

DUNSFOLD PARISH COUNCIL

Tel: 01483 200980
email: dunsfoldparishclerk@btconnect.com

Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 13th August 2020
at 7.30 pm online via Zoom. Meeting ID:
<https://us02web.zoom.us/j/85911401573>

Cllrs Present:

Cllr Stephen Hayward - Chairman

Cllr Rupert Jones - Vice Chairman

Cllr Roy Enticknap

Cllr James Field

Cllr Kate Houghton

Cllr John Gray

Cllr Chris Lindesay

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 7

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTERESTS

None.

3. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meeting held on the 16th July 2020 meeting as circulated, were proposed by Cllr Field; seconded by Cllr Enticknap and unanimously agreed as a true record for the Chairman to sign.

The draft minutes of the extraordinary meeting held on the 27th July 2020 meeting as circulated, were proposed by Cllr Gray; seconded by Cllr Enticknap and unanimously agreed as a true record for the Chairman to sign.

4. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

Asset of Community Value - submitted to Waverley and result expected in 8 weeks.

Open session - white lining. Cllr Enticknap reported that the white lining schedule had been agreed. Cllr Hayward to contact the company to ensure the correct green was used where needed.

Item 11 January meeting - KGV. Cllr Hayward reported that the Management Committee (MC) are reviewing the Youth Club constitution rules and the Social Club constitution rules. MC to complete.

Item 14 March meeting - defibrillator is still locked. Cllr Houghton reported that if the defib was relocated to the pub, a qualified electrician would be needed to install it. Cllr Lindesay to chase Waverley as no response has been received.

Item 15 March meeting - Cllr Hayward reported that the meeting between the DPC, SCC and Diocese was scheduled to take place on 6th August but did not take place as SCC architects initial plans had not yet been produced.

Item 13 June meeting - Footpath. Cllr Hayward reported that a plan of action has been agreed with the owners who will now liaise with the contractor.

5. PLANNING NOTIFICATIONS

Circulated with the agenda.

Update on WA/2019/1464 Burnt Hill, Plaistow Road. It was reported that a Waverley inspector would be on site to inspect the work already complete without permission this week. The trees that have been removed/damaged at the back of the field were the responsibility of The Forestry Commission.

6. PLANNING APPLICATIONS

WA/2020/1116 - Maple Tree Cottage, Plaistow Road, Dunsfold, GU8 4PF
Erection of two storey outbuilding.
Decision: Submit objection.

WA/2020/1061 - 2 New Inn Cottages, The Common, Dunsfold, GU8 4LL
Listed building consent for erection of an outbuilding.
Cllr Gray declared a pecuniary interest.
Application withdrawn.

WA/2020/1061 - 2 New Inn Cottages, The Common, Dunsfold, GU8 4LL
Erection of outbuilding.
Cllr Gray declared a pecuniary interest.
Decision: Submit objection.

WA/2020/1150 - Old Croft, Shoppe Hill, Dunsfold, GU8 4LN
Certificate of lawfulness under section 192 for a mobile home to be stationed within the curtilage of the dwelling known as old croft and which is to be used as a family annexe.
Decision: No objection subject to conditions.

7. NEIGHBOURHOOD PLAN

Mr Haines reported that the steering group comments on the draft plan were being incorporated. Photos have been sourced to include in the draft plan also. A grant of £6223 had been applied for and the funding has been received. He further reported that the grant money available should be sufficient to take the project through to referendum which cannot take place before May 2021. Mr Haines reported that the draft plan was currently 9 houses short of the required number.

8. KGV MANAGEMENT REPORT

Report attached to these minutes. It was RESOLVED to note the report.

9. PLAY AREA REOPENING

It was reported that the tree works were complete and a Covid-19 risk assessment done and the play area has had a RoSPA inspection. Cllr Hayward proposed that the play area reopen with signage as circulated; seconded by Cllr Lindesay and unanimously AGREED.

10. COMMONS LEASE REVIEW

Nothing to report.

11. UKOG

It was AGREED that Cllrs Hayward and Jones write a draft for circulation addressed to MP Jeremy Hunt to put pressure on him to argue for an immediate Government change in UK energy policy so as to achieve a moratorium on oil exploration in Surrey. Also, draft a letter to the leader of SCC suggesting a number of ways in which DPC feels that planning legislation could help in support of the officers' decision to refuse planning permission.

The Chairman opened the meeting to the public at 8.30pm

A parishioner suggested that communication from the Council to the village could be improved by using ENews. It was explained that the council have a website where information was available. It was also asked when the bi-monthly Saturday surgery was commence. Answer: Due to the current Covid-19 it was unlikely that this would take place in person but a Zoom surgery was a possibility.

A parishioner reported that the cycle track behind Nugent Close was being used for antisocial behaviour. It was also asked if there would be a public consultation on proposed plans for the school house. It was explained that the project was only an initial discussion presently and there would be a public consultation if there were any advancement. It was reported that Thames Water are planning to add the Gratton Chase pipework into the existing Nugent Close system.

A parishioner thanked Cllr Jones for his explanation in item 11 on UKOG.

A parishioner reported that the Mill Lane Residents Association were continuing in their complaint to Waverley regarding the street naming of Miller Lane opposite Mill Lane. The council thanked them and look forward to an outcome.

A parishioner spoke in support of 12 houses being developed on the Wetwood Farm site.

The Chairman closed the meeting to the public at 8.45pm.

12. VILLAGE PROJECTS

S106 Gratton woodland management - Cllr Hayward reported that he and Cllr Enticknap would be meeting with Arno Spaarkogel (WBC - tree and woodland officer) to agree a programme of works for the tree maintenance.

Pavement between the bus stop and northern entrance to Griggs Meadow - Cllr Gray has passed the information on to Matt Lank at Waverley seeking permission as to whether the pavement could run alongside the highway or if it could be put back from the road.

S106 Finger posts replacements - Cllrs Houghton and Field agreed to identify the locations of all the finger posts around the village and map them on Parish Online and report to the council which signs need replacing.

13. CORRESPONDENCE

Request to place a skip on the common for 4 weeks from 7th September was granted. Clerk to write to parishioner with permission with the condition that the skip does not interfere with any neighbours parking. Email regarding the adders and commons cut. Responded that care had been taken not to intentionally injure any adders that may be on the common however the most recent biodiversity report identified no adders on the common.

Email regarding the broken sign at the entrance to The Mews. Cllr Enticknap to remove and repair.

Cognatum request to engage with the parish council prior to a planning application proposing to build aged care properties on Ale House Field. It was agreed that the clerk invite both Cognatum and Wetwood Farm a 15 minute slot each prior to the start of the next parish council meeting on the 10th Sept. Both parties to send a presentation prior to the meeting.

Phone call regarding the commons cut. Cllr Hayward spoke to the parishioner - by that time the common had been cut.

14. RECEIPTS AND PAYMENTS

As circulated with the agenda. It was RESOLVED to note the payments made.

15. WAVERLEY BOROUGH COUNCIL

Cllr Gray reported that the land behind the Burnt Hill site was not Waverley land and the Forestry Commissary are aware of the situation.

He further reported that the open ditch on Alfold Road was the subject of resident complaints and he would be following up with the Chief Executive of Waverley.

Waverley to write to Thames Water to get them to comply with condition 18 of the Gratton Chase planning application not to link up with the Nugent Close foul water system.

16. SURREY COUNTY COUNCIL

Nothing to report.

17. FUTURE AGENDAS

Skips on the common.

18. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

There being no further business, the Chairman closed the meeting at 9.05pm. The next Parish Council meeting will be held on 10th September 2020 at 7.30pm.

Chairman.....

Dated.....

Item 8 - KGV Management report

General.

Discarded food wrappers and bottles continue to be strewn across the area but Peter Allison, the caretaker *pro tem*, continues to do a good job and has increased his paid time to clean and weed from 2 hours to 3 hours a week.

At long last, Waverley BC waste department have resumed bin emptying some three weeks after being requested to do so, now the gate remains unlocked.

The heating oil level remains high on eight bars.

Electricity reading at the 31st July was 116257.

Playground

Remains closed pending DPC resolution to it to reopen.

A motion to allow reopening is due to occur and includes the proposal that it be fully reopened with adequate signage requiring parents to oversee children using it and for the parents to take responsibility for the decision doing so.

The nature of the material in the apparatus makes any sanitisation impractical.

Tennis Club.

The Tennis Club is up to date with its annual payment of £500 and continues to be active. Even though access to the Clubhouse is permissible the changing rooms and other facilities remain off-limits and inaccessible.

Peter Lawrence has requested that, subject to a list of certain criteria and conditions being observed, that the Tennis Club (and Football Club) recommence use of the bar. The KGV Management Committee (Cllrs. Field and Hayward) have agreed to allow this.

It is planned for the Tennis Club to run the annual 'Summer Camp' between the 17th and the 28th August for up to 15 children, strictly according the LTA rules concerning CV19 measures.

The Football Club.

The Football Club report is similar in practical terms to that of the Tennis Club. They are following the current CV19 rules issued by the Football Association that continue to advise against using the changing rooms or common showers for the time being.

The Social Club.

The Social Club has submitted a risk analysis to the KGV Management Committee and resumed activity in a limited way. They have been asked if they might resume payments to DPC. A response has not yet been received.