

DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

8th January 2021

NOTICE OF A PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held at

7.30 pm on Thursday 14th January 2021 via Zoom.
Zoom meeting ID: <https://us02web.zoom.us/j/86329772511>

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 8.30 pm and 8.45 pm.

Celeste Lawrence - Clerk to the Council

AGENDA

Presentation at 7.15pm regarding toad and frog migration.

1. APOLOGIES FOR ABSENCE

Recommendation: To receive apologies for absence.

2. DECLARATIONS OF INTEREST

Recommendation: To receive any declarations of interest from members in respect of any item to be considered at the meeting and changes to members registered interests.

SUSPEND THE MEETING FOR THE COMMONS COMMITTEE MEETING TO TAKE PLACE

3. RATIFY COMMONS COMMITTEE MEETING

Recommendation: The Chairman to report on the proceedings of the Commons Committee meeting held and members to resolve to adopt the recommendations.

4. PARISH COUNCIL MINUTES

Circulated prior to the meeting.

Recommendation: To approve the Minutes of the meetings held on 10th December 2020 as a correct record of decisions taken and the Chairman to sign the Minutes.

5. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES

Recommendation: To review any matters outstanding from the previous minutes and record progress.

6. PLANNING NOTIFICATIONS

Circulated with the agenda.

To receive notification of decisions made by Waverley Borough Council on recent planning applications.

7. PLANNING APPLICATIONS

Recommendation: To consider recommendations made by the Planning Team on applications pending.

PRA/2020/0027 - Wetwood Farm, Chiddingfold Road, Dunsfold, GU8 4PB

General permitted development order 2015 schedule 2 part 3 class r - prior notification application for change of use of agricultural building to a flexible use within storage or distribution (class b8).

WA/2020/1912 - Land at Hurlands Lane, Dunsfold

Application under section 73 to vary condition 1 of WA/2018/1600 (approved plan numbers) to allow a basement to plot 1 and an increase in ridge height.

WA/2020/1962 - The Mill House, Mill Lane, Dunsfold, GU8 4LP
Construction of swimming pool and associated landscaping.

8. DUNSFOLD PARK ADVISORY GROUP

Recommendation: To receive a report on matters from the DPAG.

9. LOCAL PLAN PART 2

Recommendation: To AGREE a response to the consultation running until Friday 29th January 2021.

https://www.waverley.gov.uk/info/1004/planning_policy/1738/local_plan_part_2_non_strategic_policies_and_sites

10. NEIGHBOURHOOD PLAN

Recommendation: To receive a report on matters from the NP.

11. KGV MANAGEMENT REPORT

Recommendation: To receive a report on matters from the KGV.

12. COMMONS LEASE REVIEW

Recommendation: To review the lease and liaise with Waverley.

13. UKOG

Recommendation: To receive a report on any further action on the UKOG application. Proposed motion attached.

14. VILLAGE PROJECTS

To receive an update on village projects and take a recommendation regarding the signage survey.

15. CORRESPONDENCE

Recommendation: To receive and consider any correspondence.

16. RECEIPTS AND PAYMENTS

Recommendation: To receive accounts for payment.

17. WAVERLEY BOROUGH COUNCIL

Recommendation: To note a report on matters from Waverley.

18. SURREY COUNTY COUNCIL

Recommendation: To note a report on matters from Surrey.

19. FUTURE AGENDAS

Recommendation: To receive items of business for information or inclusion on a future agenda.

20. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

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NOTICE OF A MEETING OF THE COMMONS COMMITTEE

Members of the Commons Committee are summoned to attend a meeting of the Commons Committee to be held online via Zoom at **7.30pm on Thursday 14th January 2021**.
Zoom meeting ID: <https://us02web.zoom.us/j/86329772511>

Celeste Lawrence
Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
Recommendation: To receive apologies for absence.
2. MINUTES
Recommendation: To receive for confirmation the Minutes of the Meeting held on 12th November 2020.
3. REVIEW OF ACTIONS FROM THE PREVIOUS MEETING MINUTES
Recommendation: To review any matters outstanding from the previous minutes and record progress.
4. SKIPS ON THE COMMON
Recommendation: To consider a standard response to requests for skips on common.
5. REPORT FROM THE CHAIRMAN OF THE COMMONS STEERING GROUP
Recommendation: To receive a report from the Chairman of the Commons Steering Group.
6. S106 MONIES
Recommendation: To receive a report on tree works being done with the S106 monies.
7. WOODLAND AND POND MANAGEMENT PROGRAMME
Recommendation: To receive a report on the progress of the management plan.
8. COMMON AREA ISSUES
Recommendation: To consider any other issues relating to the Common area.

Planning Notifications January 2021

WA/2019/0796 - LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, DUNSFOLD
Consultation on a county matter; the construction operation and decommissioning of a well site for the exploration and appraisal of hydrocarbon minerals from one exploratory borehole (loxley-1) and one side-track borehole (loxley-1Z) for a temporary
Decision: SCC permission NOT granted

WA/2019/1464 - 7 BURNT HILL PLAISTOW ROAD, GODALMING, GU8 4PG
Use of land as a residential gypsy caravan site for siting 12 static caravans and erection of amenity building.
Decision: Pending

S52/2020/0002 - Land to the North, Nugent Close, Dunsfold
Request to modify a section 106 agreement (wa/2016/1766) to change the tenure of plots 3 20 24 and 25.
Decision: Pending

WA/2020/1026 - South Fork, Wrotham Hill, Dunsfold
Certificate of lawfulness under section 192 for repositioning of new windows and internal doors.
Decision: Pending

WA/2020/1186 - Land coordinates 501600 137180, High Loxley Road, Loxhill
Use of land for temporary stationing of a mobile home with associated parking and amenity space for use by an agricultural worker.
Decision: Pending

WA/2020/1600 - Barrows Barn, Chiddingfold Road, Dunsfold, GU8 4PB
Erection of extensions and alterations.
Decision: Pending

WA/2020/1656 - South Fork, Wrotham Hill, DUNSFOLD
Certificate of lawfulness under section 192 for alterations to fenestration and doors.
Decision: Refused a reported at last month's meeting.

WA/2020/1646 - High Billingshurst Farm, High Loxley Road, Loxhill
Application under section 73a to vary condition 13 of wa/2020/0220 (restricts events to 50 per calendar year) to allow 75 events per calendar year.
Decision: Full permission

WA/2020/1728 - Land Centred Coordinates 500833 137030 Between Chennels Cottage and 1 Burdocks, The Green Dunsfold
Outline application with all matters reserved except for access for erection of 5 dwellings and associated works including vehicle access.
Decision: Pending

Dunsfold Parish Council - Item UKOG -14th January 2021

Motion put to the meeting by Cllr John Gray

Background

UKOG application for exploratory drilling was declined at the SMA meeting 27th November 2020. The Notice sited two grounds only for rejection mainly to avoid conflict with officer and statutory advice.

An appeal is expected and has been indicated by UKOG although it has not at this time been submitted. Under the procedure for appeal Waverley Borough Council could be a rule 6 party and both Waverley Borough Council and Dunsfold Parish Council could be a rule 11 party.

Whilst the weight of any Waverley Borough Council or Dunsfold Parish Council arguments is in part up to the inspector other parties can make the point that there are other grounds for the appeal to fail.

Proposal

1. Dunsfold Parish Council writes to Waverley Borough Council to encourage them to consider being party to the appeal under rule 6
2. Dunsfold Parish Council agrees to make representation to the Inspector under rule 11

Implications

There are no known direct legal or cost implications and the proposal would demonstrate to the residents that the PC strongly objects to this proposal. Should there need to be costs to be incurred by the PC under proposal 2 above then a proposal would come back for approval.

John Gray

Dated 7th January 2021

January 2021

Expenditure		
Mr and Mrs Goodall	Office rent October	180.00
Dunsfold Village Stores	Stationary	6.19
SSALC	Training	36.00
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Celeste Lawrence	Stationary	40.60
Celeste Lawrence	Nov PAYE	878.08
HMRC	Nov tax and NI	45.60
Surrey Pension Fund	November	234.16
Community Heartbeat	Annual telephone check	120.00
Petra Billings	Tree Man Plan	400.00
RJ Walker	Commons work	320.00
Sage Software Ltd	Payroll	8.40
JM Field	Councillors allowance	50.00
John Gray	Councillors allowance	50.00
KE Houghton	Councillors allowance	50.00
Roy Enticknap	Councillors allowance	50.00
Rupert Jones	Councillors allowance	50.00
Stephen Hayward	Councillors and Chairmans allowance	150.00
		2705.03
Income		

Item 17 & 18 Waverley Borough Council and Surrey County Council

1. Waverley – Alfold Road ditch – awaiting chairman to approach Waverley
2. Waverley – Gratton Chase sewage – Environmental Services are responding to a complaint from a resident of Nugents close and Planning Enforcement are following up with Vanderbilt and Thames Water
3. S106 – bus stop footpath – waiting for the chairman to take this forward with Waverley
4. S106 – Gratton Chase woodland – need to approve a plan for the trees and woodland and give a status to Waverley – NB this may be a something we consider alongside any proposed development behind this woodland as the screening would be reduced.
5. S106 – Part of the environment was for shop signs – have we asked the shop to submit a request and cost – there is a limit and we may have to make a contribution.
6. S106 – we have a lot of money and we should have an update to the PC on status of all projects
7. Commons Lease – waiting for proposal to either extend lease or go for transfer of ownership

Finance

A zero increase submission on next year council tax could result in a reduction per household due to the increase in new houses – some 45 new houses Grattan Chase and Miller lane DEPENDING ON CUT-OFF

Surrey

Highways have put additional sign on Dunsfold Common Road before dangerous junction with B2130. However white line markings and warning has been deferred due to budget constraints.

Other

Emergency plan – some examples of plans circulated following last meeting but no feedback received from Councillors

John Gray 7th January 2021