

DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 11th March 2021
at 7.30 pm online via Zoom.

Cllrs Present:

Cllr Stephen Hayward - Chairman

Cllr Rupert Jones - Vice Chairman

Cllr Roy Enticknap

Cllr James Field

Cllr Kate Houghton

Cllr John Gray

Cllr Chris Lindesay

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 23

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTERESTS

No declarations.

SUSPEND THE MEETING FOR THE COMMONS COMMITTEE TO TAKE PLACE

3. RATIFY COMMONS COMMITTEE MEETING

The Chairman reported on the proceedings of the Commons Committee meeting held earlier this evening and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes.

Proposed by Cllr Gray; seconded by Cllr Field and unanimously agreed.

4. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meeting held on the 11th February 2021 as circulated, were proposed by Cllr Field and seconded by Cllr Enticknap; unanimously agreed as a true record for the Chairman to sign.

5. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

Item 2 February - request for wording from the monitoring officer regarding granted permission from the Waverley Monitoring Officer. Cllr Gray awaiting response.

6. PLANNING NOTIFICATIONS

Circulated with the agenda. Updates on applications:

7. PLANNING APPLICATIONS

WA/2021/0286 - Chiddingfold Storage Depot, Chiddingfold Road, Dunsfold, GU8 4PB

Consultation on a county matter; change of use of north-western end of building a from document storage (class b8) to storage of automotive parts processing of catalytic converters and clutches and the creation of extended hardstanding area and erection

Decision: No objection subject to conditions.

WA/2021/0277 - Chiddingfold Storage Depot, Chiddingfold Road, Dunsfold, GU8 4PB

Consultation for a county matter application for details of a suds verification report submitted pursuant to condition 13 of planning permission ref: wa/2017/2144 dated 10 may 2018.

Decision: No comment.

WA/2021/0174 - Wetwood Cottage, Chiddingfold Road, Dunsfold, GU8 4PB

Consultation on a county matter; for erection of 2 metre high security fence along the front boundary with Chiddingfold Road.

Decision: No objection subject to landscaping condition.

WA/2021/0184 - The Cottage, Upper Ifold House, Upper Ifold, Dunsfold, GU8 4NX

Change of use of part of dwelling to provide an independent dwelling known as the cottage together with alterations to elevations.

Decision: Objection.

DW/2021/0004 - Garden Cottage, Willards, The Common, Dunsfold, GU8 4LB

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 8m for which the height would be 2.4M and for which the height of the eaves would be 2.2M.

Decision: Request for extras planning consent.

NMA/2021/0023 - 4 Victory Cottages, The Common, Dunsfold, GU8 4LE

Amendment to wa/2017/0794 for addition of an opening roof-light.

Decision: No objection.

WA/2021/0233 - South Fork, Wrotham Hill, Dunsfold

Installation of a window.

Decision: Objection.

WA/2021/0185 - The Cottage, Upper Ifold House, Upper Ifold, Dunsfold, GU8 4NX

Listed building consent for internal and external alterations.

Decision: Link to WA/2021/0184.

WA/2021/0159 - 3 Moonrakers, Griggs Meadow, Dunsfold, GU8 4ND

Erection of extensions and alterations to elevations and fenestration.

Decision: Objection.

The Chairman opened the meeting to the public at 8.30pm

A parishioner gave his objections to planning applications WA/2021/0185 and 0184. Cllr Gray did not participate in the discussion and a request to call in the application was made.

A parishioner commented on the success of the frog and toad project and gave an update on the swans.

A parishioner requested an update from Waverley on the Burnt Hill site. Clerk received an email to say that investigations were ongoing and they hope to have more prior to the next meeting.

A parishioner raised the matter of the state of Plaistow Road and asked if the DPC could assist with paying to have it repaired. It was explained that the Local Committee was a SCC/Waverley committee and didn't refer to DPC. Cllr Gray to raise the matter at the next meeting.

The Chairman closed the meeting to the public at 8.45pm

8. MEETING DATES

The meeting dates as circulated with the agenda were AGREED. Proposed by Cllr Field; seconded by Cllr Lindesay and unanimously agreed.

9. ANNUAL PARISH COUNCIL MEETING

It was AGREED to bring the date of the meeting forward by a week to the 6th May due to current government regulations not allowing online meetings after the 7th May. Proposed by Cllr Gray; seconded by Cllr Houghton and all agreed.

10. ANNUAL PARISH MEETING

It was AGREED that this meeting would be delayed as we can't meet in person. The April 8th meeting will be a Dunsfold Parish Council meeting. It will be decided at the next meeting when to hold the Annual Parish meeting which needs to be held between 1st March and 1st June.

11. TELECOMS MAST

Cllr Jones gave an update on an approach from the telecoms company. It was agreed the Cllr Jones asks

Carter Jonas if an alternative site to the KGV was available as there is not enough space with the football pitch and the new play area.

12. DUNSFOLD PARK ADVISORY GROUP

The DPAG has not met so no update.

13. NEIGHBOURHOOD PLAN

Mr Haines reported that the NP team were leafleting the village to ask for feedback on the sites selected by the Steering Group. He further reported that the draft NP would be presented to the Council at the next meeting on the 8th April.

14. KGV MANAGEMENT REPORT

Cllr Field's report noted and attached to the minutes.

15. COMMONS LEASE REVIEW

Cllr Hayward to request meeting with Matt Lank from Waverley Borough Council.

16. UKOG

A Rule 6 party agreement alongside Waverley to fight the UKOG appeal was AGREED by all. Cllr Hayward to represent Dunsfold Parish Council. Proposed by Cllr Hayward; seconded by Cllr Jones and all agreed. Motion attached to the minutes.

17. VILLAGE PROJECTS

S106 Finger posts replacements - Cllr Hayward proposed ; seconded by Cllr Gray and all agreed that Cllr Field action these signs to be replaced.

Cllr Field gave an update on speed watch.

Defibrillator was discussed - Cllr Hayward reported that if someone was having a heart attack, call 999 and they will talk through the process.

18. CORRESPONDENCE

Request from Hathernhanger to either buy or lease land adjacent to their property was discussed. It was agreed that the Clerk write explain the reasons why this is not possible.

Chairman thanked Joe Court for the wood chipping at the play area which he provided and put in at no expense to the council.

The shop has won the Southwest Heros award. Clerk has written to congratulate them on behalf of the council. And thank them for their contribution and services to the village during the lockdown periods.

Thank you email from Zac Ellwood and Steve Williams for the council letter of support on the UKOG appeal.

Email regarding the amount and speed of commercial traffic on the road at the KGV. Suggested reporting to the police. Refer to Waverley enforcement regarding the lack of permission on the commercial business being carried out. Residents are encouraged to report direct to Waverley.

19. RECEIPTS AND PAYMENTS

As circulated with the agenda. It was RESOLVED to note the payments made.

20. WAVERLEY BOROUGH COUNCIL

Report noted and attached to the minutes.

21. SURREY COUNTY COUNCIL

Report noted and attached to the minutes.

22. FUTURE AGENDAS

Emergency Plan.

23. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

There being no further business, the Chairman closed the meeting at 9.45pm. The next Parish Council meeting will be held on 8th April 2021 at 7.30pm.

Chairman.....

Dated.....

Item 14 KGV Management report.

February 2021.

1. A 'walkaround' has been conducted by Councillor Field with the caretaker and a limited set of keys have been cut and handed over to permit access by the management and for tradesmen when the caretaker is unavailable.
2. A delivery of 500 litres of heating oil has been arranged and the tank is full. (The price was 46.9p per litre. The last delivery was June 2020.)
3. Following complaint by a user, the zipwire was found to be sagging. The caretaker has contacted the servicing firm, 'Flights of Fantasy', to remedy the situation. (Gavin Playford - 01485 544114/07901 697286)
4. The caretaker has on his own initiative bought and used a quantity of wood shavings to help absorb much of the mud wallow at the entrance gate to the playground area, which is much appreciated by parents and their children.
5. A decision needs to be taken whether to repair or dispose of the 'Wendy house' that is showing serious signs of neglect.
6. Contact details have been supplied of a firm to conduct a fire safety review. This is in hand by the caretaker.
7. A decision needs to be taken whether to arrange removal or the return of effects abandoned after the closure of the nursery school.
8. The oil-fired boiler appears not to have had any servicing for many years. This is therefore overdue and may improve efficiency and reduce emissions.
9. For longer-term consideration the interior decoration and paintwork of the changing rooms is in need of rejuvenation, together with the replacement of at least two extractor fans. This would make the facility more welcoming to visiting football teams and other users.
10. The laminated signs giving virus protection advice remain unreadable and the Clerk is requested to renew them and supply either the caretaker or management team for replacement.

URGENT: A recent approach has been made to the KGV Social Club by a qualified PE teacher, fitness instructor and sports coach, a resident of Dunsfold, who is interested in becoming a prospective user of the KGV facility. Orientated towards young people and possibly adults too, a decision needs to be made soon and certainly before lockdown eases, which is expected to be by April 12th. The DPC Chairman has been asked to comment.

James Field
7th March 2021.

Item 16 UKOG. Motion put to the meeting by Cllr. Stephen Hayward.

Background

Waverley Borough Council have decided to make a representation at the UKOG Loxley Well Site appeal enquiry as a rule 6 party.

Cllr. Jones has already circulated an email explaining the meaning and implications of representation as a rule 6 party.

It is very unusual for the inspector to accept an individual as a Rule 6 party and it is considered preferable if like minded groups join together as a single Rule 6 party.

For this reason WBC have asked if DPC and Alfold Parish Council would be willing to join with them and a number of other individuals to form a Rule 6 party. Other individuals are Tom Gordon and Kathy Smyth.

Patrick Arthurs (Arthurs Planning and Development) has been appointed as the planning consultant and spokesperson.

Proposal

1. Dunsfold Parish Council agrees to join with WBC and individuals to form a Rule 6 party and participate in the UKOG appeal enquiry process.
2. To elect a DPC representative to attend the Rule 6 party meetings and report progress back to The Council.

Implications

WBC have agreed to cover costs of Arthurs Planning and Development.

WBC consider their representation will be sufficiently robust so as to avoid the possibility of incurring legal costs.

Items 19 and 20 Waverley and Surrey reports

1. Waverley - Alfold Road ditch - lorry went into ditch before entrance gap at other side could cause problems - **Peter Barker chasing response** since raising some months ago - OVERDUE (1) awaiting Parish Council to respond to Waverley with its proposed action
2. Waverley - Gratton Chase sewage - Environmental Services has responded to a complaint from a resident of Nugents close and Planning Enforcement are following up with Vanderbilt and Thames Water - OVERDUE (1) J Gray awaiting for response from Vanderbilt / Thames via waverley
3. S106 - bus stop footpath - Parish Council approached SCC to see if any Money - Parish Council needs to respond to Waverley following meeting - **Councillor Field taking up with Matt Lank** - see report for meeting
4. S106 - Gratton Chase woodland - need to approve a plan for the trees and woodland and give a status to Waverley - Some trees have branches down and parts are a hazard - Overdue (1) ground conditions not suitable for work to be actioned - **See Notes of meetings from Cllr Enticknap**
5. S106 - Part of the environment was for shop signs - have we asked the shop to submit a request and cost - there is a cost limit specified . - Overdue No update received from Parish Council prior to 11 March 21 Parish Council to agree local **signage proposal made by Cllr Field**
6. S106 - we have a lot of money and we should have an update to the PC on status of all projects -- Need an action by Parish Council - **clerk agreed to setup a report**
7. Commons Lease - waiting for proposal to either extend lease or go for transfer of ownership - Need to approach Waverley - Overdue
8. UPDATE Highways have put additional sign on Dunsfold Common Road before dangerous junction with B2130. However white line markings and warning has been deferred due to budget constraints. Lining budget severely cut for 21/22 so may be at risk. - **JG chase next Budget Year**
9. Edge of road coming from Dunsfold Common Road and into shoppe hill dangerous - reported to SCC - two cars have had cut tyres and two people have fallen due to water obscuring damage - SCC have reviewed and agreed to make repairs - cones left to mark danger
10. Travellers site Alfold Road no update on enforcement - Parish Council presentation - **Parish Council to follow up.**

SCC

Current Councillor standing down at May Elections.

Other

Boundary review - Waverley Executive considering a reduction from 57 to 50 **councillors submission made** Unitary Council - KPMG report commissioned by 11 borough and district councils issued for discussion at executive meeting 9th February 21 - **Waverley to Work with Guildford about sharing services.**

Emergency plan - agreed JG to draft a plan - been delayed due to other work - **plan to circulated for this meeting.**