

DUNSFOLD PARISH COUNCIL

Tel: 01483 200980
email: dunsfoldparishclerk@btconnect.com

Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 14th January 2021
at 7.30 pm online via Zoom.

Cllrs Present:

Cllr Stephen Hayward - Chairman

Cllr Rupert Jones - Vice Chairman

Cllr Roy Enticknap

Cllr James Field

Cllr Kate Houghton

Cllr John Gray

Cllr Chris Lindesay

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 8

7.15pm Kathy Symth gave a presentation on the migration of toads and how to protect them.

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTERESTS

Cllr Jones declared an interest in planning application WA/2020/1962 as he owns the land to the North.

SUSPEND THE MEETING FOR THE COMMONS COMMITTEE TO TAKE PLACE

3. RATIFY COMMONS COMMITTEE MEETING

The Chairman reported on the proceedings of the Commons Committee meeting held earlier this evening and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes. Proposed by Cllr Field; seconded by Cllr Houghton and unanimously agreed.

4. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meeting held on the 10th December 2020 as circulated, were proposed by Cllr Gray and seconded by Cllr Houghton; unanimously agreed as a true record for the Chairman to sign.

5. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

Item 2 November - Chubb fire and security recommendations. Cllr Field to organise with caretaker. And the electrical test to be arranged by Cllr Field and the caretaker.

Item 7 December - Agenda format yet to be done as a more action based format.

Item 11 December - EP circulated. No councillor response. Cllr Gray to produce a draft.

6. PLANNING NOTIFICATIONS

Circulated with the agenda. Updates on applications:

Update on WA/2020/1026 - South Fork, Wrotham Hill, Dunsfold

Certificate of lawfulness under section 192 for repositioning of new windows and internal doors.

Still pending due to an appeal.

WA/2020/1600 - Barrows Barn, Chiddingfold Road, Dunsfold, GU8 4PB

Erection of extensions and alterations.

Query as to why Dunsfold Council's comments are not published on the website. *Post meeting: comments submitted 3rd December still not published. Waverley Planning team have been emailed.*

WA/2020/1646 - High Billingshurst Farm, High Loxley Road, Loxhill

Application under section 73a to vary condition 13 of wa/2020/0220 (restricts events to 50 per calendar year) to allow 75 events per calendar year.

Query as to why Dunsfold Council's comments are not published on the website. *Post meeting: comments submitted 3rd December still not published. Waverley Planning team have been emailed.*

7. PLANNING APPLICATIONS

PRA/2020/0027 - Wetwood Farm, Chiddingfold Road, Dunsfold, GU8 4PB

General permitted development order 2015 schedule 2 part 3 class r - prior notification application for change of use of agricultural building to a flexible use within storage or distribution (class b8).

Decision: Submit objection.

WA/2020/1912 - Land at Hurlands Lane, Dunsfold

Application under section 73 to vary condition 1 of WA/2018/1600 (approved plan numbers) to allow a basement to plot 1 and an increase in ridge height.

Decision: Submit objection.

WA/2020/1962 - The Mill House, Mill Lane, Dunsfold, GU8 4LP

Construction of swimming pool and associated landscaping.

Decision: No objection.

WA/2020/2015 - Church Green, 7 Church Road, Dunsfold, GU8 4LT

Erection of detached garage and construction of driveway.

Decision: Submit objection.

8. DUNSFOLD PARK ADVISORY GROUP

Nothing to report. Next meeting scheduled for 21st January.

9. LOCAL PLAN PART 2 (LPP2)

Cllr Jones had circulated a paper on the LPP2 to all councillors who are to read and send comments to Cllr Jones. It was AGREED that with some suggested changes the response be sent to Waverley.

10. NEIGHBOURHOOD PLAN

Mr Haines reported that the NP was making good progress and thanked Cllr Jones for his input. He further added that they had found a graphic designer willing to volunteer her skills to assist with the layout of the Plan.

The Chairman opened the meeting to the public at 8.30pm

A short report was made by the developer of Wetwood Farm.

The Chairman closed the meeting to the public at 8.33pm

11. KGV MANAGEMENT REPORT

Cllr Field's report noted and attached to the minutes.

12. COMMONS LEASE REVIEW

Cllrs Hayward, Jones and Enticknap to have a meeting with Waverley to discuss. To be followed by a village meeting to see if the village would prefer a freehold or leasehold common.

13. UKOG

Cllr Gray proposed the motion of writing to Waverley, seconded by Cllr Lindesay. Following a discussion, it was AGREED unanimously that Dunsfold Parish Council will write their support to Waverley. It was further AGREED that this would be done in parallel with pursuing the moratorium through SCC and Jeremy Hunt.

14. VILLAGE PROJECTS

S106 Finger posts replacements - Cllr Field had been unable to obtain a quote for the signs due to Covid restrictions. Cllr Houghton had obtained a quote and will liaise with Cllr Field.

15. CORRESPONDENCE

An emailing regarding the future of online meetings was reported. Online meetings only hold the authority to make formal decisions until 7th May 21. More information to follow.

It was reported that 2 thank you cards had been received regarding the Smiths Charity donations.

Several complaints about the sign on the Chiddingfold Road advertising Deerlands properties had been received. The matter has been taken up with the Waverley enforcement team and was awaiting a response.

16. RECEIPTS AND PAYMENTS

As circulated with the agenda. It was RESOLVED to note the payments made.

17. WAVERLEY BOROUGH COUNCIL

Report noted and attached to the minutes.

18. SURREY COUNTY COUNCIL

Report noted and attached to the minutes.

19. FUTURE AGENDAS

Frogs and toads.

20. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

There being no further business, the Chairman closed the meeting at 9.15pm. The next Parish Council meeting will be held on 11th February 2021 at 7.30pm.

Chairman.....

Dated.....

Item 11 KGV report

1. The caretaker has confirmed that the building continues to remain safe and secure during this latest lockdown period.
2. He continues to clean the interior as there appears to be continued access by members of the Tennis Club who are depositing mud in the corridor. **NB: A message should be sent to the user groups forbidding entry for any reason during the present lockdown except for the purpose of cleaning and essential maintenance.**
3. Extra keys and a review of the entry codes for the combination lock have been requested.
4. The oil level is presently at four bars.
5. The electricity reading at the 11th January '21 is 117797.
6. Outstanding items for maintenance include: Gutter cleaning; door repairs; carpet cleaning; fence repairs; and window cleaning.
7. The laminated Covid 19 guides to the public and facility users that are exposed to the weather need replacing as they are becoming illegible.
8. The caretaker will submit an invoice for six hours work in respect of the past month.

James Field

13th January 2021.

Item 17 & 18 Waverley Borough Council and Surrey County Council

1. Waverley - Alfold Road ditch - awaiting chairman to approach Waverley
2. Waverley - Gratton Chase sewage - Environmental Services are responding to a complaint from a resident of Nugents close and Planning Enforcement are following up with Vanderbilt and Thames Water
3. S106 - bus stop footpath - waiting for the chairman to take this forward with Waverley
4. S106 - Gratton Chase woodland - need to approve a plan for the trees and woodland and give a status to Waverley - NB this may be a something we consider alongside any proposed development behind this woodland as the screening would be reduced.
5. S106 - Part of the environment was for shop signs - have we asked the shop to submit a request and

cost - there is a limit and we may have to make a contribution.

6. S106 - we have a lot of money and we should have an update to the PC on status of all projects

7. Commons Lease - waiting for proposal to either extend lease or go for transfer of ownership

Finance

A zero increase submission on next year council tax could result in a reduction per household due to the increase in new houses - some 45 new houses Grattan Chase and Miller lane DEPENDING ON CUT- OFF

Surrey

Highways have put additional sign on Dunsfold Common Road before dangerous junction with B2130.

However white line markings and warning has been deferred due to budget constraints.

Other

Emergency plan - some examples of plans circulated following last meeting but no feedback received from Councillors.

John Gray 7th January 2021