

DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 14th June 2018
at 7.30 pm in the Winn Hall , Dunsfold.

Cllrs Present:

Cllr Steven Haines, Chairman

Cllr Stephen Hayward, Vice Chairman

Cllr Rupert Jones

Cllr John Gray

Cllr Jean Martin

Cllr Nick Shepherd

Cllr Roy Enticknap

Clerk to the meeting:

Mrs Celeste Lawrence, Clerk & RFO

Public: 4 and 2 at 8.30pm

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTERESTS

Cllr Martin declared an interest in planning application WA/2018/0916 - Land at North View.

3. MINUTES OF THE MAY MEETING

The draft minutes of the meetings held on the 17th May 2018 meeting as circulated. Proposed by Cllr Gray; seconded by Cllr Shepherd and unanimously agreed as a true record for the Chairman to sign.

4. REVIEW OF ACTIONS FROM THE MAY PARISH COUNCIL MEETING

None.

5. NEIGHBOURHOOD PLAN

Cllr Haines reported that a letter of complaint had been received regarding the wording on Q20 of the residents survey. The NP team had removed the wording from the survey on the website accordingly. Cllr Hayward suggested that any such documents should be circulated to the Council before publishing for an informal review. Cllr Jones reminded the Council that it had been agreed that the NP minutes form part of the PC minutes and are to be circulated.

Cllr Haines reported that the call for sites surveys is with AECOM for analysis. Cllr Gray reported that Waverley had issued an updated Land Availability Assessment (LAA). 179 residents surveys had been returned and are also being analysed.

Cllr Haines finally reported that the NP team were looking at Kirdfords NP as a template as they are a similar size to Dunsfold and it is a complete NP.

6. LOCAL PLAN PART 2 (LPP2)

Cllr Gray reported that site DS50 proposed to include 3 pitches and 2 plots for travellers sites and an error in stating Alfold Parish and not Dunsfold Parish had been reported to waverley. The red line referred to must not include the woodland and must stop before then.

7. KGV MANAGEMENT REPORT

Cllr Haines and the Clerk had held a meeting with the KGV caretaker. It was agreed that the £100 per week retainer be stopped reducing costs of £5.2k annually. An hourly rate of £15 with no retainer or £12.50 plus

retainer for lawn mowing and general maintenance was agreed. The Council AGREED an hourly fee of £15 and no retainer.

Cllr Haines reported that the caretaker was also paid for cleaning the KGV. The users reported to Cllr Haines at the last meeting that they ensure that the KGV is left clean when they leave so there is another potential saving to be made. However it was agreed that the cleaner be left in place at this stage.

Electricity costs - the nursery school is the biggest user of electricity. Cllr Haines will arrange to put a check meter to monitor the electricity before the July meeting.

The football and tennis clubs have been issued their annual invoices and are aware that their annual subs may need to be increased the following year. The nursery fees have not changed from £1 per child since 2007 and they will need to be increased.

It was reported that £700 of the precept £2000 had already been spent - if needed a resolution would be passed at the July meeting.

8. WAVERLEY BOROUGH COUNCIL

Cllr Gray proposed; Cllr Shepherd seconded that this item be moved to the end of the meeting to be held in camera.

9. SURREY COUNTY COUNCIL

Cllr Gray reported that works on the footpath around Binhams Meadow did not commence as advertised. on May 30th.

10. PLANNING NOTIFICATIONS

WA/2016/1034 - Wetwood Farm, Chiddingfold Road, Dunsfold

Outline application for the erection of agricultural buildings of over 3,000 sq m to house up to 350 boars (male pigs) for use in artificial insemination including associated laboratory and parking following demolition of existing poultry buildings.

Decision: Pending

WA/2016/1976 - Land East of Benbow Lane, Dunsfold Road, Alfold

Change of use from disused aerodrome to Nature Reserve.

Decision: Pending

WA/2016/1954 - Land East of Benbow Lane, Dunsfold Road, Alfold

Erection of a building to accommodate a museum (Use Class D1) with ancillary parking and access.

Decision: Pending

WA/2018/0382 - 2 Victory Cottages, The common, Dunsfold, GU8 4LE

Erection of garage

Decision: Pending

WA/2018/0805 - Willards Farm, The Common, Dunsfold, GU8 4LB

Construction of 2 dormer windows; erection of open-sided porch.

Decision: Pending

WA/2018/0659 - Knightons Lodge, Knightons Lane, Dunsfold, GU8 4NU

Erection of a detached outbuilding with dormer window for ancillary domestic use following demolition of existing outbuilding.

Decision: Full permission

WA/2018/0804 - Frys Cross Farm, Knightons Lane, Dunsfold

Erection of a log cabin to provide a holiday let.

Decision: Pending

WA/2018/0806 - Willards Farm, The Common, Dunsfold, GU8 4LB

Listed building consent for construction of 2 dormer windows; erection of open-sided porch.

Decision: Pending

NMA/2018/0056 - Land to the North Nugent Close, Dunsfold
Amendment to WA/2016/1766 to provide alterations of external material finish to plats 13, 19 & 20 from timber to brick.
Decision: Pending

WA/2018/0733 - Willards Farm, The Common, Dunsfold, GU8 4LB
Application under section 73A to vary condition 1 of WA/2014/2300 (plan numbers) to allow alterations to elevations.
Decision: Pending

WA/2018/0734 - Willards Farm, The Common, Dunsfold, GU8 4LB
Application under section 19 of the planning (Listed Buildings and Conservation Areas) Act 1990 to vary condition 1 of WA/2014/2301 (plan numbers) to allow alterations to elevations.
Decision: Pending

The Chairman opened the meeting to the public at 8.30pm

A parishioner raised their concerns about the proposed planning application on the land at North View. It was suggested that the Church would like to set up a Youth Club at the KGV with the support of the Council. Meeting to be arranged to discuss further.

It was requested that the common be cut prior to the date in September as it had grown faster than anticipated. The cost of a commons cut is £3.4k which the Council has not precepted for. It was agreed that Friends of Dunsfold Common be approached for a further grant.

The Chairman closed the meeting to the public at 8.50pm

11. PLANNING APPLICATIONS

WA/2018/0916 - Land at North View, Plaistow Road, Dunsfold, GU8 4PJ
Erection of a new building.
Cllr Gray reserved his position as this application was being called in.
Decision: Objection.

WA/2018/0825 - South Fork, Wrotham Hill, Dunsfold
Certificate of lawfulness under section 191 for the use of a building as a dwelling house.
It was reported that this land is subject to enforcement action and Development Control at Waverley should be speaking to the enforcement team at Waverley.
Decision: Objection.

WA/2018/0961 - 1 Victory Cottages, The Common, Dunsfold, GU8 4LE
Alterations to existing outbuilding to provide ancillary annexe accommodation.
Decision: Suggest adding a condition that there should be no occupation separate from the house.

PRA/2018/0026 - Duns Copse, Chiddingfold Road, Dunsfold
General permitted development order 2015 schedule 2 Part 3 Class Q - prior notification application for change of use of agricultural building to 5 dwellings and associated operational development.
Cllr Haines declared an interest.
Decision: Objection.

12. VILLAGE PROJECTS

Cllr Gray reported that he had invited a senior member of Waverley to attend the opening of the play area on 21st July and was awaiting a reply as to who is will be.

13. CORRESPONDENCE

- Email requesting grass cutting by Burdocks. Dunsfold Parish council make sure that the sight lines to and from all lanes in the village of Dunsfold are kept strimmed for the view from the line of the adjoining roads not sight lines to and from individual properties.
- Letter from Dr Stephen White - noted.
- Email regarding the school - noted.
- Email regarding ownership of the road outside Sunnyside to the Forge. Outside the common area and not

known.

- Email regarding permission to use a drone for the Vanderbilt site. Letters to be sent to residents affected by Vanderbilt.

- Request for skip to be placed on common - against council policy therefore no permission granted.

14. RECIEPTS AND PAYMENT

Expenditure		
Carter Jonas	Re phone mast	1800.00
Celeste Lawrence	PAYE for May and stamps	833.96
HMRC	Tax and NI May	48.10
The Surrey Pension Fund	May contribution	222.11
Winn Hall	NP hire of hall	22.00
Allied Pool & Snooker Limited	KGV snooker table (paid for by KGV social club)	330.00
Dunsfold Village Shop	Wine for Annual Parish meeting	38.50
Zurich Municipal	Play area insurance	446.32
Zurich Municipal	Annual insurance	1307.88
Colour Works	Tennis court cleaning (paid for by tennis club)	4380.00
		9428.87
Income		
Groundwork UK	Grant for NP	1974.00
Dunsfold Tennis Club	Tennis court cleaning	3650.00
		5624.00

15. FINANCIALS

The Clerk reported that the external audit was due to be submitted to PK Littlejohn online by Monday 18th June.

16. FUTURE AGENDAS

None.

17. PRESS AND PUBLIC

The exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 was used in regard to item 8. Leylands Farm was discussed.

There being no further business, the Chairman closed the meeting at 9.30 pm. The next Parish Council meeting will be held on 19th July 2018 at 7.30pm.

Chairman.....

Dated.....