

# DUNSFOLD PARISH COUNCIL

Celeste Lawrence  
Clerk of the Council  
Unit 3, The Orchard  
Chiddingfold Road  
Dunsfold, Surrey, GU8 4PB

Tel: 01483 200 980  
E-mail: dunsfoldparishclerk@btconnect.com

6<sup>th</sup> May 2016

Dear Sir/Madam

## Annual Parish Council Meeting

You are hereby summoned to attend the Annual meeting of the Parish Council of Dunsfold to be held at the Nugent Room, Winn Hall, Dunsfold on **Thursday 12<sup>th</sup> May 2016 at 7:30pm.**

Yours faithfully

Celeste Lawrence  
Clerk of the Council

## Agenda

1. To receive apologies for absence
2. To elect a Chairman for the ensuing year
3. New Chairman to sign Declaration of Acceptance of Office
4. To elect a Vice Chairman for the ensuing year
5. Suspend meeting for Commons Committee meeting to take place
6. To receive for confirmation Minutes of Meeting held on 10<sup>th</sup> March 2016 and deal with any matters arising
7. To ratify Commons Committee meeting decisions
8. Chairman to request members to complete their Register of Interests form and remind all members that such Registration should be kept up to date with any relevant changes
9. Declarations of pecuniary interest and any other interest in respect of any items on the agenda and changes to members registered pecuniary interests
10. To receive for adoption the Balance Sheet for Dunsfold Smiths Charity for the year ended 31<sup>st</sup> December 2015
11. To receive the report of the Internal Auditor dated 31<sup>st</sup> March 2016 and approve the recommendations
12. To receive for adoption the accounts and balance sheet for the Parish Council for the year ended 31<sup>st</sup> March 2016 and to give authority for the Chairman and Responsible Officer to sign the annual return
13. To discuss and agree allocation of members to various committees
14. To receive the report and draft accounts of the KGV Management Committee for year to 31<sup>st</sup> March 2016
15. To receive a report arising from the Council's surgery held on 7th May
16. To receive a report on matter from Waverley
17. To receive a report on matters from Surrey County Council
18. To consider any arrangements for a future village meeting
19. To receive a report from the KGV Management committee
20. To receive information regarding current village projects
21. To receive a report on the village speed watch scheme
22. To receive notification of decisions by Waverley on recent planning applications and appeals
23. To receive and consider planning applications received
24. To receive and consider any correspondence
25. To receive accounts for payment
26. To receive items of business for information or inclusion on a future agenda

The Council may deal with certain matters in camera

### **EXCLUSION OF PRESS & PUBLIC**

To consider the following recommendation on the motion of the Chairman:-

Legal matter to which the Council may wish to respond

In view of the nature of the business to be transacted the press and public are requested to leave the meeting

NOTE: The Chairman will suspend the Meeting at 8.30 pm for any relevant questions