

## **Minutes of the Dunsfold Neighbourhood Plan Steering Group held on Monday 4<sup>th</sup> February 2019 at 6pm**

### **Neighbourhood Plan Steering Group**

John Gray  
Steven Haines  
Lynne Hamill  
Bob Lees  
Larry Westland

### **In Attendance**

Dave Barton  
Celeste Lawrence  
Mary Ann Pryor

### **1. Apologies**

Apologies received from Alistair Bentall, Shaun Devoto, Roy Enticknap, Julia Quaile and Rob Nunn.

### **2. Minutes of meeting held on 7<sup>th</sup> January 2019 and matters arising not covered below**

The minutes were agreed.

LH reported that the statutory consultees were content with the scoping report for the Strategic Environment Assessment. In due course, the SG would need to discuss options with AECOM, but not until after the village meeting.

### **3. Newsletter**

The newsletter was distributed four weeks ahead of the meeting. There were some spares at the Shop if people asked. LH to post it on the website.

### **4. Village Meeting**

The public meeting has been announced. It will take place on Tuesday 26<sup>th</sup> February starting at 6.30pm with a presentation at 7.30 pm.

- The Hall is to be set out in Cinema format, facing the stage.
- We will need the P/A equipment.
- There are 12 display boards, including 2 large ones.
- There will be two large maps to show where all the sites are located plus a list of sites with the site reference number, name and number of houses; and criteria for site selection. (SH)
- Some information from the village survey will also be displayed. (LH with SH.)
- JG is preparing the main presentation and will discuss with SH and LH.
- There will be an individual comment form for people to fill in and put in a box. This will require names and postcodes and invite general comments. A box will be needed to collect them. (SH)
- SH to contact RN about the banner.
- JG to use the Church's projector.

Everyone is asked to arrive by 5pm to assist setting up.

### **5. Writing the Plan**

SH re-iterated that we need help on this. The author of the Kirdford Plan is no longer available; nor is Alastair Bentall's contact. LH to consult Chiddingfold.

### **6. New volunteers**

Sarah Godwin had volunteered to help and this was welcomed. But she could not attend meetings on Monday.

### **5. AOB**

A meeting has been pencilled in for **6.30pm on Thursday 21<sup>st</sup> February** – just before the Parish Council at 7.30pm – in case we need to meet again before the Village Meeting on 26<sup>th</sup> February.

The next meeting of the Steering Group will be on **Thursday 28<sup>th</sup> March at 7.30pm in the Nugent Room.**