

# DUNSFOLD PARISH COUNCIL

Tel: 01483 200980  
email: [dunsfoldparishclerk@btconnect.com](mailto:dunsfoldparishclerk@btconnect.com)

Unit 3, The Orchard  
Chiddingfold Road  
Dunsfold  
GU8 4PB

7th January 2022

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## **NOTICE OF A PARISH COUNCIL MEETING**

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Winn Hall at **7.30 pm on Thursday 13th January 2022.**

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 8.30 pm and 8.45 pm.

Celeste Lawrence - Clerk to the Council

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## **AGENDA**

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1. APOLOGIES FOR ABSENCE  
**Recommendation: To receive apologies for absence.**
2. DECLARATIONS OF INTEREST  
**Recommendation: To receive any declarations of interest from members in respect of any item to be considered at the meeting and changes to members registered interests.**
3. SUSPEND THE MEETING FOR THE COMMONS COMMITTEE MEETING TO TAKE PLACE
4. RATIFY COMMON COMMITTEE MEETING  
**Recommendation: The Chairman to report on the proceedings of the Commons Committee meeting held and members to resolve to adopt the recommendations.**
5. PARISH COUNCIL MINUTES  
**Recommendation: To approve the Minutes of the meeting held on 9th December 2021 as a correct record of decisions taken and the Chairman to sign the Minutes.**
6. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES  
**Recommendation: To review any matters outstanding from the previous minutes and record progress.**
7. PLANNING NOTIFICATIONS  
Attached to agenda.  
**To receive notification of decisions made by Waverley Borough Council on recent planning applications.**
8. PLANNING APPLICATIONS  
WA/2021/03105 - 2 Grattons Cottages, The Green, Dunsfold, GU8 4LU  
Erection of extensions and alterations.  
  
WA/2021/03164 - Wetwood Farm, Chiddingfold Road, Dunsfold, GU8 4PB  
Demolition of existing buildings and construction of 12 dwellings with associated access parking and amenity areas.  
  
WA/2021/03081 - Land Centred Coordinates 500833 137030, The Green, Dunsfold  
Outline application with all matters reserved except for access for erection of 5 dwellings and associated works including vehicle access.

WA/2022/00043 - Howicks, Hurlands Lane, Dunsfold, GU8 4NT  
Erection of glazed link between dwelling and pool house following removal of part of boundary wall.

WA/2022/0044 - Howicks, Hurlands Lane, Dunsfold, GU8 4NT  
Listed building consent for glazed link between dwelling and pool house following removal of part of boundary wall.

WA/2022/03255 - High Loxley Farm, Dunsfold Road, Loxhill, GU8 4BW  
Erection of agricultural worker's dwelling and ancillary farm outbuilding.

9. SCHOOL SITE  
**To receive an update on matters relating to the old School site.**
10. DUNSFOLD PARK  
**To receive an update on matters relating to Dunsfold Park including the Dunsfold Park Advisory Group.**
11. COMMONS - LEGAL ISSUES  
**To receive an update on the legal issues concerning the Commons including progress of discussions with Waverley Borough Council.**
12. UKOG  
**To receive an update on issues arising from UKOG's appeal on the refusal of its planning application.**
13. KGV MANAGEMENT REPORT  
**To receive a report on matters from the KGV.**
14. AREA OF OUTSTANDING NATURAL BEAUTY  
**To receive a report on any matters arising. Information attached to agenda.**
15. NEIGHBOURHOOD PLAN  
**To receive a report on progress with the Neighbourhood Plan.**
16. VILLAGE PROJECTS  
**To receive an update on village projects.**  
**Recommendation: To AGREE a date for the Queens Platinum Jubilee weekend and the village fete.**
17. HGV'S ON MARKWICK AND SALT LANE  
**Letter attached to agenda.**  
**Recommendation: To consider the letter regarding the installation of red signs stopping HGV's.**
18. WAVERLEY BOROUGH COUNCIL  
**To receive a report on matters from Waverley Borough Council**
19. SURREY COUNTY COUNCIL  
**To receive a report on matters from Surrey County Council.**
20. CORRESPONDENCE  
**Recommendation: To receive and consider any correspondence.**
21. PRECEPT  
**Recommendation: To AGREE the 2022/23 precept.**
22. RECEIPTS AND PAYMENTS  
**Recommendation: To receive accounts for payment.**
23. FUTURE AGENDAS  
**Recommendation: To receive items of business for information or inclusion on a future agenda.**
24. PRESS AND PUBLIC  
**Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.**

### Item 14 - Surrey Hills: your place, your voice

The Surrey Hills Area of Outstanding Natural Beauty is a nationally important landscape, something everyone living in the area should be justly proud of.

There has been a desire locally over many years for a review to decide whether areas adjacent to the existing Area of Natural Beauty boundary should also be designated.

A formal boundary review is now underway led by Natural England, and we are keen to have your involvement.

It is very important that people who live in and around the Surrey Hills have the opportunity to participate in this review process. Your local knowledge is our starting point.

We hope that you, your organisation and its members will participate and contribute to helping Natural England in the decision-making process.

### How to get involved

The first phase of the boundary review is to gather evidence about the natural beauty of the areas, currently outside of the AONB, that are under consideration. We have designed a website and a smart phone application that will help you gather this evidence

Please use the following link to access the website, where you will find all the information you need to help you participate in this process.

[www.surrey-hills-aonb-boundary-review.org](http://www.surrey-hills-aonb-boundary-review.org)

The Support page of the website provides links to a series of webinars which will take place in early December and early January providing an opportunity to find out more about the Boundary review and evidence gathering process.

Please share this link with your members and your wider networks

If you or your members would like a hard copy of the survey form these can be downloaded from the website or obtained by either emailing [evidence@surrey-hills-aonb-boundary-review.org](mailto:evidence@surrey-hills-aonb-boundary-review.org) or writing to

Surrey Hills AONB Boundary Review  
c/o Resources for Change  
Cwrt Isaf Farmhouse  
Llangattock  
Crickhowell  
Powys  
NP8 1PH

Below is a link to the consultation document affecting the future of Surrey Hills. Whilst this support is particularly important to those councils currently not within the Surrey Hills, it is also important that we all support this amazing asset that we have in Surrey.

The deadline for response is 31<sup>st</sup> January 2022.

[Surrey Hills Area of Outstanding Natural Beauty needs you - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

[Surrey Hill Boundary Review Website](#)

[Call for Evidence Webpage](#)

Item 17 HGV Letter

HAMBLEDON PARISH COUNCIL

Chairman: Councillor Stewart Payne

2 Farm Cottages, Combe Court Farm, Prestwick Lane, Chiddingfold, GU8 4XW Tel: 01428 683 903 Email:  
[clerkofhpc@outlook.com](mailto:clerkofhpc@outlook.com)

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Parish Clerk

BY EMAIL ONLY Dear Clerk,

**Re: Heavy Goods Vehicles (HGV's) on rural routes**

23<sup>rd</sup> December 2021

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I am writing to you as Parish Clerk to Hambledon Parish Council to ascertain your Parish Council's position with regards to Heavy Goods Vehicles (HGVs) in Hambledon, Busbridge, Milford and Hascombe, with the hope that you will write in support of our petitioning of Surrey Highways. We hope to press for the upgrading of the current blue advisory "Unsuitable for HGVs" signs to red, legally enforceable "No-HGVs" signs on the strategic East-West Markwick Lane route between the A3 and the A281, and on the B2130 at Hascombe. The objective is to ensure that those current HGV restrictions are more effective in keeping HGVs on the designated A-Roads and dissuade hauliers from using the rat-run route between (please see attached maps).

The Markwick Lane route is like no other rural road in that it is the only direct East/West route between the A3 and Cranleigh, and yet is wholly unsuitable for through commercial traffic - it is a poorly maintained 6-mile rural road of mainly single track and narrow country lanes. It, like all feeding lanes, is designated unsuitable for HGVs. It has seen a significant increase in commercial traffic using it since the rapid growth in housebuilding in the Cranleigh area.

Two and a half years ago a petition by Mr. Paul Osborne, a resident of Hambledon was signed by over 250 people and subsequently presented to Waverley Borough Council's Local Committee. This petition requested that Surrey County Council's Highways Department reassess the traffic impact of speed and volume on the rat-run from Milford to Cranleigh on Station Lane/Station Road, Salt Lane, then onto Markwick Lane. HGVs on this route cause significant delays, increase risk to other road users, damage the roadway and adjacent homes from vibration. Over 5000 vehicles use it at the Milford end.

In response, Surrey Highways conducted a destination survey in December 2020 to establish if the HGVs on this route were only local deliveries and therefore not legally bound by advisory blue signs. The results were con-

clusive that 89% of HGVs were *through* traffic - effectively ignoring the signs and rat-running across the Parishes. It was suggested that a 7.5 tonne HGV restriction would prevent HGV misuse on these routes. This could be implemented alongside rigorous housing developers' traffic management plans to ensure construction vehicles stay on the A281 and A3 and do not use unsuitable rat-run routes.

In September 2021 the progress of the petition was questioned again at Waverley Borough Council's Local Committee meeting and, amongst other suggestions, a Traffic Restriction Order - a number of legally enforceable, red 'No HGVs' signs were requested. We have seen strong support from our

*HGV Letter, December 2021 1*

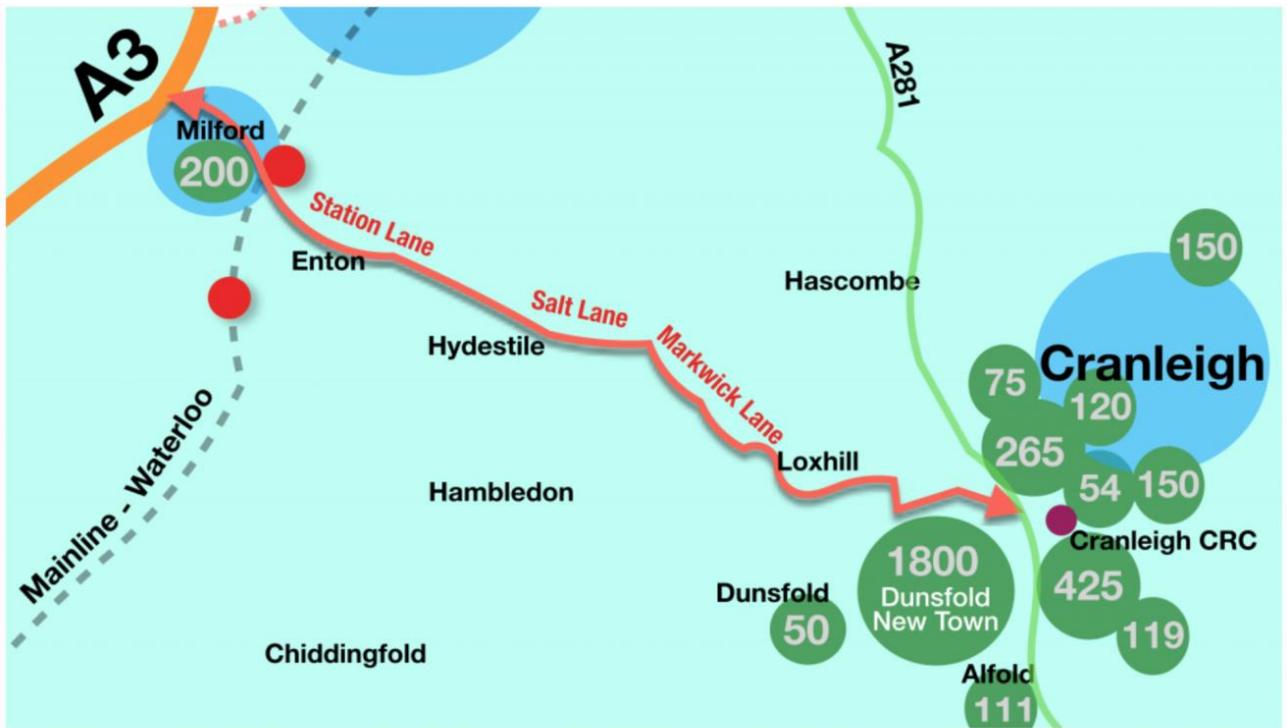
Waverley Borough and Surrey County Councillors, and as a result of this meeting, Surrey Highways indicated that it would only consider such mitigating measures if we had the support of several local parishes, including yourself. There is rightly a concern that any traffic restrictions do not displace HGVs onto other rural roads, however the intention is to keep such traffic on the A-roads and whilst the B2130 at Hascombe would form part of the scheme of restrictions there are no other logical rat run rural routes open to hauliers looking to cut across country.

As parish councils, our foremost responsibility is the safety and welfare of our residents, and our concerns in this instance, in the absence of a County haulage strategy, are predominantly for the avoidance of accidents, damage and delays on our rural lanes. By lobbying Surrey Highways for red, restriction signs, that present a self-enforcing deterrent we would almost certainly prevent problems in the future. We have already obtained support from Hascombe Parish Council and now politely request your support in our campaign. If possible, we would like a response from your parish council by 8<sup>th</sup> February (in time for the next local committee which is scheduled for 11<sup>th</sup> March 2022).

Yours sincerely,

Julie Flenley  
Clerk to Hambledon Parish Council

*HGV Letter, December 2021 2*



The shortest link between the A3/Railway and 1000's of new homes.

Clerk to Hambledon Parish Council



HGV Letter, December 2021 3

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7th January 2022

Unit 3, The Orchard

Chiddingfold Road

GU8 4PB

## **NOTICE OF A MEETING OF THE COMMONS COMMITTEE**

Members of the Commons Committee are summoned to attend a meeting of the Commons Committee to be held at **7.30pm on Thursday 13th January 2022 in the Winn Hall, Dunsfold.**

Celeste Lawrence  
Clerk to the Council

### **AGENDA**

1. APOLOGIES FOR ABSENCE  
**Recommendation: To receive apologies for absence.**
2. MINUTES  
**Recommendation: To receive for confirmation the Minutes of the Meeting held on 11th November 2021.**
3. REVIEW OF ACTIONS FROM THE PREVIOUS MEETING MINUTES  
**Recommendation: To review any matters outstanding from the previous minutes and record progress.**
4. REPORT FROM THE CHAIRMAN OF THE COMMONS STEERING GROUP  
**Recommendation: To receive a report from the Chairman of the Commons Steering Group.**
5. S106 MONIES  
**Recommendation: To receive a report on tree works being done with the S106 monies and AGREE a schedule for the woodland path at Gratton Chase. Quote attached.**
6. WOODLAND AND POND MANAGEMENT PROGRAMME  
**Recommendation: To receive a report on the progress of the management plan.**
7. COMMON AREA ISSUES  
**Recommendation: To consider any other issues relating to the Common area.**

Nugent Close/Grattons Chase pond Area - Rough approximate Guide Prices (all would be plus VAT)

Bush cutting and clearing of rubbish at rear of School Pond - Roger Elliott and Rik Walker £ 960.00

Post and Rail fence 33 X 9' bay @ £75.00 per bay £2,499.00

Bridges 2 x 12' bridges and 1 x 10' bridge

Three wooden £3,600.00 These may be in kit for so would have an additional cost

Alternative Three metal £15,750.00

Installation of three Bridges £2,000.00

New Bench seat Luytchens style (similar to one at Grattons pond) £800.00

Base for seat £200.00

Six mature tree £600.00

Planting £300.00

Grass seed including wild flower seed £500.00

New woodland path approx. 500M - hard surface with road planings 100 ton £3,000.00

£300 per 10 Ton load)

Labour £6,200.00

Alternative Boardwalk in reclaimed plastic boarding

(at £87.34 per M) £43,670.00

Labour £45,000.00

Footpath by road -

Dig off grass and soil that is growing over the edge off path

From School Road to Avondale Corner (this is work that Rik Walker could do) £800.00

Approximate cost of metal bridges with Boardwalk £113,079.00

Approximate cost of wooden bridges with road planning paths £21,259.00 RSE 9.12.21

## Planning Notifications January 2022

WA/2019/0796 - LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, DUNSFOLD  
Consultation on a county matter; the construction operation and decommissioning of a well site for the exploration and appraisal of hydrocarbon minerals from one exploratory borehole (loxley-1) and one side-track borehole (loxley-1Z) for a temporary  
Decision: SCC permission NOT granted

WA/2019/1464 - 7 BURNT HILL PLAISTOW ROAD, GODALMING, GU8 4PG  
Use of land as a residential gypsy caravan site for siting 12 static caravans and erection of amenity building.  
Decision: Pending

S52/2020/0002 - Land to the North, Nugent Close, Dunsfold  
Request to modify a section 106 agreement (wa/2016/1766) to change the tenure of plots 3 20 24 and 25.  
Decision: Pending

WA/2020/1026 - South Fork, Wrotham Hill, Dunsfold  
Certificate of lawfulness under section 192 for repositioning of new windows and internal doors.  
Decision: Pending

WA/2020/1186 - Land coordinates 501600 137180, High Loxley Road, Loxhill  
Use of land for temporary stationing of a mobile home with associated parking and amenity space for use by an agricultural worker.  
Decision: Refused

WA/2021/0119 - Ashdown, Chiddingfold Road, Dunsfold, GU8 4PB  
Erection of two storey extension including alterations to chimney.  
Decision: Pending

WA/2020/2082 - Land Centred Coordinates 500479 136385 South of Shoppe Hill, Dunsfold  
Outline application for the erection of 4 dwellings and garages together with associated vehicular access parking and landscaping.  
Decision: Pending

WA/2021/01450 - Dunsfold Park, Stolvolds Hill, Cranleigh  
Application under section 73a to vary condition 9 of wa/2018/0172 condition 9 states that the development is granted for a temporary period expiring on 30th april 2021 to allow temporary use (of part of perimeter track and runway for driving experience days) until 30th april 2024.  
Decision: Pending

WA/2021/01860 - The Bricklayers House, The Common, Dunsfold, GU8 4LJ  
Erection of single story rear extensions first floor extension chimney stack new porch and internal alterations following demolition of existing conservatories and removal of existing flat roof dormer windows.  
Decision: Granted

WA/2021/02033 - 7 Church Green, Church Road, Dunsfold, GU8 4LT  
Erection of detached garage construction of driveway and vehicular access (revision of wa/2020/2015).  
Decision: Pending

WA/2021/01914 - Wetwood Rough, High Street Green, Chiddingfold, GU8 4XY  
Certificate of lawfulness under s191 for erection of a summer house.

Decision: Pending

WA/2021/02308 - Land South of Dunsfold Road and East of High Loxley Road, Godalming, GU8 4BW  
Erection of cattle finishing unit.

Decision: Pending

WA/2021/02581 - South Fork, Wrotham Hill, Dunsfold  
Certificate of lawfulness under section 192 for the siting of a caravan for use ancillary to agriculture.

Decision: Pending

WA/2021/02588 - 6 Church Green, Church Road, Dunsfold, GU8 4LT  
Erection of extensions and alterations following demolition of existing conservatory.

Decision: Pending

WA/2021/02901 - Dunsfold Landrovers Ltd, Common House Road, Dunsfold, GU8 4NP  
Change of use from class e(c) to class f1 (c).

Decision: Pending

WA/2021/02906 - South Fork Wrotham Hill, Dunsfold  
Certificate of lawfulness under section 192 for the siting of a caravan for use ancillary to agriculture.

Decision: Certificate refused

WA/2021/02905 - South Fork Wrotham Hill, Dunsfold  
Certificate of lawfulness under section 192 for the siting of a caravan for use ancillary to agriculture.  
Cllr Gray abstained from voting.

Decision: Invalid

WA/2021/02929 - Hurstfold, Hurlands Lane, Dunsfold GU8 4NT  
Erection of a two storey extension following demolition of existing garage.

Decision: Pending

January 2022

<b>Expenditure</b>		
<b>Celeste Lawrence</b>	Ink	28.19
<b>RJ Walker</b>	Clearance Shoppe Hill	640.00
<b>Stephen Hayward</b>	Chairmans allowance	150.00
<b>Rupert Jones</b>	Councillors allowance	50.00
<b>John Gray</b>	Councillors allowance	50.00
<b>Kate Houghton</b>	Councillors allowance	50.00
<b>Roy Enticknap</b>	Councillors allowance	50.00
<b>Michael Cookson-Taylor</b>	Councillors allowance	50.00
<b>Mr &amp; Mrs WG Goodall</b>	Office rent	180.00
<b>Sage Software</b>	Payroll	8.40
<b>Celeste Lawrence</b>	December PAYE	<b>878.68</b>
<b>Surrey Pension Fund</b>	December contribution	<b>234.16</b>
<b>HMRC</b>	December tax & NI	<b>44.31</b>
<b>British Telecomms</b>	Broadband & phone	<b>148.62</b>
<b>Nexus Planning Ltd</b>	Neighbourhood Plan	<b>3000.00</b>
<b>Nexus Planning Ltd</b>	Neighbourhood Plan	<b>2400.00</b>
		<b>7962.36</b>
<b>Income</b>		