

Minutes of the Dunsfold Neighbourhood Plan Steering Group held on Thursday 9th May 2019 at 7.30pm.

Present:

Neighbourhood Plan Steering Group:

John Gray (JG)
Steven Haines (SH)
Lynne Hamill (LH)
Bob Lees (BL)
Rob Nunn (RN)
Julia Quaile
Larry Westland
Alastair Bentall
In Attendance:
Dave Barton (DB)
Celeste Lawrence
Mary Ann Pryor

1. Apologies – Roy Enticknap and Shaun Devoto

2. Minutes of the last meeting and matters arising – The minutes of the meeting held on 28th March were approved and will be posted on the website.

3. Steering Group – It was agreed that Dave Barton, Celeste Lawrence and Mary Ann Pryor would join the Steering Group. It was agreed that to allow frank discussion future SG meetings will be held in private with approved Minutes made public via the website.

(Subsequent to the meeting Roy Enticknap agreed to join the Steering Group)

4. Village meeting – There is the possibility that a form has been missed from the analysis. To be checked by SH. DB will re-send the form.

5. Meeting with WBC on 18th April – Attended by JG, LH and SH. LH distributed a brief note. Awaiting comments from WBC.

6. Meeting with AECOM reference the SEA on 24th April – Attended by JG, LH and SH – The SEA is a legal Waverley requirement as we have included Site Selection in our Plan. AECOM are working on the SEA and will provide detailed input, advice and support.

7. Meeting with Dominick Veasey of NEXUS on 24th April – Attended by JG, LH and SH – NEXUS helped deliver NPs for Petworth, Chiddingfold and Witley.

It was agreed the Steering Group will draft the first three chapters of the Dunsfold NP document (Introduction, Portrait and the Overall Plan Vision) and JG and LH offered to put together first drafts for consideration by the SG. NEXUS will co-ordinate and put together a draft for the remainder of the Plan with input from the SG and AECOM. NEXUS fee proposal is £8,662.50 plus disbursements and VAT. LH will add this to the next Locality Grant application.

8. Village Design Statement – RN has scanned the 2002 Village Design Statement. BL will look at amendments that may be required to update the document. JG emphasised that the Statement should not be re-written, otherwise it will have to be submitted to Waverley for approval and adoption.

9. Green Spaces – RN will provide photos for SG members to identify Green Spaces and Views they would like to be preserved. It was noted that Views must be seen from public roads or footpaths/bridleways.

10. Timetable – The NEXUS proposed timetable is:

Draft the Neighbourhood Plan: June 2019
AECOM SEA: Late June / July 2019
Regulation 14 Consultation: July – Aug 2019
Review consultation: Aug 2019
Submit to Waverley BC: Sept 2019
Regulation 15 consultation: Oct – mid Nov 2019
Appoint examiner: Nov 2019
Examiners review and report: Dec 2019 / Jan 2020
Referendum: Feb 2020.

It was agreed this is optimistic and will depend on when grant moneys are made available.

11. Other Business –

a. Alfold NP will be holding a public consultation in Alfold Village Hall on 20th May starting at 6:30pm with a presentation at 7:30pm

b. NP Policies will cover all areas within the NP area, including part of Dunsfold Aerodrome

c. Oil exploration will be covered under policies for environment, traffic and economy/industrial development.

Next meeting – the next meeting will be arranged when the Locality Grant application is approved, when there is progress on writing the Plan or when considered useful.