

# DUNSFOLD PARISH COUNCIL

Tel: 01483 200980  
email: [dunsfoldparishclerk@btconnect.com](mailto:dunsfoldparishclerk@btconnect.com)

Unit 3, The Orchard  
Chiddingfold Road  
Dunsfold  
GU8 4PB

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## MINUTES

Minutes of the Parish Council Meeting held on Thursday 20th September 2018  
at 7.30 pm in the Winn Hall , Dunsfold.

Cllrs Present:

Cllr Steven Haines, Chairman

Cllr Rupert Jones

Cllr Stephen Hayward, Vice Chairman

Cllr Roy Enticknap

Cllr John Gray

Cllr Jean Martin

Clerk to the meeting:

Mrs Celeste Lawrence, Clerk & RFO

Public: 7

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A short presentation was made at 7.20pm regarding the outstanding planning applications on the proposed Wings Museum. Formal comments will be made when an application has been made.

1. APOLOGIES FOR ABSENCE

Cllr Nick Shepherd.

2. DECLARATION OF INTERESTS

None.

3. SUSPEND THE MEETING FOR THE COMMONS MEETING TO TAKE PLACE

The Chairman reported on the proceedings of the Commons Committee meeting held and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes.

4. MINUTES OF THE AUGUST MEETING

The draft minutes of the meetings held on the 16th August meeting as circulated, were proposed by Cllr Gray; seconded by Cllr Enticknap and unanimously agreed as a true record for the Chairman to sign.

5. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

None.

6. SATURDAY SURGERY

Cllr Haines reported that there had been a good turnout and all topics would be covered by this agenda.

7. NEIGHBOURHOOD PLAN

Cllr Haines reported that Mrs Lynne Hamill has been appointed vice chair for the NP team. He further reported that Gayle Wootton will be attending the next meeting on the 24th September.

Cllr Haines further reported that Waverley have approved a planning application in Alfold village despite it not being included within their NP.

8. ANTISOCIAL BEHAVIOUR

There has been an increase in antisocial behaviour around the village and the new play area. A horse walker is being installed at the Benbow Lane entrance to stop quad bikes entering the woods. Clerk to make con-

tact with PCSO Felicity Lock and invite her to the next meeting. The Clerk will also investigate the installation of CCTV at the play area and an automatic gate. Clerk to report the broken Binhams Lea sign to SCC.

#### 9. VILLAGE DEFIBRILLATOR

Cllr Haines reported a letter had been received regarding the dissolution of the Trust and ownership would be held by the Parish Council. Mrs Barbara Elliott has agreed to oversee and Mr John Hedger would continue to inspect it. Clerk to send confirmation letter.

#### 10. 2019 ELECTIONS

Cllr Haines encouraged all existing members to start canvassing potential new candidates to stand for election next May. Potential candidates must be able to contribute positively and be proactive within the Council.

#### 11. KGV MANAGEMENT REPORT

Cllr Haines reported that the social club finances are improving. The Management Committee has received the football club subs and the social club monthly fee. The football club have more home fixtures so the bar will be in more use. Cllr Haines to order and install anti dog fouling signs. The Clerk to contact Field in Trust regarding rules about dog fouling. The sign on the common needs to be replaced - it was AGREED reserve funding can be used to replace the sign then replaced by the s106 money agreed next year.

The Chairman opened the meeting to the public last 8.30pm

Parishioners expressed concerns over the Vanderbilt development. The Clerk to arrange a meeting with the site manager.

Cllr Gray to meet with Martin Gardner and David Walker to set up speed watch again.

It was reported that the bus shelter at the northern end of the village needs inspecting.

The Chairman closed the meeting to the public at 8.55pm

#### 12. PLANNING NOTIFICATIONS

WA/2016/1034 - Wetwood Farm, Chiddingfold Road, Dunsfold

Outline application for the erection of agricultural buildings of over 3,000 sq m to house up to 350 boars (male pigs) for use in artificial insemination including associated laboratory and parking following demolition of existing poultry buildings.

Decision: Pending

WA/2016/1976 - Land East of Benbow Lane, Dunsfold Road, Alfold

Change of use from disused aerodrome to Nature Reserve.

Decision: Pending

WA/2016/1954 - Land East of Benbow Lane, Dunsfold Road, Alfold

Erection of a building to accommodate a museum (Use Class D1) with ancillary parking and access.

Decision: Pending

WA/2018/1103 - The Little House, Knightons Lane, Dunsfold, GU8 4NU

Change of use to equestrian and construction of a sand school with associated works.

Decision: Pending.

WA/2018/1036 - High Billingshurst Farm, High Loxley Road, Loxhill

Change of use of barn together with associated extensions and alterations to provide events venue (Class D2) and the provision of additional parking area.

Decision: Full permission.

WA/2018/1226 - Land to the North Nugent Close, Dunsfold

Display of non-illuminated sign.

Decision: Advertisement consent.

### 13. PLANNING APPLICATIONS

WA/2018/1508 - 2 Victory Cottages, The Common, Dunsfold, GU8 4LE

Erection of garage

Decision: No objection

WA/2018/1055 - Fir Tree Cottage, Wrotham Hill, Dunsfold, GU8 4PA

Erection of single storey extension.

Decision: No objection.

WA/2018/1393 - Chiddingfold Storage Depot, Chiddingfold Road, Dunsfold, GU8 4PB

Non-material amendment to planning permission ref WA/2017/2144 to narrow the width of office extension to building from 4.65 m to 3.89m and lengthening it from 4.65m to 7.26m.

For notification only - no action.

WA/2018/1572 - Frys Cross Farm, Knightons Lane, Dunsfold

Erection of a holiday cabin for a rural diversification project.

Cllr Enticknap declared an interest.

Decision: Objection to be sent.

WA/2018/1494 - North View, Plaistow Raod, Dunsfold, GU8 4PJ

Erection of a building to provide ancillary residential accommodation (revision of WA/2018/0916).

Decision: Objection too be sent.

WA/2018/1378 - Japonica Cottage, The Green, Dunsfold, GU8 4LX

Erection of a gate and side railings.

Decision: No objection.

### 14. WAVERLEY BOROUGH COUNCIL

Cllr Gray reported that the POW hearing is being held on the 8th October.

### 15. SURREY COUNTY COUNCIL

Cllr Gray reported that the horse walker at the entrance to the woods at Benbow Lane installed next week.

### 16. COMPLAINTS POLICY

The complaints procedure had been updated and circulated for comment prior to the meeting were approved and adopted. Proposed by Cllr Gray, seconded by Cllr Enticknap and unanimously agreed.

### 17. VILLAGE PROJECTS

Play Area - the opening was held from 3.30pm on Saturday 21st July. The turf still needs to be laid and a child gate installed for ease of access. The Council expressed it's thanks to the volunteers for organising.

### 18. CORRESPONDENCE

Request to erect signs to advertise the DADS production was AGREED.

Request to erect signs to advertise the village bonfire was AGREED.

### 19. RECEIPTS AND PAYMENTS

|                  |                        |        |
|------------------|------------------------|--------|
| Expenditure      |                        |        |
| Mr & Mrs Goodall | Office rent            | 180.00 |
| Celeste Lawrence | Stamps and ink         | 23.61  |
| Post Office Ltd  | KGV rates              | 138.04 |
| Winn Hall        | 29018/19 precept grant | 500.00 |

|                         |                               |                |
|-------------------------|-------------------------------|----------------|
| The Surrey Pension Fund | August                        | 222.11         |
| HMRC                    | Tax and NI                    | 48.10          |
| Celeste Lawrence        | PAYE August                   | 827.00         |
| Dunsfold Village Shop   | Flowers and post-it notes     | 15.75          |
| KGV Centre Dunsfold     | Grant for pitch and caretaker | 300.00         |
| Celeste Lawrence        | Stamps                        | 6.96           |
| Winn Hall               | NP hall hire                  | 11.00          |
| Sage software           | August                        | 19.20          |
|                         |                               | <b>2291.77</b> |

20. FUTURE AGENDAS

None.

There being no further business, the Chairman closed the meeting at 9.15pm. The next Parish Council meeting will be held on 18th October 2018 at 7.30pm. Cllr Jones offered his apologies for the meeting.

Chairman.....

Dated.....