DUNSFOLD PARISH COUNCIL

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MINUTES

Minutes of the Parish Council Meeting held on Thursday 18th August 2016
at 7.30 pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr Steven Haines, Chairman
Cllr Stephen Hayward, Vice Chairman
Cllr Rupert Jones
Cllr John Gray
Cllr Jean Martin
Cllr Roy Enticknap
Cllr Nick Shepherd

In attendance:

Mrs Celeste Lawrence, Clerk & RFO
Public: 5

1. APOLOGIES FOR ABSENCE
   No apologies had been received.

2. DECLARATION OF INTERESTS
   Cllr Jones declared a non-pecuniary interest and played no part in the discussion regarding Jo Court as he is Cllr Jones' son-in-law.

3. MINUTES OF THE LAST MEETING
   The draft minutes of the Parish Council meeting held on 14th July 2016 were AGREED and signed by the Chairman as a true record.

4. MATTERS ARISING FROM THE MINUTES
   None.

   The Chairman opened the meeting to the public at 7.35 pm.
   A parishioner gave a short presentation on the proposed planning application for Wrotham Great Copse. The Council thanked him and the planning application will be dealt with when it had been formally submitted to WBC.
   The Chairman closed the meeting to the public at 7.45 pm.

5. MEETING WITH WAVERLEY BOROUGH COUNCIL
   Cllr Haines reported that he and Cllrs Hayward, Jones and Gray attended a meeting with Elisabeth Sims and Peter Cleveland from WBC for an update on the draft Local Plan and the Dunsfold Park application. The team were asked by WBC Cllrs Sims and Cleveland, at the meeting to provide a without prejudice "wish list" of proposals that would help mitigate the effect on the village if the planning permission was granted for Dunsfold Park. It was AGREED that the draft list be circulated to all members and and further suggestions added. Cllr Haines to send the proposals to Peter Cleveland.
   It was further AGREED that a village consultation meeting be held to update parishioners on the draft Local Plan and the associated dead line on submitting comments to WBC.

6. DUNSFOLD VILLAGE SCHOOL TRUST
   It was reported that due to the continuing deterioration of the school building, with particular concern about the partially collapsed roof, that Sean Rix from the listed buildings team at WBC had been requested to invoke an enforcement action notice against the Diocese to have remedial work taken place immediately. Members of the Dunsfold Village School Trust (DVST) were holding a meeting with the representatives from SCC and the Diocese along with Sean Rix, WBC, on 30th August to view the damaged building. A further

meeting between WBC, SCC and the Diocese to discuss how to resolve the matter would take place at WBC on the 13th September.

7. ANNUAL INSURANCE
   The Clerk had circulated quotes from Came and Co and current insurers, Zurich prior to the meeting. It was requested that a further table be produced by the Clerk, to directly compare the Zurich quote with the Came and Co quote. It was AGREED that a decision as to which insurer to use would be made on this comparison.

8. COUNCIL ACCOUNTING SYSTEM
   The Clerk reported that the current accounting system did not provide comprehensive enough reports for the Council and had investigated options. It was AGREED to use the SageOne system for all future accounting.

9. NEWSLETTER
   It was AGREED that the next Newsletter was due to be produced and would include the following:
   Local Plan, work on the ponds and woodlands, parking issues on the common, play area, invasive weeds report.
   It was AGREED that all reports would be emailed to the Clerk in the next 2 weeks, 1st Sept.

   The Chairman opened the meeting to the public at 8.35 pm
   Further to discussion on item 5, a parishioner requested that the Alfold Road be included as well as the rest of the roads approaching the village.
   Some concerns regarding the parking on the common were also expressed. This matter would be addressed in the newsletter.
   The Chairman closed the meeting to the public at 8.45 pm.

10. COUNCIL NOTICEBOARD
    It was AGREED that the Clerk would obtain some quotes for the refurbishment of the noticeboard.

11. REPORT ON MATTERS FROM WAVERLEY
    Cllr Gray reported the following from WBC: "As mentioned at Council, we will be submitting an expression of interest today (by the 31 July 2016 deadline) for support to deliver a Garden Village at Dunsfold Park. This is in response to the government's prospectus to deliver garden villages, the purpose of which is to deliver housing. They believe garden villages are crucial towards meeting long-term housing needs.
    The expression of interest will be strongly caveated on the basis that whilst there is a current application, and that Dunsfold Park comprises an allocation in the Draft Local Plan, the support is contingent upon the scheme being acceptable, particularly in terms of transport and sustainability mitigation."

12. REPORT ON MATTERS FROM SURREY COUNTY COUNCIL
    Cllr Gray suggested that an invitation to the next full Council meeting to our SCC, Victoria Young, should be issued so that Cllr Young could get an idea of some of the issues in our local area.

13. DUNSFOLD PARK WITHOUT PREJUDICE LIST
    This was discussed in item 5 above.

14. POTENTIAL PLANNING APPLICATION ON LAND BETWEEN CHANNELS COTTAGE AND BURDOCKS
    It was AGREED that this would be discussed when a formal application had been made to WBC.

15. NOTIFICATIONS FROM WAVERLEY

    WA/2016/1166 - The Lodge, Howicks, Harlan's Lane, Dunsfold, GU8 4NT
    Erection of alternations together with the relocation of detached garage.
    Decision: Full permission

    WA/2016/2395 – Dunsfold Park, Stovolds Hill
    Hybrid Planning Application;

Decision: Pending

WA/2016/0179 – Land North of Lydia Park, Stolvolds Hill
Change of use of land to mixed use grazing of horses and residential use for stationing of 6 caravans; erection of 3 utility buildings and associated works including hardstanding.
Decision: Refused
WA/2016/1034 - Wetwood Farm, Chiddingfold Road, Dunsfold
Outline application fr the erection of agricultural buildings of over 3,000 sq m to house up to 350 boars (male pigs) for use in artificial insemination including associated laboratory and parking following demolition of existing poultry buildings.
Decision: Pending

WA/2016/0777 - Land to the North of Nugents Close
Erection of 42 dwellings, together with associated works, including the construction of a new access road, parking, associated landscaping, public open space and the provision of pedestrian/cycle links connecting with Nugent Close (as amplified by plan received 09/05/2016).
Decision: Pending

16. NEW PLANNING APPLICATIONS

NMA/2016/0144 - Keepers, Plaistow Road, Godalming, GU8 4PF
Amendments to WA/2015/2202 for alterations to fenestration.
Decision: No objection.

WA/2016/1569 - 1 Festina Lente, Fsher Lane, Chiddingfold, GU8 4TF
Application under section 73 to vary condition 1 of WA/2015/0542 (plan numbers) to allow reposition of new dwelling by 2 metres from the approved position.
Decision: No objection.

17. VILLAGE PROJECTS
Village Volunteer Groups - Cllr Shepherd is the leader of this project.
Play Area - The Clerk reported that a letter had been produced to promote forthcoming fund raising events and encourage donations for the plan area refurbishment.

18. CORRESPONDANCE
Land Registry change of address notices - noted with thanks to Cllr Jones for organising.
WBC notice of proposed sale of garages at Binhams Lea - noted.

19. FINANCIAL MATTERS

SSALC	Training Day	108.00
PCC	Grant	1500.00
Celeste Lawrence	PAYE for July	839.64
Post Office Ltd	Tax & NI for July	48.60
Winn Hall MC	Hire of hall	28.00
RJ Walker	Bollards	135.00
Mr & Mrs Goodall	Office rent	180.00
	Total Expenditure	**2839.24**

20. ANY OTHER BUSINESS

Request for inclusion on the next agenda:
Bonfire night arrangements

There being no further business, the Chairman closed the meeting at 9.25 pm.

Date…… Chairman……..