

# DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard  
Chiddingfold Road  
Dunsfold  
GU8 4PB

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## MINUTES

Minutes of the Parish Council Meeting held on Thursday 12th December 2019  
at 7.30 pm in the Winn Hall , Dunsfold.

Cllrs Present:

Cllr Stephen Hayward	Cllr Rupert Jones
Cllr Roy Enticknap	Cllr John Gray
Cllr Kate Houghton	Cllr James Field
Cllr Chris Lindesay	

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 2

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### 1. APOLOGIES FOR ABSENCE

None.

### 2. DECLARATION OF INTERESTS

Cllr Houghton declared an interest in planning application WA/2019/1901.

Cllr Hayward declared an interest in planning application WA/2019/1901.

Cllr Field declared an interest in planning application WA/2019/1947.

### 3. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meeting held on the 14th November 2019 meeting as circulated, were proposed by Cllr Field; seconded by Cllr Lindesay and unanimously agreed as a true record for the Chairman to sign.

### 4. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

Item 5 November meeting - Cllr Hayward reported that Rick Walker had dug out the slots to the common to drain standing water by the kerbs.

Open session November meeting - Cllr Houghton reported that the works had been reported to Surrey County Council who informed her that no work was being done until the start of a new funding year. It was suggested that she contact Cllr Victoria Young - SCC.

### 5. PLANNING NOTIFICATIONS

WA/2019/1089 - LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, DUNSFOLD, Consultation on a county matter; construction and operation of a highway junction and access off dunsfold road including: boundary and security fencing; access gates; removable bollards; internal access track; gatehouse cabin; bunding; and associated dr  
Decision: Pending

WA/2019/1375 - The Pink House, The Common, Dunsfold, GU8 4LJ

Erection of extensions and alterations to elevations following relevant demolition of part of an unlisted building in a conservation area.

Decision: Pending

WA/2019/1365 - The Sun Inn - The Common, Dunsfold, GU8 4LE

Erection of extensions and alterations to provide ancillary accommodation following partial demolition of

existing building.  
Decision: Pending

WA/2019/1366 - The Sun Inn, The Common, Dunsfold, GU8 4LE  
Listed building consent for erection of extensions and alterations to provide ancillary accommodation following partial demolition of existing building.  
Decision: Pending

WA/2019/1464 - 7 BURNT HILL PLAISTOW ROAD, GODALMING, GU8 4PG  
Use of land as a residential gypsy caravan site for siting 12 static caravans and erection of amenity building.  
Decision: Pending

WA/2019/1226 - Hazeldene, Knightons Lane, GU8 4NU  
Erection of extensions and alterations following demolition of existing conservatory.  
Decision: Full permission

WA/2019/1501 - Chiddingfold Storage Depot Chiddingfold Road, Dunsfold, GU8 4PB  
Consultation on a county matter; details of a drainage strategy submitted pursuant to condition 11 and 12 of planning permission ref: wa/2017/2144 dated 10 may 2018.  
Decision: No objection

WA/2019/1524 - 20 Griggs Meadow, Dunsfold, GU8 4ND  
Certificate of lawfulness under section 191 for use as a gp surgery for more than 10 years.  
Decision: Pending

WA/2019/1474 - Millhanger, Chiddingfold Road, Dunsfold  
Erection of dwelling with attached pool house garage stables and stores following demolition of existing agricultural buildings.  
Decision: Pending

SO/2019/0011 - LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, LOXHILL,  
Adoption by the county planning authority of a screening opinion under regulation 6 of the town & country planning (environmental impact assessment) regulations 2017 (as amended). Proposed construction of a footway under either class af a) or class a(b) o  
Decision: Noted

WA/2019/1687 - HIGH LOXLEY FARM, DUNSFOLD ROAD, LOXHILL, GU8 4BW  
Use of land for temporary stationing of a mobile home with associated parking and amenity space for use by an agricultural worker.  
Decision: Pending

WA/2019/1737 - HURLANDS COTTAGE, HURLANDS LANE, DUNSFOLD, GU8 4NT  
Certificate of lawfulness under section 192 for erection of an outbuilding to provide a games room.  
Decision: Certificate of lawfulness granted

WA/2019/1679 - WILLARDS FARM, THE COMMON, DUNSFOLD, GU8 4LB  
Installation of a ground source heat pump.  
Decision: Full permission

WA/2019/1675 - FRYS CROSS FARMHOUSE, KNIGHTONS LANE, DUNSFOLD, GU8 4NY  
Erection of detached annexe to provide ancillary accommodation holiday let (revision of WA/2019/1252).  
Decision: Refused

WA/2019/1664 - THE LITTLE HOUSE, KNIGHTONS LANE, DUNSFOLD, GU8 4NU  
Construction of a swimming pool and associated works.  
Decision: Pending

WA/2019/1635 - THE OLD RECTORY, CHURCH GREEN, CHURCH ROAD, , DUNSFOLD, GU8 4LT  
Erection of extensions and alterations following demolition of existing extension (revision of wa/2019/0821).  
WA/2019/1636 - THE OLD RECTORY, CHURCH GREEN, CHURCH ROAD, , DUNSFOLD, GU8 4LT  
Listed building consent for the erection of extensions and alterations following demolition of existing extension including internal alterations (revision of WA/2019/0822).  
Decision: Pending

The police attended the meeting for a short update. Fly tipping was raised - the police urged the reporting of any of these events so they could build a knowledge and establish if a pattern emerges.

#### 6. PLANNING APPLICATIONS

WA/2019/1863 - ASHTON, THE COMMON, DUNSFOLD, GU8 4LE  
Erection of extensions and alterations.  
Decision: No objection with usual conditions.

WA/2019/1901 - THE LONG HOUSE, THE COMMON, DUNSFOLD, GU8 4LE  
Erection of extensions and alterations following partial demolition of existing dwelling.  
Cllr Houghton left the room while this application was being discussed.  
Decision: No objections with usual conditions and request an electric car charging point.

AG/2019/0020 - FIELD PLACE FARM, HOOK HOUSE LANE, , DUNSFOLD,  
General permitted development order 2015 schedule 2 part 6 class a for the erection of a cattle barn.  
Decision: No comment

WA/2019/1760 - WETWOOD COTTAGE, CHIDDINGFOLD ROAD, DUNSFOLD, GU8 4PB  
Consultation on a county matter; details of surface water drainage scheme construction transport management plan scheme of ecological mitigation and enhancement submitted pursuant to conditions 5 7 and 12 of planning permission ref: wa/2018/1613 dated  
Decision: Noted.

WA/2019/1805 - THE LODGE, HOWICKS HURLANDS LANE, DUNSFOLD, GU8 4NT  
Erection of a garage and store following demolition of existing greenhouse.  
Decision: No objection with usual conditions, request an electric car charging point and that the garage remains a garage and is not used for ancillary accommodation.

PRA/2019/0010 - WETWOOD FARM, CHIDDINGFOLD ROAD, DUNSFOLD, GU8 4PB  
General permitted development order 2015 schedule 2 part 3 class q - prior notification application for change of use of agricultural building to provide 1 dwelling and for building operations reasonably necessary for the conversion.  
Decision: Object as not valid without evidence of structural soundness of the building, application premature as the owner is looking at a more substantial build on the land and is currently in talks with the Dunsfold Neighbourhood Plan team.

WA/2019/1947 - LAND BETWEEN CHENNELS COTTAGE AND 1 BURDOCKS, THE GREEN , DUNSFOLD  
Outline application with all matters reserved except for access for erection of 5 dwellings and associated works including vehicle access.  
Decision: Object as the site is too sensitive for an outline application and should be a full application, has poor access, previously been rejected.

#### 7. COMMONS ITEMS

Sign at Victory Cottages - it was AGREED that any placement of signs is against the common bye laws and could set a precedence. It was suggested that a "keep clear" sign could be placed at the private entrance to the property.  
It was further suggested that the "no public right of way - private road" be reinstated.

Tilhill – Cllr Jones declared an interest. It was AGREED that the Clerk negotiate with Waverley regarding the tree works highlighted in the Tilhill tree inspection.

8. PHONE BOX CONSULTATION

It was AGREED that the Clerk write objecting to the removal of the phone box.

9. NEIGHBOURHOOD PLAN

The Neighbourhood Plan team continue to work with consultants NEXUS and AECOM. They further reported that they have received a draft plan from NEXUS and will discuss with the Steering Group on the 19th Nov and then NEXUS on the 20th Nov. AECOM are planning to send a revised Strategic Environmental Assessment before Christmas and the team are investigating with WBC whether a Habitat Regulation Assessment is also required.

10. KGV MANAGEMENT COMMITTEE

Cllr Hayward reported that the attendance at the Youth Club are increasing. It was AGREED that a more formal structure be put in place.

The Chairman opened the meeting to the public at 8.30pm

It was reported that the culvert at the bottom of Shoppe Hill was blocked, the public footpath sign had rotted away and the barrier was broken. It was AGREED that Cllr Houghton would report this to SCC along with the broken stile by Coombebury Cottage.

The Chairman closed the meeting to the public at 8.40pm

11. COMMONS LEASE REVIEW

Cllr Jones reported that this is a work in progress.

12. SPRINGFIELD DEVELOPMENT

It was AGREED that Cllr Hayward would request the name "Spring Meadow" to Waverley following the discussion disallowing "Springfield".

13. S106 FUNDING AGREEMENTS

Cllr Jones reported that this is a work in progress.

14. UK OIL & GAS

It was AGREED to send the note as circulated to Waverley and Surrey.

15. VILLAGE PROJECTS

Parish Council website management allocation to a councillor to manage is still outstanding.

Speedwatch - Cllr Field reported that 10 volunteers would be attending training on 2 dates in 2020.

Roads and paths - to be discussed at the January meeting.

16. WAVERLEY BOROUGH COUNCIL

Cllr Gray reported that:

Church road has been swept for leaves and road down to church (Waverly common land not adopted) has been added to schedule.

Waverley engineers have inspected road/path works and have confirmed that it is satisfactory.

S 151 officer is reviewing releasing funds for Environment signs etc £12k approx. and monies for initial tree works in front of Grattons chase £10k approx. without signing the onerous contract.

Matt Lank has confirmed receipt of request for support on Commons Tree works est £15k and wants to see quotes. He has been requested to budget for this in 2020 capital spend from Easement money and some money for replanting.

Dog restriction area – recorded at Council meeting on 10<sup>th</sup> that the Dunsfold exclusion area was to cover all KGV not just the Playground – error on the schedule submitted for approval.

A number of resident issues were resolved.

Waverley is aiming to cover all services and communications on-line – they have been requested by me to make facilities available through Parishes for those not able to get on-line.

Budget pressure is severe – election results may impact on final position.

17. SURREY COUNTY COUNCIL

Cllr Gray reported that:

Reported fisher lane road condition - SCC will try and schedule repairs

Pratts Corner - Signs etc ordered work schedule Jan / Feb 2020

Entrance to private road access to Griggs Meadow reported - some repairs have been done.

Victoria Young is supporting neighbours objecting to Oil application at Loxwood.

SCC environment enforcement have followed up the unlawful tipping of waste on Knightons lane / Alfold road works. Some material has been removed but a further visit will be made in January.

18. CORRESPONDENCE

Email regarding Ashton noted.

19. RECEIPTS AND PAYMENTS

As circulated and noted.

20. PRECEPT 2020/21

It was AGREED to submit a 3% increase in the precept. Final document to be formally adopted at the January meeting.

21. FUTURE AGENDAS

Nothing.

22. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

There being no further business, the Chairman closed the meeting at 9.50pm. The next Parish Council meeting will be held on 9th January 2020 at 7.30pm.

Chairman.....

Dated.....