

# DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard  
Chiddingfold Road  
Dunsfold  
GU8 4PB

4th June 2021

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## **NOTICE OF A PARISH COUNCIL MEETING**

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held at the Winn Hall on Thursday 10th June 2021.

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 8.30 pm and 8.45 pm.

Due to Covid restrictions, a maximum of 16 members of the public will be allowed in the hall.

Celeste Lawrence - Clerk to the Council

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## **AGENDA**

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1. APOLOGIES FOR ABSENCE  
**Recommendation: To receive apologies for absence.**
2. DECLARATIONS OF INTEREST  
**Recommendation: To receive any declarations of interest from members in respect of any item to be considered at the meeting and changes to members registered interests.**
3. PARISH COUNCIL MINUTES  
**Recommendation: To approve the Minutes of the meeting held on 6th May 2021 as a correct record of decisions taken and the Chairman to sign the Minutes.**
4. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES  
**Recommendation: To review any matters outstanding from the previous minutes and record progress.**
5. PLANNING NOTIFICATIONS  
Attached to agenda.  
**To receive notification of decisions made by Waverley Borough Council on recent planning applications.**
6. PLANNING APPLICATIONS  
**Recommendation: To consider recommendations made by the Planning Team on applications pending.**  
WA/2021/01270 - South Fork, Wrotham Hill, Dunsfold  
Certificate of lawfulness under section 192 for the alteration of an existing building to provide a new window.  
WA/2021/01256 - Wrotham House, Knightons Lane, Dunsfold, GU8 4AU  
Erection of double garage.
7. SCHOOL SITE  
**To receive an update on matters relating to the old School site.**
8. DUNSFOLD PARK  
**To receive an update on matters relating to Dunsfold Park including the Dunsfold Park Advisory Group.**

9. NEIGHBOURHOOD PLAN

**To receive a report from the chair of the Steering Group on progress with the Neighbourhood Plan.**

10. COMMONS - CUTTING REGIME

**Recommendation: To reconsider the cutting regime of the common.**

11. COMMONS - PARKING NOTICES

**Recommendation: To approve attaching parking notices to cars illegally parked on the common.**

12. COMMONS - LEGAL ISSUES

**To receive an update on the legal issues concerning the Commons including progress of discussions with Waverley Borough Council.**

13. UKOG

**To receive an update on issues arising from UKOG's appeal on the refusal of its planning application.**

14. EMERGENCY PLAN

**Recommendation: To agree how to continue developing the Emergency Plan.**

15. VILLAGE PROJECTS

**To receive an update on village projects.**

16. WAVERLEY BOROUGH COUNCIL

**To receive a report on matters from Waverley Borough Council**

17. SURREY COUNTY COUNCIL

**To receive a report on matters from Surrey County Council.**

18. CORRESPONDENCE

**Recommendation: To receive and consider any correspondence.**

19. RECEIPTS AND PAYMENTS

**Recommendation: To receive accounts for payment.**

20. FUTURE AGENDAS

**Recommendation: To receive items of business for information or inclusion on a future agenda.**

21. PRESS AND PUBLIC

**Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.**

## Planning Notifications June 2021

WA/2019/0796 - LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, DUNSFOLD  
Consultation on a county matter; the construction operation and decommissioning of a well site for the exploration and appraisal of hydrocarbon minerals from one exploratory borehole (loxley-1) and one side-track borehole (loxley-1Z) for a temporary  
Decision: SCC permission NOT granted

WA/2019/1464 - 7 BURNT HILL PLAISTOW ROAD, GODALMING, GU8 4PG  
Use of land as a residential gypsy caravan site for siting 12 static caravans and erection of amenity building.  
Decision: Pending

S52/2020/0002 - Land to the North, Nugent Close, Dunsfold  
Request to modify a section 106 agreement (wa/2016/1766) to change the tenure of plots 3 20 24 and 25.  
Decision: Pending

WA/2020/1026 - South Fork, Wrotham Hill, Dunsfold  
Certificate of lawfulness under section 192 for repositioning of new windows and internal doors.  
Decision: Pending

WA/2020/1186 - Land coordinates 501600 137180, High Loxley Road, Loxhill  
Use of land for temporary stationing of a mobile home with associated parking and amenity space for use by an agricultural worker.  
Decision: Pending

WA/2021/0103 - HRM Polo, Burningfold Manor, Plaistow Road, Dunsfold  
Change of use of outbuilding to offices/function use facilities and associated internal and external alterations.  
Decision: Pending

WA/2021/0119 - Ashdown, Chiddingfold Road, Dunsfold, GU8 4PB  
Erection of two storey extension including alterations to chimney.  
Decision: Pending

WA/2020/2082 - Land Centred Coordinates 500479 136385 South of Shoppe Hill, Dunsfold  
Outline application for the erection of 4 dwellings and garages together with associated vehicular access parking and landscaping.  
Decision: Pending

WA/2020/2115 - Wetwood Rough, High Street Green, Chiddingfold, GU8 4XY  
Erection of extension and alterations to elevations.  
Decision: Grant

WA/2021/0286 - Chiddingfold Storage Depot, Chiddingfold Road, Dunsfold, GU8 4PB  
Consultation on a county matter; change of use of north-western end of building a from document storage (class b8) to storage of automotive parts processing of catalytic converters and clutches and the creation of extended hardstanding area and erection  
Decision: No objection

WA/2021/0174 - Wetwood Cottage, Chiddingfold Road, Dunsfold, GU8 4PB  
Consultation on a county matter; for erection of 2 metre high security fence along the front boundary with Chiddingfold Road.  
Decision: Pending

WA/2021/0184 - The Cottage, Upper Ifold House, Upper Ifold, Dunsfold, GU8 4NX

Change of use of part of dwelling to provide an independent dwelling known as the cottage together with alterations to elevations.

Decision: Full permission

WA/2021/0185 - The Cottage, Upper Ifold House, Upper Ifold, Dunsfold, GU8 4NX

Listed building consent for internal and external alterations.

Decision: Listed building consent granted

WA/2021/0408 - Barns Meadow, Shoppe Hill, Dunsfold, GU8 4LW

Certificate of lawfulness under section 192 for use of an existing outbuilding as ancillary residential accommodation.

Decision: Pending

WA/2021/0413 - Land to the North Gratton Chase, Dunsfold

Erection of 21 dwellings (including 8 affordable) together with associated access parking and landscaping.

Decision: Pending

## DUNSFOLD NEIGHBOURHOOD PLAN.

Report for the Parish Council meeting on Thursday 10<sup>th</sup> June 2021

1. We have responded to Waverley's informal comments on our Draft Plan and are awaiting a reply.
2. We are in discussion with Waverley on the actual number of dwellings committed so far and the minimum required to be allocated in the Emerging Plan.
3. We are updating the Site Assessment and will forward it to AECOM so they can complete their Strategic Environmental Assessment.
4. We have asked Waverley to put in motion investigations as to whether a Habitats Regulations Assessment is required, in an attempt to avoid delay to progress on the Neighbourhood Plan.

Steven Haines.

June 2021

Expenditure		
<b>Mr and Mrs Goodall</b>	Office rent	180.00
<b>HMRC</b>	Tax and NI April	44.31
<b>Celeste Lawrence</b>	April PAYE	878.68
<b>Surrey Pension Fund</b>	April	234.16
<b>Surrey Signs</b>	Finger posts	1580.40
<b>RJ Walker</b>	Play house/trees	320.00
<b>RJ Walker</b>	Signs/bollards	550.00
<b>Sage Software</b>	Payroll	8.40
<b>Groundwork UK</b>	NP unused grant refund	5962.90
<b>Celeste Lawrence</b>	May PAYE	878.68
<b>HMRC</b>	Tax and NI May	44.31
<b>Surrey Pension Fund</b>	May	234.16
<b>Mr and Mrs Goodall</b>	Office rent	180.00
<b>Zurich</b>	Annual insurance	1989.26
		<b>13085.26</b>
<b>Income</b>		