

# DUNSFOLD PARISH COUNCIL

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## MINUTES

Minutes of the Parish Council Meeting held on Thursday 9th January 2020  
at 7.30 pm in the Winn Hall , Dunsfold.

Cllrs Present:

Cllr Stephen Hayward - Chairman

Cllr Rupert Jones - Vice Chairman

Cllr Roy Enticknap

Cllr John Gray

Cllr James Field

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 6

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### 1. APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr Kate Houghton. Cllr Lindesay absent.

### 2. DECLARATION OF INTERESTS

Cllr Jones declared an ongoing interest in any discussion regarding Joe Court.

**The meeting was suspended for the Commons Committee meeting to take place.**

### 3. RATIFY COMMONS COMMITTEE MEETING

The Chairman reported on the proceedings of the Commons Committee meeting held earlier this evening and it was RESOLVED to adopt the recommendations as recorded in the Common Committee minutes. Proposed by Cllr Field; seconded by Cllr Gray and unanimously agreed.

### 4. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meeting held on the 12th December 2019 meeting as circulated, were proposed by Cllr Field; seconded by Cllr Enticknap and unanimously agreed as a true record for the Chairman to sign.

### 5. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

Item 8 December meeting - Phone box consultation. WBC has recommended that the phone box be retained for emergency calls as there is no reliable mobile phone signal in the village.

### 6. SATURDAY SURGERY

Footpath - comment regarding the depth of edge on some of the footpath. WBC engineers have signed the footpath off as completed satisfactory.

Ditch at Springfield site - as discussed in Commons Committee meeting.

Affordable Housing - some parishioners asked about and were advised to apply to English Rural Housing Association for the new housing on the Springfield site.

### 7. PLANNING NOTIFICATIONS

WA/2019/1089 - LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, DUNSFOLD, Consultation on a county matter; construction and operation of a highway junction and access off dunsfold road including: boundary and security fencing; access gates; removable bollards; internal access track; gatehouse cabin; bunding; and associated dr  
Decision: Pending

WA/2019/1375 - The Pink House, The Common, Dunsfold, GU8 4LJ

Erection of extensions and alterations to elevations following relevant demolition of part of an unlisted building in a conservation area.

Decision: Pending

WA/2019/1365 - The Sun Inn - The Common, Dunsfold, GU8 4LE

Erection of extensions and alterations to provide ancillary accommodation following partial demolition of existing building.

Decision: Pending

WA/2019/1366 - The Sun Inn, The Common, Dunsfold, GU8 4LE

Listed building consent for erection of extensions and alterations to provide ancillary accommodation following partial demolition of existing building.

Decision: Pending

WA/2019/1464 - 7 BURNT HILL PLAISTOW ROAD, GODALMING, GU8 4PG

Use of land as a residential gypsy caravan site for siting 12 static caravans and erection of amenity building.

Decision: Pending

WA/2019/1524 - 20 Griggs Meadow, Dunsfold, GU8 4ND

Certificate of lawfulness under section 191 for use as a gp surgery for more than 10 years.

Decision: Granted

WA/2019/1474 - Millhanger, Chiddingfold Road, Dunsfold

Erection of dwelling with attached pool house garage stables and stores following demolition of existing agricultural buildings.

Decision: Pending

WA/2019/1687 - HIGH LOXLEY FARM, DUNSFOLD ROAD, LOXHILL, GU8 4BW

Use of land for temporary stationing of a mobile home with associated parking and amenity space for use by an agricultural worker.

Decision: Full permission

WA/2019/1664 - THE LITTLE HOUSE, KNIGHTONS LANE, DUNSFOLD, GU8 4NU

Construction of a swimming pool and associated works.

Decision: Pending

WA/2019/1635 - THE OLD RECTORY, CHURCH GREEN, CHURCH ROAD, , DUNSFOLD, GU8 4LT

Erection of extensions and alterations following demolition of existing extension (revision of wa/2019/0821).

WA/2019/1636 - THE OLD RECTORY, CHURCH GREEN, CHURCH ROAD, , DUNSFOLD, GU8 4LT

Listed building consent for the erection of extensions and alterations following demolition of existing extension including internal alterations (revision of WA/2019/0822).

Decision: Pending

WA/2019/1863 - ASHTON, THE COMMON, DUNSFOLD, GU8 4LE

Erection of extensions and alterations.

Decision: Full permission

WA/2019/1901 - THE LONG HOUSE, THE COMMON, DUNSFOLD, GU8 4LE

Erection of extensions and alterations following partial demolition of existing dwelling.

Cllr Houghton left the room while this application was being discussed.

Decision: Pending

AG/2019/0020 - FIELD PLACE FARM, HOOK HOUSE LANE, , DUNSFOLD,

General permitted development order 2015 schedule 2 part 6 class a for the erection of a cattle barn.

Decision: Granted

WA/2019/1760 - WETWOOD COTTAGE, CHIDDINGFOLD ROAD, DUNSFOLD, GU8 4PB

Consultation on a county matter; details of surface water drainage scheme construction transport management plan scheme of ecological mitigation and enhancement submitted pursuant to conditions 5 7 and 12 of planning permission ref: wa/2018/1613 dated

Decision: Surrey County Council full permission

WA/2019/1805 - THE LODGE, HOWICKS HURLANDS LANE, DUNSFOLD, GU8 4NT

Erection of a garage and store following demolition of existing greenhouse.

Decision: Full permission

PRA/2019/0010 - WETWOOD FARM, CHIDDINGFOLD ROAD, DUNSFOLD, GU8 4PB

General permitted development order 2015 schedule 2 part 3 class q - prior notification application for change of use of agricultural building to provide 1 dwelling and for building operations reasonably necessary for the conversion.

Decision: Pending

WA/2019/1947 - LAND BETWEEN CHENNELS COTTAGE AND 1 BURDOCKS, THE GREEN , DUNSFOLD

Outline application with all matters reserved except for access for erection of 5 dwellings and associated works including vehicle access.

Decision: Pending

#### 8. PLANNING APPLICATIONS

WA/2019/1760 - WETWOOD COTTAGE, CHIDDINGFOLD ROAD, DUNSFOLD, GU8 4PB

Consultation on a county matter; details of surface water drainage scheme construction transport management plan scheme of ecological mitigation and enhancement submitted pursuant to conditions 5 7 and 12 of planning permission ref: wa/2018/1613 dated

Update: Letter received from Andrew Black Consulting. Clerk to write note of acknowledgement however no change to the objection.

WA/2019/1947 - LAND BETWEEN CHENNELS COTTAGE AND 1 BURDOCKS, THE GREEN , DUNSFOLD

Outline application with all matters reserved except for access for erection of 5 dwellings and associated works including vehicle access.

Update: Clerk to request call in to WBC and to request the removal of tracked changes from the planning portal. Letter from Richard Bourne to be submitted with further comments.

#### 9. DUNSFOLD AERODROME WOODLAND MANAGEMENT PLAN CONSULTATION

Circulated for consideration prior to meeting. It was AGREED that Cllr Hayward write a draft response suggesting a replanting scheme green space between Dunsfold Village and Dunsfold Aerodrome.

#### 10. NEIGHBOURHOOD PLAN

Mr Haines reported that:

- AECOM are still working on the Strategic Environmental Assessment (SEA) and are liaising with NEXUS who are preparing the draft Neighbourhood Plan, as the two documents must synchronise.
- NEXUS are working on a third draft of the Plan and we are hoping to receive this by the end of January
- All fees and expenses incurred so far have been covered by grants obtained from Locality.
- Oil exploration will be covered under policies for environment, traffic, economy and industrial development. We can't just say we don't want oil drilling, policies will have to be very carefully worded.
- There is a risk that we might have to undertake a Habitats Regulations Assessment (HRA). This process requires an assessment of the potential for significant impacts on nature conservation sites that are of European importance (Article 6(3) of the EU Habitats Directive). We have to await Waverley's decision on this and we are trying to speed this decision up. If Waverley decide a HRA is required we will need to apply for more technical support and there will be further delays to the Plan.
- We have experienced delays to the programme mostly caused by funding but, subject to Waverley's decision on the HRA, we are still hopeful to get the Plan 'Made' this year.

- The Steering Group held a meeting on 19<sup>th</sup> December and a meeting with NEXUS was held on 20<sup>th</sup> December.
- When we are happy with the draft SEA and the Plan, and before they are formally presented to the Parish Council, we will send them to Councillors for comment.

The Chairman opened the meeting to the public at 8.30pm

It was asked who was responsible for the orange dots appearing on trees and posts throughout the village - no-one knows who is doing it as it is not the Council or WBC.

The Council was thanked for continuing the successful Saturday surgeries.

There was a request for all households to receive notification of all planning applications. The applications are already publicly available on the Waverley website, Surrey Advertiser and large plans are circulated on the E-News. A parishioner volunteered to organise a system to circulate planning applications.

It was reported that Nightingales have been recored in the woods between the village and the aerodrome and could be included in the response to the consultation in item 9.

The repairs to Fisher Lane are planned for the 1st quarter 2020.

It was asked when the white lines to delineate the footpath on the village shop road would be done - reported that the white lining company were not available and that EP Clark were finding a replacement.

The Chairman closed the meeting to the public at 8.45pm

#### 11. KGV MANAGEMENT REPORT

Cllr Hayward reported that the next meeting would be held on 13th January. The Youth Club would produce a constitution for the Council to agree. The current Social Club constitution and the rules conflict and need reviewing. Cllrs Hayward and Field to review and report back at the February meeting.

#### 12. COMMONS LEASE REVIEW

Cllr Gray has sent comments to Cllr Jones for consideration. Cllr Jones to produce paper for consideration at the February meeting. *Post meeting it was agreed that a meeting would be held with WBC as the owner of the common would produce the legal lease but in consultation with the Parish Council.*

#### 13. SPRINGFIELD DEVELOPMENT

Cllr Hayward reported that WBC had informed the Council that the official name of the Springfield site had been allocated as Miller Lane.

#### 14. S106 FUNDING AGREEMENTS

The revised funding agreement as circulated prior to the meeting was AGREED with the final paragraph being deleted. The Clerk was delegated the authority to sign and return the agreement. Proposed by Cllr Gray; seconded by Cllr Field and unanimously agreed.

#### 15. UK OIL & GAS

Cllr Lindesay absent from meeting. Report circulated prior to meeting.

#### 16. VILLAGE PROJECTS

Parish Council website management allocation to a councillor to manage is still outstanding.

Speedwatch - Cllr Field reported that 9 volunteers had been trained. The Police were due to do a safety survey prior to the commencement of the watch. All equipment was in place and ready to go.

Roads and paths - Cllr Enticknap agreed to speak to EP Clark regarding the white lining outstanding.

#### 17. WAVERLEY BOROUGH COUNCIL

Cllr Gray submitted a report as follows:

"- A reminder if you are engaging with Waverley please copy me as I may be able to help even if you are responding to a request.

- S106 Agreement to release money - a success with a very much simpler document and a promise of the money when we sign and return.

- Please note the within the environment we have money for painting the shop parking white lines (we will need a separate quote for this) - if we do not do this we could have to pay the money back!

- Highways money - I have been asked for an update from Waverley as to what is left to do and when this will be done - we do need a report for the council on what has been spent and net cost after shop contribution.

- Pratts Corner - No further update and work should be done Q1 - new signs and road marking.
- Outstanding extending the 40mph limit to Pratts corner.
- Waverley Contribution to Tree work following survey wrote to Matt Lank and Finance officer - understand that Waverley has now agreed to fund initial tree work - another success. In part they are concerned about us re-negotiating the Commons Lease.
- Wrote to Waverley Street naming re illogical suggestions - they have responded with a compromise but have not agreed to Springfield. The Chairman has been discussing this with English Rural.
- Budget - Waverley discussing how they will fund next year and where they can generate income - a lot of pressure with little support expected from Government as the priority is up North. Climate change actions are yet to be funded but there has been a change from Officers being more responsive to issues raised.
- Local Plan Part II - no updates "

18. SURREY COUNTY COUNCIL

Cllr Gray reported that:

"Please copy Victoria and myself where there is a Waverley / SCC issue - Victoria is very willing to help and she has been very supportive."

19. CORRESPONDENCE

- Surrey Hills Management Plan - circulated to members present.
- Surrey County Council Children Services letter - circulated to members present.
- Email re swan crossing signs - Cllr Field to investigate. Would need SCC permission.
- Soil on common outside school building - owner trying to get it removed.
- Trees in Nugents Close request - add to village projects however not council land.

20. PRECEPT 2020/21

It was AGREED to submit a request for a precept of £44520 - an approx increase of 6% on the previous year. Clerk to submit. Proposed by Cllr Gray; seconded by Cllr Field and agreed unanimously.

21. RECEIPTS AND PAYMENTS

As circulated and noted.

22. FUTURE AGENDAS

VAS signs not working - Cllr Field to investigate.

23. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

There being no further business, the Chairman closed the meeting at 9.25pm. The next Parish Council meeting will be held on 13th February 2020 at 7.30pm.

Chairman.....

Dated.....