

# DUNSFOLD PARISH COUNCIL

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## MINUTES

Minutes of the Parish Council Meeting held on Wednesday 11th March 2020  
at 7.30 pm in the Winn Hall , Dunsfold.

Cllrs Present:

Cllr Stephen Hayward - Chairman

Cllr Rupert Jones - Vice Chairman

Cllr Roy Enticknap

Cllr James Field

Cllr Kate Houghton

Cllr John Gray

Cllr Chris Lindesay

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 2

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1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTERESTS

None.

**The meeting was suspended for the Commons Committee meeting to take place.**

3. RATIFY COMMONS COMMITTEE MEETING

The Chairman reported on the proceedings of the Commons Committee meeting held earlier this evening and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes. Proposed by Cllr Enticknap; seconded by Cllr Gray and unanimously agreed.

4. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meeting held on the 13th February 2020 meeting as circulated, were proposed by Cllr Enticknap; seconded by Cllr Houghton and unanimously agreed as a true record for the Chairman to sign.

5. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

Open session - white lining. Cllr Enticknap reported that he has contacted EP Clark prior to the February meeting but still not heard back. Cllr Enticknap to investigate.

Item 11 January meeting - KGV. Cllr Hayward reported that the Management Committee (MC) are reviewing the Youth Club constitution rules and the Social Club constitution rules. MC will report back at the April meeting.

Item 9 February meeting - Cllr Hayward reported that he had spoken to the parionsher to explain why individual planning applications could not be published on behalf of the Parish Council. And reiterated that the planning applications could be found on the Waverley or Surrey websites along with being published in the Surrey Advertiser making it easy for anyone to find information.

Item 9 February meeting - Cllr Hayward reported that the Social Club at the KGV had requested that the Parish Council pay for the first new fridge and not the second as was offered if needed. The Parish Council AGREED that it would not fund the first fridge.

## 6. PLANNING NOTIFICATIONS

WA/2019/1089 - LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, DUNSFOLD, Consultation on a county matter; construction and operation of a highway junction and access off dunsfold road including: boundary and security fencing; access gates; removable bollards; internal access track; gatehouse cabin; bunding; and associated dr  
Decision: Pending

WA/2019/1464 - 7 BURNT HILL PLAISTOW ROAD, GODALMING, GU8 4PG  
Use of land as a residential gypsy caravan site for siting 12 static caravans and erection of amenity building.  
Decision: Pending

WA/2019/1474 - Millhanger, Chiddingfold Road, Dunsfold  
Erection of dwelling with attached pool house garage stables and stores following demolition of existing agricultural buildings.  
Decision: Pending

WA/2019/1901 - THE LONG HOUSE, THE COMMON, DUNSFOLD, GU8 4LE  
Erection of extensions and alterations following partial demolition of existing dwelling.  
Decision: Refused

WA/2019/1947 - LAND BETWEEN CHENNELS COTTAGE AND 1 BURDOCKS, THE GREEN , DUNSFOLD  
Outline application with all matters reserved except for access for erection of 5 dwellings and associated works including vehicle access.  
Decision: Withdrawn

DW/2020/0003 - Willards Garden Cottage, The Common, GU8 4LB  
The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 8m for which the height would be 2.4M and for which the height of the eaves would be 2.2M.  
Decision: Withdrawn

WA/2020/0030 - Barnfield, Alfold Road, Dunsfold, GU8 4NP  
Change of use from residential (use class c3) to wellbeing retreat with guest accommodation (sul generis).  
WA/2020/0066 - Clubhouse, King George V Playing Fields, Dunsfold Common Road, Dunsfold, GU8 4LY  
Display of a non illuminated sign.  
Decision: Approved.

WA/2019/2143 - Church Green House, Church Green, Church Road, Dunsfold, GU8 4LT  
Erection of an outbuilding and garage following demolition of existing outbuilding and garage.

WA/2019/2085 - The Old Kennels, The Green, Dunsfold, GU8 4NB  
Erection of extensions and alterations together with erection of a detached garage following demolition of existing garage (revision of WA/2019/1249).  
Decision: Pending

## 7. PLANNING APPLICATIONS

WA/2020/0220 - High Billingshurst Farm, High Loxley Road, Loxhill  
Application under section 734a to vary condition 13 of WA/2018/1036 (restrict events to 30 per calendar year) to allow 50 events per calendar year.  
Decision: No objection.

WA/2020/0275 - Furze Croft, Alfold Road, Dunsfold, GU8 4NP  
Certificate of lawfulness under section 192 for alterations to existing garage to form habitable accommodation.  
Decision: No comment.

WA/2020/0245 - South Fork, Wrotham Hill, Dunsfold  
Certificate of lawfulness under section 191 for use of building for residential purposes continuously for a

period in excess of 10 years.

Decision: Nothing had materially changed since the comment submitted on 19th June 2019. Resubmit.

WA/2020/0030 - Barnfield, Alfold Road, Dunsfold

Change of use from residential (use class C3) to wellbeing retreat with guest accommodation (sui generis).

The amendment/information relates, briefly, to the following:

Amended location/red line plan to reflect the position of existing access onto Alfold Road (opposite Rams Lane junction)

Decision: No comment on the amendment.

WA/2020/0312 - Willards Farm, The Common, Dunsfold, GU8 4LB

Certificate of lawfulness under section 191 for the use of existing studio building as ancillary residential accommodation.

Decision: An express planning application should be made to enable appropriate conditions for building control on site.

Cllr Gray withdrew from the discussion on the grounds that it may go to Waverley committee.

#### 8. NEIGHBOURHOOD PLAN

The NP team reported that a draft document was due soon and would be circulated to the Council. The Clerk reported that the petition mentioned in the March 2018 minutes had not been found in the Clerks office.

The Chairman opened the meeting to the public at 8.35pm.

A parishioner raised concerns regarding the following: Swan signs; newt protection; dog fouling on cycleway; speed signs; Gratton Chase sewage; school building break in's; motor bikes using the cycle way. More positively he reported that the Nugent Close signs would be replaced and would include No Through Road. The Chairman reported that the signs were being ordered, it was pointed out that the Gratton Chase sewage issues should be dealt with by developer and Thames Water and the school building belongs to the diocese.

The Chairman closed the meeting to the public at 8.50pm.

#### 9. KGV MANAGEMENT REPORT

A concern regarding the Youth Club roller disco was raised regarding the suitability of the floor and if enough insurance was in place. It was AGREED that Cllr Field speak to the organiser and have an assurance that appropriate cover is in place by the tennis club.

#### 10. COMMONS LEASE REVIEW

All members are to read through the suggested lease and discuss at the next meeting. Lease to be published on the website.

#### 11. S106 AGREEMENTS

Cllr Gray reported that the agreements were with the Waverley legal department - Cllr Gray to follow up.

#### 12. UKOG

It was reported that the 2nd access application had been withdrawn meaning that the Pratts Corner application is the only option. The Surrey County Council committee are meeting on 26th March to discuss the matter. Cllr Lindesay to draft a note and circulate. *Post meeting: Date changed to April.*

#### 13. VEHICLE ACTIVATED SIGNS

It was proposed by Cllr Gray; seconded by Cllr Houghton and unanimously AGREED that Cllr Field order the VAS and swan signs for a total budget of £7k.

#### 14. DEFIBRILLATOR

It was AGREED that the defibrillator be unlocked. Cllr Houghton to action. A future project to be actioned by Cllr Lindesay is to investigate a defibrillator being moved to the local inn.

#### 15. VILLAGE PROJECTS

Cllr Hayward reported that a meeting has been organised between the Parish Council, Surrey County Coun-

cil and the Diocese on the 1st April to discuss a joint solution for the remainder of the school site. All councillors to submit any reasonable ideas.

16. CORRESPONDENCE

BT - going digital could save money however not as reliable.  
Waverley Design Awards - noted.  
Letter regarding planning application WA/2019/1947 received and noted.  
Email regarding family history request to be circulated to councillors.  
Air ambulance grant request - to be considered at the next meeting.

17. RECEIPTS AND PAYMENTS

As circulated and noted.

18. FINANCIALS

As circulated prior to the meeting. Report to be circulated every second month.

19. MEETING DATES FOR 2020/21

As circulated prior to the meeting. It was AGREED that the following dates be set for the ensuing year:

11th June 20	DPC
16th July 20	DPC and CC
13th August 20	DPC
10th September 20	DPC and CC
15th October 20	DPC
12th November 20	DPC and CC
10th December 20	Precept and DPC
7th January 21	DPC and CC
11th February 21	DPC
11th March 21	DPC and CC
8th April 21	Annual Parish meeting
13th May 21	Annual Parish Council meeting

Proposed by Cllr Field; seconded by Cllr Hayward and unanimously agreed. The next meeting will be decided on the format of these meetings.

20. WAVERLEY BOROUGH COUNCIL

Nothing to report.

21. SURREY COUNTY COUNCIL

Nothing to report.

22. FUTURE AGENDAS

Financials  
Meeting format  
Air ambulance grant request  
Consultant to UKOG application

23. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

There being no further business, the Chairman closed the meeting at 9.40pm. The next Parish Council meeting will be held on 14th May 2020 at 7.30pm.

Chairman.....

Dated.....