

DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 8th April 2021
at 7.30 pm online via Zoom.

Cllrs Present:

Cllr Stephen Hayward - Chairman

Cllr Rupert Jones - Vice Chairman

Cllr Roy Enticknap

Cllr James Field

Cllr Kate Houghton

Cllr John Gray

Cllr Chris Lindesay

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 30

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTERESTS

No declarations.

3. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meeting held on the 11th March 2021 as circulated, were proposed by Cllr Gray and seconded by Cllr Field; unanimously agreed as a true record for the Chairman to sign.

4. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

Item 2 February - request for wording from the monitoring officer regarding granted permission from the Waverley Monitoring Officer. Cllr Gray awaiting response.

Burnt Hill site - Waverley officer had a site visit on the 7th April and reported that the site had been cleared slightly however there are new roads being created which would indicate more mobile homes. Mr Bennet, WBC, would continue to monitor and report back to the council.

Item 10 - Telecomms mast repositioning question put to Carter Jonas and awaiting response.

Cllr Hayward proposed to bring forward item 11 School Site. Seconded by Cllr Jones and unanimously agreed.

5. SCHOOL SITE

A report was given on the current status of the discussions between the Diocese and Surrey County Council. When plans come together, they will be presented to the Parish Council and then to the village for discussion.

6. PLANNING NOTIFICATIONS

Circulated with the agenda.

7. PLANNING APPLICATIONS

WA/2021/0286 - Chiddingfold Storage Depot, Chiddingfold Road, Dunsfold, GU8 4PB

Consultation on a county matter; change of use of north-western end of building a from document storage (class b8) to storage of automotive parts processing of catalytic converters and clutches and the creation of extended hardstanding area and erection

Decision: Additional comments to be submitted.

WA/2021/0408- Barns Meadow, Shoppe Hill, Dunsfold, GU8 4LW

Certificate of lawfulness under section 192 for use of an existing outbuilding as ancillary residential accommodation.

Decision: Submit agreed wording.

Amendment to WA/2021/0184 - The Cottage, Upper Ifold House, Upper Ifold, Dunsfold, GU8 4NX

Change of use of part of dwelling to provide an independent dwelling known as the cottage together with alterations to elevations. (as amended/amplified by plans received 22/02/2021 & 26/03/2021. Minor alterations to internal layout and site boundary. Plan submitted showing parking and refuse storage layout. Cllr Jones would speak at the committee meeting on 14th April. Cllr Gray abstained from the vote.

Decision: Objection.

WA/2021/0413 - Land to the North Gratton Chase, Dunsfold

Erection of 21 dwellings (including 8 affordable) together with associated access parking and landscaping. Cllr Gray reserved his position. Cllr Field could not vote. Cllr Lindesay objected to the 2nd phase of the objection in principle.

Decision: Objection in principle.

The Chairman opened the meeting to the public at 8.30pm

A parishioner reported that a new village group had been set up in regards to potential future use of the school. It was further expressed that the view on the Neighbourhood Plan was not favourable.

A parishioner reported that Great Crested Newts could be found on the village wide. He further reported that London & Quadrant were using residual weed killer. Cllr Hayward agreed to speak to L&Q. Cllr Hayward would also speak to Thames Water regarding the continuing sewage problems at Gratton Chase and Nugent Close. He also expressed concern regarding the potential change in access to the school buildings. A request for an update on the proposed works at the Gratton Chase woodlands was requested. Cllr Hayward explained the woodland management plan and the proposed scraping of the existing footpath.

A parishioner mentioned that the Waverley website was not uploading comments. Cllr Gray to escalate as Borough councillor.

A parishioner showed support for the new village group.

The Chairman closed the meeting to the public at 9pm

8. FUTURE MEETING ARRANGEMENTS

The Chairman reported that the current government guidelines means that no decisions can be taken online from 7th May and meeting in person would have to take place. On 21st April the decision will be heard in court to ascertain if this can be reversed.

9. INTERNAL AUDIT

The Clerk confirmed that the internal audit would be held remotely. Required documents have been received.

10. EMERGENCY PLAN

Due to timing, this item will be carried forward.

11. SCC YOUR FUND

It was unanimously AGREED that the application be continued for the plans at the KGV.

12. DUNSFOLD PARK ADVISORY GROUP

The DPAG has not met so no update.

13. NEIGHBOURHOOD PLAN

Mr Haines reported that the NP team were leafleting the village to ask for feedback on the sites selected by the Steering Group. To date, they had received 48 responses. He further reported that the school site was the most controversial site. The report will shortly be available on the council website.

14. KGV MANAGEMENT REPORT

Cllr Field's report noted and attached to the minutes.

15. COMMONS LEASE REVIEW

Due to timing, this item will be carried forward.

16. UKOG

Cllr Hayward reported that he had not received a response to the request for information on the Proof of Evidence from Zac Ellwood, WBC.

17. VILLAGE PROJECTS

S106 Finger posts replacements - Cllr Field reported that the signs are due to be delivered.

Cllr Field gave an update on speed watch.

Footpath - Cllr Field to provide wording to submit. 3 quotes to be obtained.

Village fete - it was unanimously AGREED to hold a village fete on May 31st under strict Covid guidelines.

Cllrs Houghton and Lindesay to arrange.

18. CORRESPONDENCE

Letters regarding the continuing sewage problems at Graton Chase and Nugent Close were noted.

19. RECEIPTS AND PAYMENTS

As circulated with the agenda. It was RESOLVED to note the payments made.

20. WAVERLEY BOROUGH COUNCIL

Burntwood enforcement - waiting for report to come back.

21. SURREY COUNTY COUNCIL

Cllr Gray to go back to SCC to enquire when the Plaistow Road would be considered for resurfacing.

22. FUTURE AGENDAS

Emergency Plan.

23. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

There being no further business, the Chairman closed the meeting at 9.33pm. The next Parish Council meeting will be held on 6th May 2021 at 7.30pm.

Chairman.....

Dated.....

Item 14 KGV Management report.

April 2021

1. The caretaker has cleaned the carpet and it looks much brighter.
2. The fire inspector, Mr. J. Barton from Eurofire, conducted his survey on the 12th March and a certificate has been issued. A diary reminder has been made for him to return in 12 months.
3. Repeated calls have been made to Mr. Gavin Playford of 'Flights of Fantasy Creative Play Ltd.', the playground equipment provider, to request an annual visit to clean and remedy parts of the installation, notably to tighten the zipwire cable which is sagging. However, despite at least four promises of a return call (the least one can expect when paying £1700 per annum for servicing) no response has occurred. The Clerk may wish to write and/or withhold our next annual payment until the terms of their contract is honoured?
4. The 'Wendy house' has been dismantled and removed, with thanks to Rik Walker.
5. Update: The initial approach by a fitness instructor, a potentially interested new user of the facilities, has come to naught.
6. James Goldman, the chair of the tennis club has given the padlock code to his members so an imminent increase in the use of the KGV facilities may occur soon.
7. The caretaker has invoiced the Clerk (£150) for 10 hours work during the last month but this number of hours may soon increase - reference item 6. above.
8. The heating oil tank remains full.

Outstanding from previous reports -

1. A decision needs to be made concerning whether to retain, return or dispose of items left in the building by past users, viz; Weights, fitness equipment, nursery play items.
2. The replacement of several extractor fans remains outstanding.
3. Should there be replacement weather-proof guidance notices of for user behaviour whilst the pandemic remains widespread?
4. Should there be a decision made to improve the general decor of some of the communal areas of the interior of the building?
5. There remain areas of water ingress in a couple of locations within the building.

James Field

4th April 2021.