

DUNSFOLD PARISH COUNCIL

Tel: 01483 200980
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Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

3rd January 2020

NOTICE OF A PARISH COUNCIL MEETING

Councillors are hereby summoned to attend the meeting of Dunsfold Parish Council to be held at **7.30 pm on Thursday 9th January 2020** in the Nugent Room of the Winn Hall, Dunsfold.

Members of the public are welcome to attend Parish Council meetings and are invited to put questions, relevant to the agenda, to the Council between 8.30 pm and 8.45 pm.

Celeste Lawrence - Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
Recommendation: To receive apologies for absence.
2. DECLARATIONS OF INTEREST
Recommendation: To receive any declarations of interest from members in respect of any item to be considered at the meeting and changes to members registered interests.
- SUSPEND THE MEETING FOR THE COMMONS COMMITTEE MEETING TO TAKE PLACE
3. RATIFY COMMONS COMMITTEE MEETING
Recommendation: The Chairman to report on the proceedings of the Commons Committee meeting held and members to resolve and adopt the recommendations.
4. PARISH COUNCIL MINUTES
Circulated prior to the meeting.
Recommendation: To approve the Minutes of the meetings held on 12th December 2019 as a correct record of decisions taken and the Chairman to sign the Minutes.
5. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETING MINUTES
Recommendation: To review any matters outstanding from the previous minutes and record progress.
6. SATURDAY SURGERY
Recommendation: To report on any matters raised at the surgery held on 4th January.
7. PLANNING NOTIFICATIONS
To receive notification of decisions made by Waverley Borough Council on recent planning applications.
8. PLANNING APPLICATIONS
Recommendation: To consider recommendations made by the Planning Team on applications pending.
9. DUNSFOLD AERODROME WOODLAND MANAGEMENT PLAN CONSULTATION
Recommendation: To AGREE a response to the consultation.
10. NEIGHBOURHOOD PLAN
Recommendation: To receive a report on matters from the NP.

11. KGV MANAGEMENT REPORT

Recommendation: To receive a report on matters from the KGV.

12. COMMONS LEASE REVIEW

Circulated prior to the September meeting.

Recommendation: To review the lease and liaise with Waverley.

13. SPRINGFIELD DEVELOPMENT

Recommendation: To receive an update on the road name for the Springfield site.

14. S106 FUNDING AGREEMENTS

Recommendation: To AGREE revisions to the received agreements and RESOLVE to sign and return the agreement.

15. UKOG

Recommendation: To receive a report on matters from the UKOG application.

16. VILLAGE PROJECTS

To receive an update on village projects.

17. WAVERLEY BOROUGH COUNCIL

Recommendation: To receive a report on matters from Waverley Borough Council.

18. SURREY COUNTY COUNCIL

Recommendation: To receive a report on matters from Surrey County Council.

19. CORRESPONDENCE

Recommendation: To receive and consider any correspondence.

20. RECEIPTS AND PAYMENTS

Recommendation: To receive accounts for payment.

21. PRECEPT

Circulated prior to meeting.

Recommendation: To AGREE the 2020/21 precept.

22. FUTURE AGENDAS

Recommendation: To receive items of business for information or inclusion on a future agenda.

23. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

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NOTICE OF A MEETING OF THE COMMONS COMMITTEE

Members of the Commons Committee are summoned to attend a meeting of the Commons Committee to be held at **7.30pm on Thursday 9th January 2020** in the
Nugent Room, Winn Hall, Dunsfold.

Celeste Lawrence
Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
Recommendation: To receive apologies for absence.
2. MINUTES
Recommendation: To receive for confirmation the Minutes of the Meeting held on 14th November 2019.
3. REVIEW OF ACTIONS FROM THE PREVIOUS MEETING MINUTES
Recommendation: To review any matters outstanding from the previous minutes and record progress.
4. REPORT FROM THE CHAIRMAN OF THE COMMONS STEERING GROUP
Recommendation: To receive a report from the Chairman of the Commons Steering Group.
5. LOCALISM PROGRAMME
Recommendation: To receive a report from the Chairman of the Commons Steering Group regarding the Localism programme.
6. WOODLAND AND POND MANAGEMENT PROGRAMME
Recommendation: To receive a report on the progress of the management plan.
7. COMMON AREA ISSUES
Recommendation: To consider any other issues relating to the Common area.

Planning Notifications January 2020

WA/2019/1089 - LAND SOUTH OF DUNSFOLD ROAD AND EAST OF HIGH LOXLEY ROAD, DUNSFOLD,
Consultation on a county matter; construction and operation of a highway junction and access off
dunsfold road including: boundary and security fencing; access gates; removable bollards; internal
access track; gatehouse cabin; bunding; and associated dr
Decision: Pending

WA/2019/1375 - The Pink House, The Common, Dunsfold, GU8 4LJ
Erection of extensions and alterations to elevations following relevant demolition of part of an unlisted
building in a conservation area.
Decision: Pending

WA/2019/1365 - The Sun Inn - The Common, Dunsfold, GU8 4LE
Erection of extensions and alterations to provide ancillary accommodation following partial demolition of
existing building.
Decision: Pending

WA/2019/1366 - The Sun Inn, The Common, Dunsfold, GU8 4LE
Listed building consent for erection of extensions and alterations to provide ancillary accommodation
following partial demolition of existing building.
Decision: Pending

WA/2019/1464 - 7 BURNT HILL PLAISTOW ROAD, GODALMING, GU8 4PG
Use of land as a residential gypsy caravan site for siting 12 static caravans and erection of amenity
building.
Decision: Pending

WA/2019/1524 - 20 Griggs Meadow, Dunsfold, GU8 4ND
Certificate of lawfulness under section 191 for use as a gp surgery for more than 10 years.
Decision: Granted

WA/2019/1474 - Millhanger, Chiddingfold Road, Dunsfold
Erection of dwelling with attached pool house garage stables and stores following demolition of existing
agricultural buildings.
Decision: Pending

WA/2019/1687 - HIGH LOXLEY FARM, DUNSFOLD ROAD, LOXHILL, GU8 4BW
Use of land for temporary stationing of a mobile home with associated parking and amenity space for use
by an agricultural worker.
Decision: Full permission

WA/2019/1664 - THE LITTLE HOUSE, KNIGHTONS LANE, DUNSFOLD, GU8 4NU
Construction of a swimming pool and associated works.
Decision: Pending

WA/2019/1635 - THE OLD RECTORY, CHURCH GREEN, CHURCH ROAD, , DUNSFOLD, GU8 4LT
Erection of extensions and alterations following demolition of existing extension (revision of wa/
2019/0821).

WA/2019/1636 - THE OLD RECTORY, CHURCH GREEN, CHURCH ROAD, , DUNSFOLD, GU8 4LT
Listed building consent for the erection of extensions and alterations following demolition of existing

extension including internal alterations (revision of WA/2019/0822).

Decision: Pending

WA/2019/1863 - ASHTON, THE COMMON, DUNSFOLD, GU8 4LE

Erection of extensions and alterations.

Decision: Pending

WA/2019/1901 - THE LONG HOUSE, THE COMMON, DUNSFOLD, GU8 4LE

Erection of extensions and alterations following partial demolition of existing dwelling.

Cllr Houghton left the room while this application was being discussed.

Decision: Pending

AG/2019/0020 - FIELD PLACE FARM, HOOK HOUSE LANE, , DUNSFOLD,

General permitted development order 2015 schedule 2 part 6 class a for the erection of a cattle barn.

Decision: Prior approval required

WA/2019/1760 - WETWOOD COTTAGE, CHIDDINGFOLD ROAD, DUNSFOLD, GU8 4PB

Consultation on a county matter; details of surface water drainage scheme construction transport management plan scheme of ecological mitigation and enhancement submitted pursuant to conditions 5 7 and 12 of planning permission ref: wa/2018/1613 dated

Decision: Surrey County Council full permission

WA/2019/1805 - THE LODGE, HOWICKS HURLANDS LANE, DUNSFOLD, GU8 4NT

Erection of a garage and store following demolition of existing greenhouse.

Decision: Full permission

PRA/2019/0010 - WETWOOD FARM, CHIDDINGFOLD ROAD, DUNSFOLD, GU8 4PB

General permitted development order 2015 schedule 2 part 3 class q - prior notification application for change of use of agricultural building to provide 1 dwelling and for building operations reasonably necessary for the conversion.

Decision: Pending

WA/2019/1947 - LAND BETWEEN CHENNELS COTTAGE AND 1 BURDOCKS, THE GREEN , DUNSFOLD

Outline application with all matters reserved except for access for erection of 5 dwellings and associated works including vehicle access.

Decision: Pending

January

Expenditure		
Dunsfold Gardens	Commons work	700.00
Surrey Pension Fund	December	227.92
HMRC	Tax and NI December	49.71
Celeste Lawrence	PAYE December	848.46
Sage Software	Payroll	7.20
Mr and Mrs Goodall	Office rent Jan	180.00
		2013.29
Income		



FUNDING AGREEMENT BETWEEN DUNSFOLD PARISH COUNCIL AND WAVERLEY BOROUGH COUNCIL FOR THE TRANSFER OF THE WOODLAND AND WOODLAND MAINTENANCE S106 CONTRIBUTIONS AS PART OF PLANNING APPLICATION WA/2016/1766

DATE OF AGREEMENT: 2019

Parties:

- (1) Dunsfold Parish Council, The Council Office, Unit 3, The Orchard, Chiddingfold Road, Dunsfold, GU8 4P8 ("the Parish Council").
- (2) Waverley Borough Council, The Burys, Godalming, Surrey GU7 1HR ("the Borough Council").

1. Waverley Borough Council agrees to provide Dunsfold Parish Council with:

- (i) A payment of £8,604.75 ("the Woodland Payment"); and
- (ii) A payment of £12,881.36 ("the Woodland Maintenance Payment");

to undertake the works specified in the definitions of Woodland Payment and Woodland Maintenance Payment in the S106 agreement dated 16/02/2017 in relation to planning application WA/2016/1766 ("the S106 agreement" on the basis of the information supplied and is non-transferable

2. The Borough Council's S106 officer must be kept informed of the project's progress on a regular basis and a copy of a Schedule of Works shall be supplied in advance.
3. Variations to the project will require specific consideration by the Borough Council and may result in the Payment being altered or withdrawn. The S106 officer must be informed of any changes to the timescale that could impact on other sources of funding.
4. The project shall comply with all relevant planning permissions and building control requirements.
5. The Payment shall be paid to the Parish Council in 1 instalment once this funding agreement is signed by both parties. The agreed instalments are as follows: (1) £21,486.11.
6. When the project is finished a Project Completion Statement must be submitted to the Borough Council via section106@waverley.gov.uk. The Borough Council reserves the right to see original documents if required. The Borough Council reserves the right to make site visits as appropriate.
7. Waverley Borough Council must be acknowledged in any publicity or promotion of the project.

ACCEPTANCE OF FUNDING

On behalf of Dunsfold Parish Council, I accept the Payment of £21,486.11 for the Woodland Payment and Woodland maintenance Payment for the works as defined in the S106 agreement on the basis of the conditions detailed above.

We understand that variations to the project (including changes to the project's cost) will require specific consideration by the Borough Council and may result in the Payment being altered or withdrawn.

In the event that the works defined in the S106 agreement are not fully completed as outlined the full amount of £21486.11 will be repayable by the Parish Council to Waverley Borough Council and no later than five (5) years from the date of this agreement.

Signature of Parish/Town Council Clerk:

Name (in block capitals):

(On behalf of Dunsfold Parish Council)

Signature:

(On behalf of Waverley Borough Council)

Name (in block capitals):.....

Position in Organisation:.....

UKOG Update.

- Planning meeting remains 27th February
- UKOG have found their Portland sidetrack at Horse Hill produces 40% water said to be from the "toe of the well" - water exclusion plan required - this is not unusual but unwelcome as water was also a big problem at Broadford Bridge and other weald sites.
- UKOG continue to issue shares to fund activity and acquisitions consolidating their ownership of the weald potential.
- As expected UKOG have issued a further 333 million plus shares to fund the Purchase of more of the company.
- 4 point position adopted by DPC in December is being discussed with Paul Follows and Jeremy Hunt both have endorsed it.
- initial enquiries underway at British Geological Survey to establish Baseline Monitoring programme for Dunsfold and perhaps more widely see

<https://www.bgs.ac.uk/research/groundwater/shaleGas/monitoring/stakeholderEngagement.html>

this may include:

- Groundwater monitoring
- Air monitoring
- Radon monitoring
- Seismic monitoring
- Soil gas monitoring

engaging with Waverley to see if a comprehensive programme can be mounted to cover all oil and gas activities on the Weald. Funding requirements not yet understood.

Chris Lindesay, Dunsfold Parish Council