

# DUNSFOLD PARISH COUNCIL

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## MINUTES

Minutes of the Parish Council Meeting held on Thursday 12th August 2021  
at 7.30 pm in the Winn Hall, Dunsfold.

Cllrs Present:

Cllr Stephen Hayward - Chairman

Cllr Rupert Jones - Vice Chairman

Cllr Roy Enticknap

Cllr Mike Cookson-Taylor

Cllr Kate Houghton

Cllr John Gray

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 5

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### 1. APOLOGIES FOR ABSENCE

None.

### 2. DECLARATION OF INTERESTS

Cllrs Hayward and Houghton declared a non-pecuniary interest in The Bricklayers House planning application.

Cllr Gray declared an interest in the Wheelwrights planning application.

### 3. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meeting held on the 15th July 2021 as circulated, were proposed by Cllr Enticknap and seconded by Cllr Cookson-Taylor; unanimously agreed as a true record for the Chairman to sign.

### 4. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

Item 18 June - trees at Bridge House. Cllr Enticknap still to talk to the Waverley ranger.

Alfold Road ditch - Cllr Hayward to follow up on Zac Ellwood, WBC, email.

### 5. PLANNING NOTIFICATIONS

Circulated with the agenda.

### 6. PLANNING APPLICATIONS

WA/2021/01860 - The Bricklayers House, The Common, Dunsfold, GU8 4LJ Erection of extensions and chimney stack following demolition of existing conservatories and removal of dormer windows Cllrs Hayward and Houghton left the hall and took no part in the discussion or vote. Cllr Jones took the Chair. Decision : No objection in principle subject to conditions.

### 7. AREA OF OUTSTANDING NATURAL BEAUTY (AONB)

Cllrs Gray and Cookson-Taylor agreed to act as council representatives on this project and would use a consultant for technical support. Cllr Hayward agreed to approach Alan Ground for assistance with this project.

### 8. ASSET OF COMMUNITY VALUE (ACV)

Cllr Jones encouraged all Councillors to consider any buildings or organisations that may benefit from ACV nomination.

### 9. SCHOOL SITE

The Chairman reported that he would meet a surveyor on site to assess the remaining school building and playing field to evaluate if this is a viable project for the village. He needed to get permission from the Dio-

cese to access the building. He further reported that no progress had been reported by the village group regarding the Your Fund application.

10. DUNSFOLD PARK

The Chairman reported that a Dunsfold Park Advisory Group meeting had been held on Thursday 22nd July. The applications for the 4 temporary permission at the air field were discussed. Waverley reported that their noise monitoring system was inefficient ; Cllr Hayward to talk to the Goodwood airfield and motor circuit and investigate the noise monitoring model that they use.

11. NEIGHBOURHOOD PLAN

Report attached to these minutes.

12. COMMONS - LEGAL ISSUES

Nothing further to report. Cllr Hayward will circulate the documents containing perceived pros and cons of taking ownership of the common for councillors to consider.

13. UKOG

The Chairman reported that the appeal commenced on 27th July, a site inspection was taking place today and the closing arguments would be made tomorrow.

14. EMERGENCY PLAN

Cllr Hayward reported that a volunteer had been found and would pass the draft Emergency Plan on to him.

15. VILLAGE PROJECTS

Fete - Cllr Houghton reported that all plans were going ahead well.

16. WAVERLEY BOROUGH COUNCIL

Report attached to these minutes. It was agreed that Cllrs Enticknap and Cookson-Taylor to draft a message cc'ing Cllr Gray as Borough Councillor, London & Quadrant and English Rural Housing Association.

17. SURREY COUNTY COUNCIL

Nothing to report.

18. CORRESPONDENCE

An email from a parishioner requesting ideas for the 2022 Queens Platinum Jubilee Weekend was noted. It was thought that this years fete should be the focus short term.

19. RECEIPTS AND PAYMENTS

As circulated with the agenda. It was RESOLVED to note the payments made.

20. FUTURE AGENDAS

Burnt Hill update.

21. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

**The Chairman opened the meeting to the public at 8.25pm**

The council was asked to review the current seating plan. Due to COVID rules/social distancing, it made it impossible for the public to hear all of the meeting content. Fete - it was requested if a cable could be run from a private house over a public highway. Cllr Enticknap was sure this was not possible insurance wise. The Clerk would talk direct to the insurance company for clarification. A parishioner requested that Hook House Lane site lines and hedges were flailed as it was dangerous. Normally done by Waverley and Surrey county Council but not done this year due to cost cutting reasons. It was proposed by Cllr Gray; seconded by Cllr Houghton and agreed that the flailing should take place and the cost be covered by reserves.

**The Chairman closed the meeting to the public at 8.35pm.**

22. There being no further business, the Chairman closed the meeting at 8.35pm. The next Parish Council meeting will be held on 16th September 2021 at 7.30pm.

Chairman.....

Dated.....

Item 11 - Dunsfold Neighbourhood Plan

Steering Group report for the Parish Council meeting to be held on 12th August 2021

1. We have applied for a grant through Locality to take us through the next stage. The amount applied for is £7,296, this means that there will be just £55 left in the overall grant 'pot' of £18,000.
2. We are continuing to amend the draft Plan and the Site Assessment report in the light of WBC's comments.
3. We are working on Topical Evidence papers that must be provided alongside the Plan.
4. Volunteers that were promised have not materialised and we are finding the workload and pressure impossible.

Using unpaid volunteers we have managed to complete most of the work at no financial cost to the Parish Council but it is proving just too much and I propose we pass the project over to the Consultants (Nexus) who successfully completed the Chiddingfold Plan. They have the expertise and staff and would substantially speed up the process. I will ask Nexus for a fees quotation for consideration by the DPC.

Steven Haines, Chairman.

Item 16 - Waverley Borough Council

I understand that the **Gratton Chase** pumping station has been causing smells due to a failure - see my report of the last meeting and note there was a meeting on 6th May at which Roy and myself attended with Thames Water and the two housing associations. The Gratton Chase pumping station is still the responsibility of Vanderbilt but the solution is down to Thames Water. Roy expressed concerns over the proposed solution put forward by Thames Water at the 6th May meeting.

Miller lane ditch - no update from me

Burnt Hill enforcement - due to have John Bennet of Waverley enforcement to report back again at a PC Meeting

Gratton Chase entry road - reptile crossing still outstanding according to Waverley Enforcement

UKOG - sat through each day of enquiry - summing up tomorrow - glad the car in the ditch was seen by the Inspector at today's site visit.

John Gray