

DUNSFOLD PARISH COUNCIL

Tel: 01483 200980
email: dunsfoldparishclerk@btconnect.com

Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 7th December 2017
at 7.30 pm in the Winn Hall , Dunsfold.

Cllrs Present:

Cllr Steven Haines, Chairman

Cllr Rupert Jones

Cllr John Gray

Cllr Roy Enticknap

Cllr Jean Martin

Cllr Nick Shepherd

Clerk to the meeting:

Mrs Celeste Lawrence, Clerk & RFO

Public: 3

1. APOLOGIES FOR ABSENCE

Cllr Stephen Hayward.

2. DECLARATION OF INTERESTS

None.

3. MINUTES OF THE NOVEMBER MEETING

The draft minutes of the meetings held on the 16th November meeting as circulated, were proposed by Cllr Shepherd; seconded by Cllr Gray and unanimously agreed as a true record for the Chairman to sign.

4. REVIEW OF ACTIONS FROM THE NOVEMBER PARISH COUNCIL MEETINGS

Ref item 18 - The works at the KGV as circulated to all members were proposed by Cllr Haines; seconded by Cllr Gray and unanimously agreed.

A resolution to change the order of the agenda was proposed by Cllr Haines and seconded by Cllr Gray to discuss the KGV and play area.

5. KGV MANAGEMENT REPORT

A presentation about the future use of the KGV as circulated prior to the meeting was discussed. It was AGREED that the KGV team would produce a list of proposed activities to increase the income at the KGV. If the Council agrees to the activities a formal meeting would be held with the Winn Hall MC to ensure that there would be no conflict of events.

6. VILLAGE PROJECTS

Play area - the plans had been circulated prior to the meeting. Subject to confirming maintenance costs and life span of the play area, it was agreed that the chairman and Clerk be delegated the authority to place the order with Flights of Fantasy. Proposed by Cllr Gray and seconded by Cllr Martin.

Further authority to sign a loan and grant agreement from Waverley was granted to the Chairman. Forwarded by Cllr Gray and seconded by Cllr Martin.

7. COMMONS POLICY

The proposed Commons Policy would be sent to Sophie Thorpe, Deputy Borough Solicitor, at Waverley to assess.

8. BANK RECONCILIATION

As circulated prior to the meeting, the bank reconciliation was sighted and signed by the Chairman.

9. NEIGHBOURHOOD PLAN

Cllr Haines reported that a good team had been formed for the NP. An initial grant of £3126 had been successful. The free services of AECOM had been obtained and they would help with the detailed site assessment. A call for sites had been made public and is on the website at dunsfoldvillage.uk, a printed version would be posted to each household after Christmas. A public village meeting will be held on 24th January 2018 to update parishioners on the progress of the NP. Cllr Gray confirmed that 100 houses had been included in the Local Plan part 2.

10. PROPOSED KGV PHONE MAST

The Chairman was delegated authority to sign the Fields in Trust lease. Proposed by Cllr Enticknap; seconded by Cllr Shepherd.

11. WAVERLEY BOROUGH COUNCIL

Cllr Gray reported that:

- a schedule for the Local Plan part 2 had been published and a report will be published in January 2018
- The Springbok planning application appeal had been rejected.
- Waverley had cut their sheltered housing funding.
- Elections would be held in Godalming on the 12th December.

The Chairman thanked Cllr Gray for all of his work in Waverley on behalf of Dunsfold.

12. SURREY COUNTY COUNCIL

Cllr Gray reported that Cllr Victoria Young had agreed to a grant for a panini machine and coffee machine for the KGV. Cllr Young had confirmed that the £80k secured from site 747 could be spent on any highway scheme that improves pedestrian safety/accessibility between the site and the centre of the village.

13. PLANNING NOTIFICATIONS

WA/2015/2395 - Dunsfold Park, Stovolds Hill

Hybrid Planning Application;

Decision: Pending - Appealed

WA/2016/1034 - Wetwood Farm, Chiddingfold Road, Dunsfold

Outline application for the erection of agricultural buildings of over 3,000 sq m to house up to 350 boars (male pigs) for use in artificial insemination including associated laboratory and parking following demolition of existing poultry buildings.

Decision: Pending

WA/2016/1976 - Land East of Benbow Lane, Dunsfold Road, Alfold

Change of use from disused aerodrome to Nature Reserve.

Decision: Pending

WA/2016/1954 - Land East of Benbow Lane, Dunsfold Road, Alfold

Erection of a building to accommodate a museum (Use Class D1) with ancillary parking and access.

Decision: Pending

WA/2017/1647 - Burningfold Polo Centre, Burningfold Manor, Plaistow Road, Dunsfold, GU8 4PF

Certificate of Lawfulness under Section 191 for use of the building as a club house by the Polo club and also for use for parties and weddings.

Decision: Pending

WA/2017/1887 - Corner Ways, 19 Griggs Meadow, Dunsfold, GU8 4ND

Erection of a single story extension.

Cllr Gray declared an interest and abstained from the discussion.

Decision: Full permission

WA/2017/1815 - Land adjacent to Springfield Cottage, Alfold Road, Dunsfold, GU8 4NP
Erection of 8 dwellings (6 affordable) along with access and associated works.
Decision: Pending

DW/2017/0053 - Elm Tree House, The Green, Dunsfold, GU8 4LZ
The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.03m, for which the height would be 3.99m, and for which the height of the eaves would be 2.52m.
Decision: Prior approval refused.

WA/2017/2051 - Willards Farm, The Common, Dunsfold, GU8 4LB
Erection of an agricultural store building.
Decision: Pending

WA/2017/2052 - Willards Farm, The Common, Dunsfold, GU8 4LB
Erection of an agricultural barn.
Decision: Pending

14. PLANNING APPLICATIONS

WA/2017/2104 - Howicks Hurlands Lane, Dunsfold, GU8 4NT
Erection of detached car barn.
Decision: No objection if Waverley don't think they need a Certificate of Lawfulness.

WA/2017/2144 - Chiddingfold Storage Depot, Chiddingfold Road, Dunsfold, GU8 4PB
Consultation on a county matter for an extension to the principal building ('Building A') to provide additional storage area (Class B8) and processing area; change of use of site as described in planning permission WA/2011/0863 dated 31 March 2015 to include the reprocessing of clutches in 'Building B'; re-siting of 4 x containers and erection of a landscape machinery store.
Decision: No objection as long as the CSD continued to communicate with the neighbouring properties queries.

15. VILLAGE PROJECTS

Website - Cllr Gray praised the new website.

16. CORRESPONDENCE

Email from parishioner regarding the contributions for site 747 - Cllr Gray to produce table of expenditure.
Email from parishioner regarding antisocial behaviour - parishioner has been advised to make the police aware. Also advised to approach Waverley enforcement regarding continuing livery.

17. RECEIPTS AND PAYMENTS

Payments		
Surrey ALC Ltd	SALC & NALC annual subs	297.66
RJ Walker	Clearance of School pond	280.00
Celeste Lawrence	Clerk PAYE for Nov	802.47
Post Office Ltd	Tax & NI for Nov	47.08
The Surrey Pension Fund	Nov contribution	177.67
Citizens Advice Waverley	Grant from 16/17 precept	250.00
Winn Hall MC	DPC x 1 - NP x 1	22.00
		1876.88
Income		
HMRC	VAT	832.24

18. FINANCIALS

The proposed precept document as circulated prior to the meeting was discussed. It was suggested that the VAT needed to be adjusted and a grant to the Winn Hall be reinstated. The precept would be agreed formally at the January meeting after being adjusted.

19. FUTURE AGENDAS

None.

There being no further business, the Chairman closed the meeting at 9.40 pm. The next Parish Council meeting will be held on 11th January 2017 at 7.30pm.

Chairman.....

Dated.....