

DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 12th November 2020
at 7.30 pm online via Zoom. Meeting ID:
<https://us02web.zoom.us/j/84613070431>

Cllrs Present:

Cllr Stephen Hayward - Chairman

Cllr Rupert Jones - Vice Chairman

Cllr Roy Enticknap

Cllr James Field

Cllr Kate Houghton

Cllr John Gray

Cllr Chris Lindesay

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 3

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTERESTS

None.

SUSPEND THE MEETING FOR THE COMMONS COMMITTEE TO TAKE PLACE

3. RATIFY COMMONS COMMITTEE MEETING

The Chairman reported on the proceedings of the Commons Committee meeting held earlier this evening and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes. Proposed by Cllr Enticknap; seconded by Cllr Field and unanimously agreed.

4. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meeting held on the 15th October 2020 as circulated, were proposed by Cllr Gray and seconded by Cllr Enticknap; unanimously agreed as a true record for the Chairman to sign.

5. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

Item 6 October - Hardstanding at High Loxley has been reported to Waverley who have opened a case. Response due in February 2021.

UKOG - this application would be reheard at SCC November meeting.

6. PLANNING NOTIFICATIONS

Circulated with the agenda.

Update on WA/2020/1116 - Maple Tree Cottage, Plaistow Road, Dunsfold, GU8 4PF
Erection of two storey outbuilding. Amended plan has been submitted.

Update on WA/2020/1186 - Land coordinates 501600 137180 High Loxley Road, Loxhill
Use of land for temporary stationing of a mobile home with associated parking and amenity space for use by an agricultural worker. Additional information on the website. Chase

7. PLANNING APPLICATIONS.

WA/2020/1600 - Barrows Barn, Chiddingfold Road, Dunsfold, GU8 4PB

Erection of extensions and alterations.

Cllr Gray reserved his position as a WBC councillor.

Decision: Support subject to conditions.

WA/2020/1656 - South Fork, Wrotham Hill, DUNSFOLD

Certificate of lawfulness under section 192 for alterations to fenestration and doors.

Decision: Repeat earlier objection.

High Billingshurst Farm, High Loxley Road, Loxhill

Application under section 73a to vary condition 13 of wa/2020/0220 (restricts events to 50 per calendar year) to allow 75 events per calendar year.

Decision: Support subject to a repeat conditions of 26th March 20.

A request was made to have a rolling item agenda for the Dunsfold Park Advisory Group.

8. NEIGHBOURHOOD PLAN

Mr Haines reported that the NP team are making progress with the re-drafted Plan document. We are hoping that the latest Draft will be distributed to the Steering Group for comment within the week, the draft will then be sent to Parish Councillors for their informal comments. He further reported that they are still 10 short on our housing numbers. Until we have finalised housing numbers we are not in a position to ask AECOM to undertake a Strategic Environmental Assessment (SEA). A SEA to be completed before Waverley will decide whether a Habitat Regulations Assessment (HRA) is required.

9. KGV MANAGEMENT REPORT

Cllr Field reported that the lighting above the bar has been updated and is a great improvement. Fluorescent strip lighting has also been updated and/or replaced at four locations within the building (£37.16). A Certificate of Conformity has been issued.

2. An engineer from Chubb has conducted his annual test for the fire protection Certificate of Conformity. His report showed non-compliance with the recommendation that two of the water-based KGV extinguishers should be updated to a CO2-type, and also that there should be three additional free-standing extinguishers and a fire blanket in the kitchen. These recommendations will shortly be addressed. It is also planned to employ a local company to conduct annual surveys instead of Chubb.

3. The electricity meter is showing 117338.

4. The electrical circuit and wiring seems to be overdue for a survey in order to be compliant with our insurers requirements. This is shortly to be addressed.

5. The oil level was last topped up in early June and is presently showing 6 bars. Automatic timing to provide heating has been shut down during the period of lockdown during which the building will not be open to user groups.

6. Peter Allison continues to provide an efficient caretaking service. He has completed an extra hour's work to mop up the changing room after recent use by the football club.

7. A resident has asked if the orange safety netting adjacent to the play area remains necessary, and points out that the iron stanchions used to support it are infirm and also that their tops represent an injury threat to children at head/eye level.

8. James Goldman recently requested the resumption of regular KGV Management meetings with the user groups. A holding arrangement will take electronic form for the duration of the present lockdown and which will be reviewed in due course.

The Chairman opened the meeting to the public at 8.30pm

A parishioner reported that the council website was down. With the rise in fly tipping, parishioners are encouraged to report fly tipping on the website. The same concern was reported on the recent graffiti incidents and again encouraged to report online.

The Chairman closed the meeting to the public at 8.35pm.

10. COMMONS LEASE REVIEW

Cllr Hayward reported that a meeting had been held with Matt Lank, WBC. Mr Lank confirmed that he is not

adverse to having the lease updated. He further confirmed that a discussion to review the idea of an asset transfer meaning that DPC could take charge of the freehold of the common. Cllr Jones proposed that a paper on the pros and cons should be produced so the council can decide to proceed for the best for the village.

11. UKOG

As reported, this application will be heard at a hybrid meeting held by SCC at their November meeting. Cllr Hayward confirmed that the letters to SCC and Jeremy Hunt had been submitted and acknowledged.

12. VILLAGE PROJECTS

S106 Finger posts replacements - Cllrs Houghton and Field to propose a motion at the next meeting.
School buildings - Cllr Hayward reported that a meeting had been held between the Diocese and SCC. The Diocese expressed a keenness to keep the school building for community use. However this would mean that they would need to make money from the remainder of the site which would involve housing on the site. Cllr Field reported that he had had a conversation with John Hockley regarding fly tipping, animal mutilation, traffic behaviour and antisocial behaviour in the village. John Hockley will introduce Cllr Field to the right people to address the situation. Cllr Field will act as the DPC liaison.

13. WEBSITE

Terms of reference need to be created. Cllrs Hayward and Field to collaborate.

14. CORRESPONDENCE

SCC Priority Services Register email noted. It was agreed that once a website manager had been found, this would be the right place to display the information.

Local Plan Part 2 update. the consolation would be extended due to the current climate. It would open on 20th November and run until the 18th January 2021.

15. EXTERNAL AUDIT REPORT

The external audit report as circulated prior to the meeting was noted - there are no issues to report. The notice of conclusion of audit would be displayed on the website and the noticeboard.

16. RECEIPTS AND PAYMENTS

As circulated with the agenda. It was RESOLVED to note the payments made.

17. FINANCIAL REVIEW

Cllr Gray reported that the precept review was being undertaken and repeated the Clerks email asking for any specific requests to be considered.

18. WAVERLEY BOROUGH COUNCIL

Covid-19 Waverley - Assistance programme announced by Waverley

New schemes for **business support** during Lockdown 2 have commenced and the Government will provide Waverley with £4.7m to pass on. Information at https://www.waverley.gov.uk/info/100010/health_and_well-being/2221/coronavirus_covid-19/4.

The second lockdown is being evaluated with the main costs expected to be loss of income and the opening costs for the leisure centres. Still awaiting final support figures from central government but as of end of lockdown 1 the costs were +£6.6m

See the data enclosed - Waverley now at 8 lowest out of 11 Surrey districts

Waverley Climate change - new Pesticide Policy was endorsed at the recent Council meeting and will be Waverley Policy for land controlled and leased out by them. As Commons Leaseholder we should understand the impact and adopt this.

Local Plan Part 2 - was passed by the Full Council and now will go out to consultation

Barnfield (Alfold Road) - no change - within our Parish Boundary and following its recent purchase is likely to see some planning applications for multiple dwellings and a possibility of helping the village meeting its housing number. I have raised this opportunity with Neighbourhood plan team.

Enforcement

Road being built across the field at Leyland Farm - enforcement not taking further action at this time

Unauthorised work at Travellers site along Plaistow Road - ongoing

Gratton chase Sewage condition 18 re solution for discharge into Thames Water system - ongoing

Planning - awaiting solution to concerns over the open ditch along Alfold road Miller lane - Waverley en-

gineer report awaited

Extension to Pathway from Bus Stop to Griggs entrance - Meeting held, now with Parish Council to pursue-
Meeting re New Lease for the common - raised with Waverley at meeting - now with Parish Council to pursue

Leaf clearing from roads - has started and will be requesting clearance of at Griggs meadow

19. SURREY COUNTY COUNCIL

Signage Pratts Corner - no change - Waiting for signs and road marks for Pratts Corner - Victoria chasing them

UKOG - Confirmed as 27th November

Unitary Authority - Surrey and districts pursuing solutions with consultants

20. FUTURE AGENDAS

Emergency Plan

21. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

There being no further business, the Chairman closed the meeting at 9.15pm. The next Parish Council meeting will be held on 10th December 2020 at 7.30pm.

Chairman.....

Dated.....