

DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

3rd December 2021

NOTICE OF A PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held in the Winn Hall at **7.30 pm on Thursday 9th December 2021.**

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 8.30 pm and 8.45 pm.

Celeste Lawrence - Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
Recommendation: To receive apologies for absence.
2. DECLARATIONS OF INTEREST
Recommendation: To receive any declarations of interest from members in respect of any item to be considered at the meeting and changes to members registered interests.
3. PARISH COUNCIL MINUTES
Recommendation: To approve the Minutes of the meeting held on 11th November 2021 as a correct record of decisions taken and the Chairman to sign the Minutes.
4. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES
Recommendation: To review any matters outstanding from the previous minutes and record progress.
5. PLANNING NOTIFICATIONS
Attached to agenda.
To receive notification of decisions made by Waverley Borough Council on recent planning applications.
6. PLANNING APPLICATIONS
WA/2021/02901 - Dunsfold Landrovers Ltd, Common House Road, Dunsfold, GU8 4NP
Change of use from class e(c)(iii) to class f1(c)
7. MEETINGS
Recommendation: To AGREE where the Council would like to hold its meetings bearing in mind the public request to be able to hear at such public meetings.
8. SCHOOL SITE
To receive an update on matters relating to the old School site.
9. DUNSFOLD PARK
To receive an update on matters relating to Dunsfold Park including the Dunsfold Park Advisory Group.
10. COMMONS - LEGAL ISSUES
To receive an update on the legal issues concerning the Commons including progress of discussions with Waverley Borough Council.

11. UKOG

To receive an update on issues arising from UKOG's appeal on the refusal of its planning application.

12. KGV MANAGEMENT REPORT

Recommendation: To receive a report on matters from the KGV.

13. AREA OF OUTSTANDING NATURAL BEAUTY

Recommendation: To AGREE a response to the boundary review as attached to the agenda.

14. NEIGHBOURHOOD PLAN

To receive a report on progress with the Neighbourhood Plan.

Recommendation: To AGREE on a response to the motion as attached to the agenda.

15. GATWICK CONSULTATION

Recommendation: To AGREE a response to the consultation.

16. VILLAGE PROJECTS

To receive an update on village projects.

Recommendation: To AGREE a date for the Queens Platinum Jubilee weekend and the village fete.

17. WAVERLEY BOROUGH COUNCIL

To receive a report on matters from Waverley Borough Council

18. SURREY COUNTY COUNCIL

To receive a report on matters from Surrey County Council.

19. CORRESPONDENCE

Recommendation: To receive and consider any correspondence.

20. PRECEPT

Recommendation: To AGREE the 2022/23 precept. Draft and figures attached to the agenda.

21. RECEIPTS AND PAYMENTS

Recommendation: To receive accounts for payment.

22. FUTURE AGENDAS

Recommendation: To receive items of business for information or inclusion on a future agenda.

23. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

Item 13 - Surrey Hills: your place, your voice

The Surrey Hills Area of Outstanding Natural Beauty is a nationally important landscape, something everyone living in the area should be justly proud of.

There has been a desire locally over many years for a review to decide whether areas adjacent to the existing Area of Natural Beauty boundary should also be designated.

A formal boundary review is now underway led by Natural England, and we are keen to have your involvement.

It is very important that people who live in and around the Surrey Hills have the opportunity to participate in this review process. Your local knowledge is our starting point.

We hope that you, your organisation and its members will participate and contribute to helping Natural England in the decision-making process.

How to get involved

The first phase of the boundary review is to gather evidence about the natural beauty of the areas, currently outside of the AONB, that are under consideration. We have designed a website and a smart phone application that will help you gather this evidence

Please use the following link to access the website, where you will find all the information you need to help you participate in this process.

www.surrey-hills-aonb-boundary-review.org

The Support page of the website provides links to a series of webinars which will take place in early December and early January providing an opportunity to find out more about the Boundary review and evidence gathering process.

Please share this link with your members and your wider networks

If you or your members would like a hard copy of the survey form these can be downloaded from the website or obtained by either emailing evidence@surrey-hills-aonb-boundary-review.org or writing to

Surrey Hills AONB Boundary Review
c/o Resources for Change
Cwrt Isaf Farmhouse
Llangattock
Crickhowell
Powys
NP8 1PH

Below is a link to the consultation document affecting the future of Surrey Hills. Whilst this support is particularly important to those councils currently not within the Surrey Hills, it is also important that we all support this amazing asset that we have in Surrey.

The deadline for response is 31st January 2022.

[Surrey Hills Area of Outstanding Natural Beauty needs you - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

[Surrey Hill Boundary Review Website](http://www.surrey-hills-aonb-boundary-review.org)

[Call for Evidence Webpage](#)

Item 14 Motion - site allocation within the Neighbourhood plan

That in view of the complexity and potential for legal challenge with site allocation within the Neighbourhood plan; and that the Neighbourhood Plan is more than just site allocation; this Parish Council agrees to remove site allocation from the Plan; cease the Nexus work on sites and ask Waverley to allocate the sites from the LAA and call for sites.

Planning Notifications December 2021

WA/2019/0796 - LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, DUNSFOLD
Consultation on a county matter; the construction operation and decommissioning of a well site for the exploration and appraisal of hydrocarbon minerals from one exploratory borehole (loxley-1) and one side-track borehole (loxley-1Z) for a temporary
Decision: SCC permission NOT granted

WA/2019/1464 - 7 BURNT HILL PLAISTOW ROAD, GODALMING, GU8 4PG
Use of land as a residential gypsy caravan site for siting 12 static caravans and erection of amenity building.
Decision: Pending

S52/2020/0002 - Land to the North, Nugent Close, Dunsfold
Request to modify a section 106 agreement (wa/2016/1766) to change the tenure of plots 3 20 24 and 25.
Decision: Pending

WA/2020/1026 - South Fork, Wrotham Hill, Dunsfold
Certificate of lawfulness under section 192 for repositioning of new windows and internal doors.
Decision: Pending

WA/2020/1186 - Land coordinates 501600 137180, High Loxley Road, Loxhill
Use of land for temporary stationing of a mobile home with associated parking and amenity space for use by an agricultural worker.
Decision: Pending

WA/2021/0103 - HRM Polo, Burningfold Manor, Plaistow Road, Dunsfold
Change of use of outbuilding to offices/function use facilities and associated internal and external alterations.
Decision: Granted

WA/2021/0119 - Ashdown, Chiddingfold Road, Dunsfold, GU8 4PB
Erection of two storey extension including alterations to chimney.
Decision: Pending

WA/2020/2082 - Land Centred Coordinates 500479 136385 South of Shoppe Hill, Dunsfold
Outline application for the erection of 4 dwellings and garages together with associated vehicular access parking and landscaping.
Decision: Pending

NMA/2021/01435 - The Cottage, Upper Ifold House, Upper Ifold, Godalming, Dunsfold, GU8 4NX
Amendment to WA/2021/0184 elimination of a new loft access door and of a loft cupboard door at first floor level.
Decision: Non material amendment made

WA/2021/01503 - Wrotham House, Knightons Lane, Dunsfold, Godalming, GU8 4AU
Alteration to existing roof to provide 2 dormer windows and a roof light.
Decision: Granted

WA/2021/01450 - Dunsfold Park, Stolvolds Hill, Cranleigh
Application under section 73a to vary condition 9 of wa/2018/0172 condition 9 states that the development is granted for a temporary period expiring on 30th april 2021 to allow temporary use (of part of perimeter track and runway for driving experience days) until 30th april 2024.
Decision: Pending

WA/2021/01860 - The Bricklayers House, The Common, Dunsfold, GU8 4LJ

Erection of single story rear extensions first floor extension chimney stack new porch and internal alterations following demolition of existing conservatories and removal of existing flat roof dormer windows.

Decision: Pending

WA/2021/02033 - 7 Church Green, Church Road, Dunsfold, GU8 4LT

Erection of detached garage construction of driveway and vehicular access (revision of wa/2020/2015).

Decision: Pending

WA/2021/01914 - Wetwood Rough, High Street Green, Chiddingfold, GU8 4XY

Certificate of lawfulness under s191 for erection of a summer house.

Decision: Pending

WA/2021/02308 - Land South of Dunsfold Road and East of High Loxley Road, Godalming, GU8 4BW

Erection of cattle finishing unit.

Decision: Pending

WA/2021/02581 - South Fork, Wrotham Hill, Dunsfold

Certificate of lawfulness under section 192 for the siting of a caravan for use ancillary to agriculture.

Decision: Pending

WA/2021/02588 - 6 Church Green, Church Road, Dunsfold, GU8 4LT

Erection of extensions and alterations following demolition of existing conservatory.

Decision: Pending

DUNSFOLD PARISH COUNCIL ESTIMATED EXPENDITURE YEAR April 2022 to March 2023				Forecast for end of year 2021/22
	£	£		£
Audit		700	1%	514
Allowances - to include £50 expenses to each councillor and £150 to Chairman		450	1%	450
Pension		3,000	6%	2,810
Clerks PAYE & tax		11,600	22%	11,100
Common & Paths Maintenance Plan				0
Commons cut	5,500			5,500
Village Ponds, culverts, verges	3,000			
Roadside trees	2,500			0
Village Car Parks	1,000			0
Village play area maintenance	2,000			2,000
Contingency	3,000			
total Common & Paths		17,000	32%	
			0%	
Equipment & stationary		500	1%	200
Sage subs		110	0%	110
S106 works		0	0%	6,250
Website		1,500	3%	360
Newsletters		750	1%	
Grants				0
KGV	3,000			0
Parish Church - graveyard maintenance	2,000			2,000
Winn Hall	300			500
British Legion wreath	50			
CAW	1,000			1,000
Total Grants	6,350	6,350	12%	
Insurance		2,100	2%	2,000
Office rent		2,200	4%	2,160
Telephone/broadband		650	1%	620
Professional Fees		5,500	10%	14,000
Subscriptions (SCAPTC/NALC)		500	1%	520
Training including SLCC		300	1%	100
Defibrillator Costs		350		335
Total Expenditure		53,210	100%	52,194
Income other than Precept				
Comp grant from WBC	0.00			0
S106 from Gratton Chase	0.00			0
VAT	0.00			0
Support grant from WBC	0.00			0
FoDC	2000.00			1,000
Highways Localism Scheme	0.00			0
Interest NS&I account	60			60
Balance from (to) reserves	3,000			6,614
Total Other Income		5,060		7,674
Amount required from Precept		48,150		44,520
Precept		48,150		44,520
Increase		3,630		
Increase %		8.15%		
This year (2020/2021) deficit of £6614 transferred from reserves - `neighbourhood plan less surplus				
Next Year 2022/2023				
To keep Precept the same - £6,630 transferred from reserves 22/23				
To Keep increase at 5% - £4,400 transferred from reserves 22/23				
To Keep Increase at 8% - £3,000 transferred from reserves 22/23				

December 2021

Expenditure		
Mr & Mrs Goodall	Office rent	180.00
Community Heartbeat	Telephone system	120.00
Sage Software Ltd	Payroll	8.40
Celeste Lawrence	November PAYE	878.68
HMRC	November tax & NI	44.31
Surrey Pension Fund	November payment	234.16
Information Commissioners Office	Data protection fee	35.00
Joe Court Forestry	Gratton Woodland work	7500.00
Royal British Legion	Remembrance day wreath	20.00
		9020.55
Income		