

DUNSFOLD PARISH COUNCIL

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GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 13th June 2019
at 7.30 pm in the Winn Hall , Dunsfold.

Cllrs Present:

Cllr Stephen Hayward - Chairman

Cllr Roy Enticknap

Cllr John Gray

Cllr James Field

Cllr Rupert Jones - Vice Chairman

Cllr Kate Houghton

Cllr Chris Lindesay

Clerk to meeting: Celeste Lawrence, Clerk & RFO

Public: 12

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTERESTS

None.

3. MINUTES OF THE PREVIOUS MEETING

The draft minutes of the meetings held on the 16th May 2019 meeting as circulated, were proposed by Cllr Enticknap; seconded by Cllr Gray and unanimously agreed as a true record for the Chairman to sign.

4. REVIEW OF ACTIONS FROM THE PREVIOUS PARISH COUNCIL MEETINGS

Item 12 Committees - Cllr Field agreed to join the KGV Management committee. Data Protection Officer role - Clerk and Cllr Gray to discuss. Website - investigate costs for a potential new website vs the cost of having the existing website amended.

Hook House Lane - awaiting response from Surrey County Council.

5. PLANNING NOTIFICATIONS

WA/2019/0504 - Land at Frys Cross Farm, nights Lane, Dunsfold

Erection of a holiday cabin.

Decision: Refused

NMA/2019/0073 - SOLAR PARK, DUNSFOLD PARK, STOLVOLDS HILL, CRANLEIGH

Amendment to WA/2014/1705 to the approved infrastructure.

Decision: Non material amendment allowed

WA/2019/0604 - BARN, LEYLANDS FARM, WROTHAM HILL, DUNSFOLD

Change of Use of Land to provide additional residential garden; erection of extensions and alterations to barn to provide additional residential accommodation, landscaping and associated works

Decision: Pending

PRA/2019/0003 - BARN, LEYLANDS FARM, WROTHAM HILL, DUNSFOLD

Prior notification application for change of use of agricultural building to one dwelling Use Class C3 and

associated operational development.

Decision: Pending

6. PLANNING APPLICATIONS

WA/2019/0725 and 0726 - Oak Tree Cottage, The Common, Dunsfold, GU8 4LE

Erection of single storey extension and listed building consent for same.

Decision: Subject to Waverley Heritage Officer consent being given, request condition to limit construction hours.

WA/2019/0821 and 0822 - The Old Rectory, Church Green, Church Road, Dunsfold, GU8 4LT

Erection of extensions and alterations following demolition of existing extension.

Cllr Gray declared an interest due to being the PCC treasurer.

Decision: No objection.

WA/2019/0793 - Land North of Junction with Hurlands Lane and Knightons Lane, Dunsfold

Application under section 73 to vary condition 1 of WA/2018/1600 (approved plan numbers) to allow variation to approved plans to plot 2.

Decision: No objection.

WA/2019/0796 - Land South of Dunsfold Road and East of High Loxley Road, Dunsfold

Consultation on a County matter; the construction operation and decommissioning of a well site for the exploration and appraisal of hydrocarbon minerals from one exploratory borehole (Loxley-1) and one side-track borehole (Loxley-2) for a temporary

Decision: Objection to be sent.

The Chairman opened the meeting to the public at 8.30pm.

It was requested that if a UKOG meeting was to be organised that it be done by and independent person not on the Council.

It was requested that the speed watch be reinstated. Cllr Field agreed to take the role on.

It was asked if the Council received advance notice of the UKOG planning decisions. It was confirmed that the answer is no - the Waverley website would be updated when a decision is made.

It was asked where the community contribution money from the UKOG application would go to.

It was suggested that a UKOG sub-committee be formed.

The Chairman closed the meeting to the public at 8.50pm.

7. KGV MANAGEMENT REPORT

Cllr Hayward reported that the electricity costs continue to be high. EDF to be contacted to check that the meter is not faulty and to consider putting in a check meter. It was RESOLVED that the shortfall be granted for the current EDF bill from the £3k precept allocation. Proposed by Cllr Gray and seconded by Cllr Hayward.

Cllr Hayward further reported that there was an ongoing issue with dogs being allowed at the KGV despite there being a no dog rule. Until a permanent solution is found it was AGREED that there would be no dogs allowed at the KGV. The Waverley dog enforcer would be notified and a request to attend the KGV would be made if needed.

8. NURSERY SCHOOL

Cllr Hayward reported that the nursery school would be closing on 19th July as the owner has a new job.

There is an interested party that would like to turn the nursery school into a day nursery. Fields in Trust were being asked for initial thoughts.

It was suggested that the village be consulted as to what activity would be most appropriate for the building once the nursery was closed.

9. PHONE MAST

Cllr Jones reported that due to the changes in government regulations that the operator was no longer interested in the project. Clerk to contact Carter Jonas to see if there was any change in this view.

10. NEIGHBOURHOOD PLAN

Mr Haines reported that a grant of £8196 had been awarded for the next stage. Nexus would be approached to write the plan. The plan is still on track to be ready for consultation as at Spring 2020.

11. UK OIL & GAS

As discussed in item 6 planning applications.

12. WAVERLEY BOROUGH COUNCIL

Cllr Gray reported that the dumping of waste in Knightons Lane needed to be cleared up by 31st July and returned to its original condition.

He further reported that there was an enforcement review on the building works at Church Green. And that the outstanding s106 monies would be paid imminently.

13. SURREY COUNTY COUNCIL

Cllr Gray reported that the verge grass cut had been done by Waverley but do not let SCC know when it would take place.

14. INTERNAL AUDIT

The internal audit report as circulated prior to the meeting was noted and approved. The recommendation being was updating the asset register.

15. RECEIPTS AND PAYMENTS

Expenditure		
Mr & Mrs Goodall	Office rent	180.00
HMRC	Tax & NI May	49.71
The Surrey Pension Fund	May	227.92
Celeste Lawrence	PAYE May	848.46
SSALC	Election briefing	48.00
Celeste Lawrence	Stationary	47.27
Groundwork UK	Unused grant repayment NP	1322.88
RJ Walker	Strimming	70.00
Hughes Waddell	Sage One set up	252.00
Surrey ALC Limited	Annual ALC & NALC membership	311.86
Sage Software	May	19.20
KGV Centre Dunsfold	Grant	200.00
Dunsfold PCC	Precept 2019/20 grant	2000.00
Zurich	Annual insurance	1797.84
Winn Hall	NP hall hire	11.00

Stephen Hayward	Chairman & Councillor allowance	150.00
Rupert Jones	Councillors allowance	50.00
John Gray	Councillors allowance	50.00
Roy Enticknap	Councillors allowance	50.00
Kate Houghton	Councillors allowance	50.00
James Field	Councillors allowance	50.00
		7786.14
Income		
Surrey CC	S106 monies	82665.67
		82665.67

16. VILLAGE PROJECTS

Tree inspection - Cllr Enticknap reported that he had met with a representative from Tilhill Forestry and obtained a quote for £3450 to complete a tree survey on the 80 acres of common and woodlands. It was RESOLVED that the money be used from reserves. Proposed by Cllr Field; seconded by Cllr Hayward.

A request for a regular finance reporting system to be put in place was noted. The Clerk and Cllr Gray to action.

Cllr Enticknap further reported that a quote for the works to the village footpaths has been received and a second quote was expected.

17. CORRESPONDENCE

An email of thanks for a grant was noted from the PCC.

18. FUTURE AGENDAS

Review of commons lease.

19. PRESS AND PUBLIC

Exclusion of press and public in accordance with section 100A (2) and (4) of the LGA 1972 if required.

There being no further business, the Chairman closed the meeting at 9.40pm. The next Parish Council meeting will be held on 18th July 2019 at 7.30pm.

Chairman.....

Dated.....