12-31

Current Volunteers = 10

### Summary for this Period

Number of Sessions this period = 59  
Total Vehicles exceeding limit = 273  
DVLA Valid vehicles = 248  
Accuracy = 90%  
Maximum Speed recorded in 40 limit = 67 mph(+67%)

### Police Actions this Period

Case Closed = 2  
Case Filed = 1  
Letter Sent = 242  
NPT = 2  
Sold/Intrade = 1

### Overall

My group started Recording\* on = 2021-04-07  
Number of Sessions since start date = 59  
Vehicles recorded exceeding limit since start date = 273  
Maximum Speed recorded in 40 limit = 67 mph(+67%)

Date	Time	Type Traffic	Location Heading	Recorded	Letters	All Vehicles	Percent
2023-06-13	17:00 -> 18:00		Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	11	10	Unknown	n/a
2023-06-02	17:00 -> 18:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	7	4	Unknown	n/a
2023-05-26	17:00 -> 18:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	6	5	Unknown	n/a
2023-05-18	16:30 -> 17:30		Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	3	3	Unknown	n/a
2023-05-12	08:00 -> 09:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	2	1	Unknown	n/a
2023-05-03	08:00 -> 09:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	2		Unknown	n/a
2023-04-20	17:00 -> 18:00		Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	3	3	Unknown	n/a
2023-04-06	17:00 -> 18:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	6	4	Unknown	n/a
2023-03-27	16:00 -> 17:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	11	11	Unknown	n/a
2022-10-21	08:00 -> 09:00		Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading North East	1	1	Unknown	n/a
2022-10-12	16:30 -> 17:30		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	5	5	Unknown	n/a
2022-09-28	17:00 -> 18:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	2	2	Unknown	n/a
2022-09-14	17:00 -> 18:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	8	8	Unknown	n/a
2022-08-26	17:00 -> 18:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	2	1	Unknown	n/a
2022-08-10	17:00 -> 18:00		Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.				

			Traffic heading South	7	6	Unknown	n/a
2022-08-02	17:00 ->	18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	7	7	Unknown	n/a
2022-07-15	08:00 ->	09:00	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading North East	2	2	Unknown	n/a
2022-07-05	17:00 ->	18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	4	1	Unknown	n/a
2022-06-23	15:30 ->	16:30	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading North	7	7	Unknown	n/a
2022-06-20	07:30 ->	08:30	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	3	3	Unknown	n/a
2022-06-10	16:00 ->	17:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	7	7	Unknown	n/a
2022-05-23	07:30 ->	08:30	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	2	2	Unknown	n/a
2022-05-18	17:00 ->	18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	3	3	Unknown	n/a
2022-05-10	16:00 ->	17:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	11	11	Unknown	n/a
2022-05-06	16:00 ->	17:00	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	2	2	Unknown	n/a
2022-04-28	17:00 ->	18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	3	3	Unknown	n/a
2022-04-21	16:30 ->	17:30	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	16	14	Unknown	n/a
2022-04-14	07:30 ->	08:30	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	1	1	Unknown	n/a
2022-04-07	17:00 ->	18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading North	1	1	Unknown	n/a
2022-03-28	16:00 ->	17:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	10	10	Unknown	n/a
2021-10-21	16:30 ->	17:30	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	5	5	Unknown	n/a
2021-10-01	17:30 ->	18:30	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	1	1	Unknown	n/a
2021-09-21	16:30 ->	17:30	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading North	5	5	Unknown	n/a
2021-08-27	08:00 ->	09:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	3	2	Unknown	n/a
2021-08-19	16:30 ->	17:30	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	6	5	Unknown	n/a
2021-08-16	16:30 ->	17:30	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	11	10	260	4%
2021-08-04	17:00 ->	18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	3	1	260	1%
2021-07-26	07:30 ->	08:30	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	8	8	Unknown	n/a
2021-07-22	17:00 ->	18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading North	11	10	Unknown	n/a
2021-07-08	17:00 ->	18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	3	3	Unknown	n/a
2021-07-02	17:00 ->	18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	10	10	Unknown	n/a

2021-06-25	16:30 -> 17:30	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	7	6	Unknown	n/a
2021-06-07	17:00 -> 18:00	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading North East	1	1	Unknown	n/a
2021-06-02	16:30 -> 17:30	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	8	8	Unknown	n/a
2021-05-10	17:00 -> 18:00	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	4	4	Unknown	n/a
2021-05-07	16:30 -> 17:30	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	3	2	Unknown	n/a
2021-04-27	16:00 -> 17:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading North	4	4	332	1%
2021-04-21	17:00 -> 18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	6	5	Unknown	n/a
2021-04-12	17:00 -> 18:00	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	8	7	Unknown	n/a
2021-04-09	16:00 -> 17:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	6	5	Unknown	n/a
2021-04-07	16:30 -> 17:30	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	5	5	Unknown	n/a
Totals			273	245		

The type field shows if the Session was

Ad-Hoc – one not booked using the Campaign Calendar.

Booked – one in the Campaign Calendar awaiting results or with zero offenders(shown in yellow).

Scheduled – one in the Campaign Calendar with records booked to this session.

NOTE:- Recorded column is the total number of vehicles recorded during this session.

Letters column is the total number of Offence letters sent for this session.

All vehicles column shows the count of vehicles passing if recorded by group.

Percent column shows the percentage of offending vehicles vs total passing.

\* Start Date is date of first recorded internal batch id not necessarily your groups original start date.

### Town/Parish Council Report for Dunsfold.

Reporting between 2022-01-01 and 2022-12-31

Current Volunteers = 10

#### Summary for this Period

Number of Sessions this period = 23  
 Total Vehicles exceeding limit = 104  
 DVLA Valid vehicles = 98  
 Accuracy = 94%  
 Maximum Speed recorded in 40 limit = 60 mph(+50%)

#### Police Actions this Period

Case Closed = 1  
 Letter Sent = 96  
 NPT = 1

#### Overall

My group started Recording\* on = 2021-04-07  
 Number of Sessions since start date = 59  
 Vehicles recorded exceeding limit since start date = 273  
 Maximum Speed recorded in 40 limit = 67 mph(+67%)

Date	Time	Type	Location	Recorded	Letters	All Vehicles	Percent
2022-10-21	08:00 -> 09:00	Traffic heading North East	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH..	1	1	Unknown	n/a
2022-10-12	16:30 -> 17:30	Traffic heading South	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	5	5	Unknown	n/a
2022-09-28	17:00 -> 18:00	Traffic heading South	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	2	2	Unknown	n/a
2022-09-14	17:00 -> 18:00	Traffic heading South	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	8	8	Unknown	n/a
2022-08-26	17:00 -> 18:00	Traffic heading South	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	2	1	Unknown	n/a
2022-08-10	17:00 -> 18:00	Traffic heading South	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	7	6	Unknown	n/a
2022-08-02	17:00 -> 18:00	Traffic heading South	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	7	7	Unknown	n/a
2022-07-15	08:00 -> 09:00	Traffic heading North East	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH..	2	2	Unknown	n/a
2022-07-05	17:00 -> 18:00	Traffic heading South	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	4	1	Unknown	n/a
2022-06-23	15:30 -> 16:30	Traffic heading North	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	7	7	Unknown	n/a
2022-06-20	07:30 -> 08:30	Traffic heading South West	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH..	3	3	Unknown	n/a
2022-06-10	16:00 -> 17:00	Traffic heading South	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	7	7	Unknown	n/a
2022-05-23	07:30 -> 08:30	Traffic heading South West	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH..	2	2	Unknown	n/a
2022-05-18	17:00 -> 18:00	Traffic heading South	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	3	3	Unknown	n/a
2022-05-10	16:00 -> 17:00	Traffic heading South	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL.	11	11	Unknown	n/a



2022-05-06	16:00 -> 17:00	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	2	2	Unknown	n/a
2022-04-28	17:00 -> 18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	3	3	Unknown	n/a
2022-04-21	16:30 -> 17:30	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	16	14	Unknown	n/a
2022-04-14	07:30 -> 08:30	Dunsfold Common Road (2)-GRIGGS MEADOW,MUST BE CARRIED OUT AT JUNC TH.. Traffic heading South West	1	1	Unknown	n/a
2022-04-07	17:00 -> 18:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading North	1	1	Unknown	n/a
2022-03-28	16:00 -> 17:00	Dunsfold Common (1)-BY BUS STOP OPPOSITE SHOPPE HILL. Traffic heading South	10	10	Unknown	n/a
Totals			104	97		

The type field shows if the Session was

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NOTE:- Recorded column is the total number of vehicles recorded during this session.

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Percent column shows the percentage of offending vehicles vs total passing.

\* Start Date is date of first recorded internal batch id not necessarily your groups original start date.

## July 2023

<b>Expenditure</b>		
Mr & Mrs WG Goodall	Office rent	180.00
Zurich Town and Parishes	Insurance	2370.20
GP Engineering	Bridge materials	2490.00
Sage Global Services	Payroll	8.40
Celeste Lawrence	June PAYE	977.62
Surrey Pension Fund	June payment	255.66
HMRC	June tax & NI	36.52
		<b>6318.40</b>
<b>Income</b>		
	KGV gran	
		<b>0.00</b>
<b>Invoices to approve</b>		
Nexus Planning	Neighbourhood plan	2106.00